CALL TO ORDER

Mrs. Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Mrs. Van Noy, Ms. Fletcher, Ms. Oviatt, Mr. Bawden
Student Representatives: Ms. Amanda Korn, Ms. Sophie Hunter

MEMBERS ABSENT

Mr. Edwards

EAGLE ROCK MULTI-AGE (ERMA) PROGRAM STUDENT PRESENTATION

Program Manager for Eagle Rock Multi-Age Program (ERMA), Judy Kay Harris brought the students up for their presentation. The students participating were: Zachary Carlson, Colby Berg, Kyle Jacobson, Griffin LeBlanc, Warren Mount, Glen Veranth, Katy Mount, and Jack LeBlanc. They talked about a project they did called, “Our Big Back Yard Journal Project,” which consisted of staking out one square yard in their own backyard, marking it off with a string, observing it once every other month, and then recording the results in their journal. They shared their results with the Board. Board members asked questions and then thanked the students for their informational presentation on science.

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Board Communications

Mrs. Van Noy announced that Mr. Edwards has a work obligation tonight and then he is off to represent the Board at the NSBA Advocacy Institute in Washington, DC.

Ms. Oviatt said she just returned from a trip to Jamaica where she participated in two school opportunities. The first was to help plant 10 acres of ginger as part of a project called “Farm Up Jamaica.” The ginger farm will be turned over to students from a nearby agricultural college who will run the farm until harvesting. Her second opportunity was to teach at an all-girls high school. She teamed up with “Days for Girls,” a non-profit group based out of Seattle that provided usable feminine hygiene kits. She helped pass out 600 of the kits to the girls and told them how to use them. It was fun to be in the schools and was a great opportunity to see a different school in a different country. The schools are very bare and poverty-stricken. In reviewing the school websites, Ms. Oviatt noted that Stillwater Elementary practiced a successful lock-down drill today, which is nice to see them being prepared.
Board Communications (Continued)

Mrs. Van Noy announced the Board had a work study prior to tonight’s meeting to talk about the new tool they’ll be using for the superintendent’s evaluation, which is similar to the teacher’s evaluation. The Board will also be looking at a similar evaluation tool for evaluating themselves. She and Kim Lisk attended the King County Early Symposium, which had many speakers, such as King County Executive Dow Constantine and Seattle Mayor Ed Murray. It was a great gathering of minds of people interested in early learning. She presented at the Renton School District School Board Meeting on behalf of the United Way’s Parent-Child Home Program, which had 100 people in attendance. In Renton, they have two opportunities during their board meeting for public input, plus they have an agenda item called “Good News” where they read what is happening around the district. She met with 7 school directors from “Race to the Top” area in South King County and they talked about forming professional learning communities for school directors and smaller groups. They also talked about policies to do with equity. Puget Sound ESD is going to hold a convening, so the Board can all come and hear about the new equity policy they are developing.

Agenda Adjustment

Motion 15-01: To amend the Consent Agenda, Item G. Approval for Out-of State Travel for Kaye Wetli to Washington, DC, to attend the School Nutrition Association’s Legislative Action Conference on February 28, 2015, to March 4, 2015, and add February 27, 2015, to attend the School Nutrition Association’s Executive Management Program at Georgetown’s University School of Business prior to the conference. (Bawden and Oviatt) Unanimous.

Hearing of the Public

Kim Lisk, President of the PTSA Council, spoke on behalf of all PTSA units in Riverview. In honor of School Board Appreciation Month, the PTSAs donated $525 in scholarships on behalf of the Riverview School Board to present at Awards Night on June 2nd to the Class of 2015. She provided the Board members with delicious cupcakes, water, and candy. She also mentioned she has been working with Kaye Wetli, Food Services Supervisor, to get ready for the food services audit by following nutrition guidelines. Food Services and the PTSA share space at the indoor concessions, but they do not sell snacks during the school day. The Board thanked Ms. Lisk for the goodies and for all the great things our PTSAs do for the district.

RECESS

Mrs. Van Noy recessed the Board Meeting at 7:20 PM for a 5-minute break to enjoy the refreshments brought by Kim Lisk. She called the meeting back to order at 7:26 PM.

Hearing of the Public (Continued)

Fred Bereswell, Carnation City Council member and liaison to Riverview School District, had two things to talk about. First, Carnation is growing with about 100 homes that are on plat. There is a development being built behind Carnation Elementary School, which will start building once the dirt dries out. The Carnation Bible Church is putting 7 lots in.
Hearing of the Public (Continued)

Mr. Bereswell said along with the developments he listed, there are 100 more homes in the planning stage. Carnation is poised for a significant growth within the current city boundaries. He asked that when the district is thinking about long-range and capital planning, they think about the future growth in Carnation. There are new things coming up all the time. On another note, Carnation is replacing the water main on Spilman Avenue, which is an asbestos concrete water main. They will not remove it, but will locate another one alongside of it. With that, the city has applied for a Safe Route to Schools grant and will put a sidewalk along Spilman, from Entwistle to Morrison, which is the main street heading to the elementary school. Carnation will not start this project until the last day of the school year and should be done prior to the first day of the new school year. Carnation will also be looking for a new City Manager, since the current one is dealing with some health issues.

Dr. Smith will coordinate sending a card to the current City Manager from the district.

Mrs. Van Noy thanked Mr. Bereswell for coming and sharing this information with the Board.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 15-02: To approve the January 27, 2015, Consent Agenda, as amended. (Fletcher and Bawden) Motion passed 4-1 in favor.

Approval of Regular School Board Meeting Minutes for January 13, 2015.

Approval of Warrants.
General Fund Warrant No. 195270 through 195326 in the amount of $68,569.82; and direct deposits of $36,438.06 and $2,616.32 for a total of $39,054.38; Capital Projects Fund Warrant No. 195327 through 195330 in the amount of $17,557.16; ASB Fund Warrant No. 195331 through 195341 in the amount of $11,023.34 and direct deposits of $155.13. Total payroll for January 15, 2015, was $14,711.75; includes General Fund Warrant No. 195342 through 195343 (Employee Warrants) in the amount of $372.89; and direct deposits of $11,309.84.

Approval of Personnel Actions.
Mr. Bawden remarked that the district will miss Carol Hall, Science/Health Teacher at Tolt Middle School since 1975, who is retiring at the end of this school year. The Board thanks her for her 40 amazing years of service to our district. They also acknowledged the retirement of Sterling Doyle, Custodian II at Cedarcrest High School, who has worked for the district since 2003.

Approval of Service Contracts.

Approval of Budget Status Reports for December, 2014.
Mr. Bawden commented that with the economic recovery and our more generous legislature last year, we are in a better position financially than we have been recently. We love having money in the bank, but let’s not grow that too much. Let’s spend it.
CONSENT AGENDA (Continued)

Approval of Superintendent Contract Extension.
The Board congratulated Dr. Smith on his contract extension through June, 2018.

Approval for Out-of-State Travel for Kaye Wettl to Washington, DC to attend the School Nutrition Association’s Legislative Action Conference on February 28, 2015, to March 4, 2015, and February 27, 2015, to attend the School Nutrition Association’s Executive Management Program at Georgetown University School of Business prior to the conference.

BUSINESS

Resolution 15-01: Adoption of the King County Regional Hazard Mitigation Plan

Mr. Bill Adamo, Director of Business and Operations, and Maria Mahowald, Emergency Operations Manager, came forward to answer questions from the Board. Mr. Adamo explained that Riverview was just one of two school districts that participated in the Hazard Mitigation Plan development for King County. Our purpose to participate was to establish and maintain relationships with other agencies over a period of time, so we have the proper support in the event of an emergency in our district. This adoption is required as part of the district’s participation in the King County Regional Hazard Mitigation Plan. Mr. Adamo has reviewed the plan and sees no issues or problems with the district’s obligation, which is very little.

Mr. Bawden requested more lead time when reviewing large documents like this one. Mrs. Van Noy agreed with this.

Mr. Bawden commented that he was pleased to have the district involved in this plan.

Motion 15-03: To adopt Resolution 15-01, which authorizes the adopting of the King County Regional Hazard Mitigation Plan. (Bawden and Oviatt) Unanimous.

Strategic Plan Updates

Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.

Objective 2D: Continue to conduct reviews of district policies.

Task 1: Develop the “second cycle” district policies review process. Sandy Bechtel provided the Board with a schedule for reviewing Board policies this year. She reported that currently there are some policies that need to be changed and she has sent them out to principals and program managers that are affected by the changes. She has also been updating procedures as needed. She receives policy updates from Washington State School Directors’ Association (WSSDA) and the Office of Superintendent of Public Instruction (OSPI) on any state or federal laws that affect school policy. As new changes/regulations occur, WSSDA’s policy resources and the district’s policy review protocol help her determine if current policies need to be changed, edited, eliminated, or added.
Objective 2D: Continue to conduct reviews of district policies. (Continued)

As she continues to gain more knowledge and experience on Board policy, Ms. Bechtel will be able to spend more time reviewing district policies to stay current with emerging policy issues.

Goal 3: Provide Human Resources and Communication practices to improve student learning.

Objective 3C: Cultivate increased social media outreach.

Progress Measurement: Implementation of district’s Twitter account; increase Facebook followers by 25%; and increase Twitter followers by 25%. Mike Ward, Communications Coordinator, provided an update on the district’s social media presence. As of today, we started the year with 0 Twitter followers and no Twitter account. Now we have a Twitter account with 131 followers. Since September 2nd, we have gained 401 Facebook followers, for a total of 974. This is a 70% increase.

Tonight, Eagle Rock students gave a school board presentation on “Our Big Backyard,” which is our first post on Instagram. Riverview407 is our Instagram handle. Our Instagram account is also linked to our Facebook and Twitter accounts.

Objective 3D: Update and rebrand district publications.

Task 1: Create timeline and identify which publications need redesigning and rebranding. Mike Ward is still waiting to receive the communications audit report from Leanna Albright from the Northshore School District. Once he receives that, he can start working on a timeline and will present it to the Board at a future meeting.

Objective 3E: Conduct the 2015-2020 Strategic Plan Community Forum.

Task 3: Create and distribute invitations to participants. Mike Ward reported that he is still in the process of creating the list of participants for the Strategic Plan Community Forum. This should be completed by the first part of February.

Mrs. Van Noy asked if the Community Forum was an open meeting for anyone to attend.

Dr. Smith replied that this meeting is open to the public. We will be asking people to RSVP, but will not be requiring it. We would like to have an idea of the number of people attending.

Objective 3F: Develop a cadre of ambassadors.

Task 3: Conduct ambassador training. Mike Ward reported that the Riverview Ambassador Program has completed three sessions so far and has two more to go. The next one is scheduled for February 10th. We anticipate about 10 people will fully complete the program.
School Improvement Plans

Roni Rumsey, Director of Teaching and Learning, explained to Board members that the process for reporting on the School Improvement Plans (SIP) has changed this year. Usually the Board has a work study where principals present their SIP, but with the time frame this year, she gave Board members copies of each SIP prior to tonight to review and ask questions.

Ms. Rumsey explained that as we are moving towards looking at student growth, rather than student achievement as part of teacher and principal evaluations, she has asked the buildings to start writing their plans in terms of all students. We want all students to show growth, rather than we want 75% of our students to reach benchmarks. Last year the SIP would have fit nicely into the accountability piece until the waiver was denied. When the waiver was denied, we went back to the old accountability piece which goes by percentages of students reaching benchmarks.

Ms. Rumsey stated that this year we wanted to show how we are ensuring all students are showing growth. We are so much further than we were last year. As we move along, there will be better progress monitoring of students. All the buildings are working on this and she is really happy with what they have come up with this year.

For next year, Ms. Rumsey’s goal is to provide School Improvement Plans to the Board sooner, probably in November. She has moved up SIP writing by several months, so the plans will be ready to review in November. She is working with principals to review their SIPS mid-year to find out what is working, what isn’t working, and how they came up with their strategies so that this is a living document. We want it to be something that principals are constantly looking at and using, not just completing and then sitting on a shelf.

The Board asked a few questions and then thanked Ms. Rumsey for her work on moving things forward with the School Improvement Plans.

REPORTS

Superintendent Report

Dr. Smith reported on the following:

- He had two meetings with the high school staff and Regan Doyle, Fiscal Coordinator, regarding the ASB Budget at Cedarcrest. He will report back to the Board at the next meeting, which was requested by the Board.
- He went to a meeting for King/Pierce County superintendents. A big topic of discussion was about the Growth Management Act and how it impacts districts by not being able to build outside city limits. Tom Seigel, Superintendent for the Bethel School District, will be representing the superintendents during the Legislative Session, giving testimony to implement a new bill called “The Bethel Bill” (HB 1420) to free up some of those restrictions. These issues may affect our district if we plan on building a new elementary and middle school. Buildable property, in terms of acreage within the city limits of Duvall, is extremely limited.
Superintendent Report (Continued)

- He has been sitting in on different growth conferences, both at the teacher level and he has started on his mid-year conferences with district directors and principals. He has been very impressed in the schools with how teachers are using data real time in formative assessment fashion as part of the evaluation process. Teachers are reporting on specific interventions and actions that are being done real time to change the data trend real time in a positive direction.
- He has been having ongoing meetings with the presidents of Lake Washington Tech and Cascadia College.
- He has been participating in meetings with Northshore and Lake Washington School Districts on Pathways, expanding opportunities for offering college credit at the high school through Cascadia, and offering statewide entry tests so high school students can qualify for entry level college classes through their high school curriculum.
- He attended the REA/Superintendent meeting, which went well. The issue of Tolt’s HVAC system is improving and seems to be wrapping up and getting much better.
- The Riverview Ambassador Program continues to be interactive and we continue to see how we can improve.
- Ad Council is continuing to do meaningful PLC work, most recently on math and student discourse, as well as teacher evaluation.
- The Attendance Work Group has met three times so far, working on creating higher attendance standards for K-8 students to be in school. They will be doing more early interventions to parents. They are also looking at what other districts are doing.
- He attended the Board Leadership meeting, which was a productive meeting and creates more avenues for communication. The time is well-spent and much appreciated.
- He started a tradition last year of taking retiring lead secretaries out to lunch. Last year he took Sue Heyting out and this past week he took Linda Bjornsen out to lunch.
- He continues to meet with the north and sound end police and fire. Meetings are going very well and they are working on a draft five-year plan for drills, which starts with tabletop shooter drills and then will hopefully culminate with a district/community earthquake drill.
- He attended the Stillwater Talent Show, which was incredible.
- He met last night with the Calendar Committee to prepare calendars for the next three years. It was a very productive meeting and he hopes the calendars will be ready for Board approval in the spring.
- He and Bill Adamo were invited to meet with City of Duvall officials regarding future growth, which includes both city and district buildings in the future. He appreciates the City of Duvall inviting them.
- He attended the Senior Center Lunch, which focused on their year’s progress and their Strategic Plan. They have a big vision for the future. He also presented a $6,000 check to put in a new HVAC system on behalf of the Rotary Club.
- He attended a construction meeting for the IT building. Work will be starting on that soon.
- Today at the district-level, the ESC Team completed Emergency Response Training at the Riverview Educational Service Center, conducted by Maria Mahowald.

RECESS

Mrs. Van Noy recessed the regular Board meeting at 8:30 PM to enter into Executive Session.
EXECUTIVE SESSION

Possible future property acquisition.

ADJOURNMENT

Mrs. Van Noy called the meeting back to order at 9:04 PM. There being no further business, Mrs. Van Noy adjourned the January 27, 2015, Board meeting at 9:05 PM.

[Signature]
Board President

[Signature]
Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors.