

**REVISED 2018-2019 SUPPLEMENTAL CONTRACT  
FOR ENRICHMENT PAY**

**DIRECTIONS:** All certificated employees need to complete Sections I and II for verification. Special Education employees also need to complete Section III.

**VERIFICATION OF ADDITIONAL TIME WORKED**

I, \_\_\_\_\_, verify that I have fulfilled the conditions of the Enrichment contract which recognizes additional time performed beyond the contracted basic education work year and work day, all in accordance with the Collective Bargaining Agreement between the Riverview School District and the Riverview Education Association.

**SECTION I: COMPENSATION FOR TIME (7 DAYS)**

DESCRIPTION (Contracted Day)	DATE	TEACHER INITIAL
Technology Training Day (Day 9)      08/27/18 elementary; 08/28/18 secondary		_____
Professional Learning - District Directed Day (Day 1)	08/29/18	_____
Professional Learning - District Directed Day (Day 2)	08/30/18	_____
Classroom Set-Up Day (Day 3)	08/31/18	_____
Professional Learning - District Directed (Day 6)	01/18/19	_____
Check Out Day (Day 7)	06/26/19	_____
Additional Teacher Responsibilities and Obligations (Day 8) – Equivalent of One Day’s Work: 7 Hours		_____

**Notice to all certificated employees:** Payment for additional days will be made in twelve (12) equal installments. Adjustments for any days not worked will be promptly deducted from the employee’s warrant. This signed form must be returned to your administrator no later than June 27, 2019.

**SECTION II: TRI PROFESSIONAL RESPONSIBILITY (7% of Base)**

Each FTE (1.00) employee shall be compensated for professional responsibilities performed during the school year and outside of the regular work day.

There will be two (2) evening events required as follows:

- \* Elementary – Curriculum Night or Kindergarten Orientation and one other evening event to be determined through site-based decision
- \* Middle School – Curriculum Night and one other evening event to be determined through site-based decision
- \* High School – Curriculum Night and Graduation

The compensation for activities appropriate for professional responsibility compensation shall include, but not be limited to:

- |  |   |
|--|---|
| * Professional development                 | * Student assessment                              |
| * Attending classes for credit/clock hours | * Preparation of second semester report cards     |
| * Special curriculum projects              | * Special education conferencing (IEP, MDT, etc.) |
| * Basic/special needs curriculum planning  | * And other professional services                 |
| * Professional materials research          |   |

I verify that I have worked the additional professional responsibility days.

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION III: TRI ADDITIONAL DAYS OF WORK FOR SPECIAL EDUCATION EMPLOYEES (1 DAY)**

The District will compensate one (1) additional day for work (7.0 hours) at per diem for special education employees to attend required special education meetings. No more than one required meeting per month may be scheduled. Meetings will be 45 or 60 minutes in length based on input from the meeting participants.

I verify that I have worked one (1) additional day (7.0 hours).

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(or Director of Special Services)