CALL TO ORDER

Ms. Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Ms. Fletcher, Ms. Oviatt, Mrs. Parnell, Mr. Edwards
Student Representatives: Ms. Sophie Hunter, Mr. Pascal Nagata

BOARD OATH OF OFFICE

Dr. Smith, Superintendent, administered the Oath of Office to the following elected Board members: Ms. Van Noy, Ms. Fletcher, Mrs. Parnell, and Mr. Edwards.

ANNUAL REORGANIZATION

Ms. Van Noy announced the normal order of business would be modified for the annual reorganization by calling for nominations and election of a President and Vice President for the ensuing year. Prior to nominations, the Board minutes from the previous meeting were approved.

Motion 15-68: To approve the Regular School Board Meeting Minutes for November 24, 2015. (Ms. Oviatt and Mr. Edwards) Motion passed unanimously.

Ms. Van Noy, Board President, called for nominations for President to serve the ensuing year. Ms. Oviatt nominated Ms. Van Noy for President, seconded by Mr. Edwards. With no other nominations, a roll call was taken.

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Passed unanimously.

Ms. Van Noy resumed the position of Board President and called for nominations for Vice President to serve the ensuing year. Ms. Van Noy nominated Mr. Edwards, seconded by Ms. Fletcher. A roll call vote was taken.

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Passed unanimously.
CEDARCREST HIGH SCHOOL STUDENT PRESENTATION

Ray LaBate, Cedarcrest High School (CHS) Assistant Principal, and Mike Ruhland, CHS ASB Advisor and Math Teacher, brought members from the CHS Leadership Club. Mr. Ruhland explained that they started a Leadership Club for the following reasons: there was a disconnection between the clubs; the clubs can accomplish more together; it breaks down barriers between students; and it empowers clubs with a voice. Now clubs feel involved (especially new clubs). Leadership Club members attend a leadership camp for two days in August. This past year they had 64 participants.

Josh Budig, ASB President, introduced each club’s president to go over the impacts of the Leadership Club on their club.

Brenden Berg, President of the Debate Club, said because of the Paris attacks, they decided to stand up against terrorism outreach. This united the clubs by putting together a memorial to show solidarity with Paris. They passed out cards for students to write on and put on the memorial. It created student awareness. The Leadership Club also helps promote community efforts.

Jeremy Patsy, President of the Thespian Society, said they hosted Friday Night Tail Lights after a football game. They created an acting experience with “fake” fortune telling and other activities. They are also working on creating a Lip Dub, where they take a song and film a video in one take going around the entire school. All clubs are involved in this and it unites the entire school. The Leadership Club helps make Cedarcrest more of a family, as well as make it a more fun and active place to be.

Rachel Perry, President of the National Honor Society (NHS), reported that their club’s goal is to help out the community and to get their members involved. They have about 160 members. By having the Leadership Club, they were able to have a Food Drive, which prevented double booking with other fundraisers in October. They collected over 800 pounds of food and the clubs worked together on this. They have a Change Drive coming up in March, and they are looking forward to having other clubs once again get involved.

Josh Budig, ASB President, explained that about four years ago, all the clubs were in their own little cliques and never really communicated with each other. Now, clubs are able to communicate with each other, achieve goals together, and unite. The Leadership Club has accomplished March Magnanimity, which included a fun run, 65+ games of 3v3 basketball, raised over $3,310 for Camp Korey, and collected over 1,000 cans of food. With the Friday Night Tail Lights, they gave away over 200 hot dogs, over 8 clubs were involved, and they had karaoke, sleeping bag races, etc. It was a lot of fun for the students and they would not have been able to achieve that without the Leadership Club. Today they attended an Interhigh meeting at South Whidbey, where all the leaders from our conference get together and talk about leadership at their schools. The CHS students were talking about the Leadership Club and another student really liked the idea and thought CHS should create a “How to Create a Leadership Club” to share with other schools. The future outlook for the Leadership Club is a Winter Carnival and March Magnanimity, which will involve all the clubs.

The Board thanked Mr. LaBate, Mr. Ruhland, and the Cedarcrest Leadership Club for their presentation.
RECOGNITION OF CHS PRINCIPAL, CLARENCE LAVARIAS

The Board acknowledged the contributions of CHS Principal, Clarence Lavarias, who served his tenure in Riverview from 1997 to 2015. The following people spoke about Mr. Lavarias: Dr. Smith, Carol Van Noy, Jodi Fletcher, Lori Oviatt, Sabrina Parnell, Sophie Hunter, Pascal Nagata, Sandy Bechtel, Linda Bjornsen, Greg Bawden, Adrian Lawrence, and Ray LaBate. Some funny stories were shared, as well as what an impact Mr. Lavarias has had on the staff and students at CHS. Mr. LaBate noted that he has worked with Mr. Lavarias for 18 years and said it has been a wonderful ride – fun, educational, and exhilarating.

Mr. Lavarias thanked everyone for their kind words. He thanked his staff for making Cedarcrest special and thanked Mr. LaBate for hanging in there when he could have taken jobs elsewhere. He noted the ones he will miss the most are the students, who made coming to work an adventure. He is sad to leave, but left with one bit of good news. He will be a grandpa next year!

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Student Rep Report

Art Club is starting a galaxy mural next to Mrs. Descheemaeker’s room where each planet is done in one art style such as surrealism, cubism, pop art, etc. They are also putting together a gallery show down at the Northwest Art Center on March 12, which will feature art from the AP class and the Art Club. The gallery show will have a theme, which is yet to be determined.

Cheer has been preparing for three routines that they will be performing at basketball games and/or the holiday assembly. They are super excited to cheer on our boys’ and girls’ JV and varsity basketball teams at all their home games and even a few away games!

Science Olympiad just finalized their teams for each event and now can start getting ready for the competition in March. Should be an exciting competition!

Debate Club is a new club this year, with Mr. Briggs as the advisor. They just had a debate last Wednesday about the reactions to the terrorist attacks around the world. They may be looking at getting shirts, doing a fundraiser (maybe a dance), and are looking at a structure to lettering in debate.

Band prepares for their first concert of the year, which has been rescheduled to December 15 at 7:00 p.m. Selections will include a variety of holiday themed pieces, with one being conducted by Dr. Smith. The band is also participating with the rest of the music department in this month’s coffee-selling fundraiser to raise money for this year’s spring trip.

RAK is getting ready for the holiday season by participating in its oldest tradition, handing out candy canes in the morning and during lunch. The holiday assembly falls on RAK’s anniversary, so for this special occasion, Mrs. Filer has invited down as many officers from the past as she could. Another fun event coming up is Miracle League Bowling, which was started last year. RAK partners with Miracle League, not only with bowling, but also in baseball, which provides great experiences for all participants.

National Honor Society has been gearing up for the holiday season by making posters for Camp Korey, gathering volunteers for tree lighting, and helping with the DECA Fun Run on December 5. Also, an induction ceremony for the newly accepted members will take place during the week before winter break.
Stealth Robotics has been making improvements to their two FTC robots after learning from their past competition on November 21 at Mount Si High School, as well as having one of their robots place fourth at the event. The focus on team builds is to improve the climbing mechanism required for this year’s game.

Cedarcrest ASB is focused on planning for the holidays with creative ideas for spirit days, as well as the holiday assembly where the focus will be on the returning RAK officers. Also, in honor of the Paris attacks, ASB hung several inspirational posters, as well as observing a moment of silence during the announcements of the day following the attack.

Boys’ Basketball had their first game last Tuesday against Hazen High School and lost a nail biter with the opposing team hitting a 3 pointer in the last seconds of the game and in the end winning by a score of 59-55. Their next game is a quad game against Shorecrest High School today.

Girls’ Basketball has hit the ground running this season, playing 4 games in 6 days and winning their first 3 games, including a blowout against Sammamish. They posted good wins against Hazen and Steilacoom as well, but lost their first game of the season on Saturday against Interlake by a close margin with a final score of 45-41. Their next game is a part of the quad games against Shorecrest High School today.

Wrestling participated in the White River Classic on Saturday, facing a multitude of high schools and started off the season on a good note with their next match being against Centralia High School on December 12. Ms. Oviatt noted that the wrestling team had one second place placer and one third place placer at the White River Classic.

Ms. Hunter commented that the CHS Leadership Club has really helped the student reps create their monthly report to the Board. Having all the club leaders in one place at one time makes it easier to find out what each club is doing and it makes the school a lot more interconnected.

Board Communications

Ms. Hunter announced that she applied for an internship with The Borgen Project, which is a global nonprofit organization that fights poverty. Her interview is on Sunday.

Mr. Edwards was very pleased to announce that the House of Representatives passed the ESSA (Every Student Succeeds Act), which will serve to reauthorize ESEA (Elementary and Secondary Education Act) or No Child Left Behind. He said Senator Patty Murray was encouraging Senate members to vote for this act as well.

Ms. Fletcher is glad that Ms. Van Noy is back to run tonight’s meeting!

Mr. Nagata has submitted college applications to the University of Southern California and Loyal University in Chicago.
Board Communications (Continued)

Ms. Oviatt reported that she attended the WIAA Executive Board of Directors meeting as an honorary Board member representing WSSDA (Washington State School Directors’ Association). One of the largest initiatives they are taking on is to research if redistricting needs to occur. They currently have nine districts and this hasn’t been looked at in many years. She sat in on the Handbook Sub-Committee, which handles the policies and procedures, eligibility, etc., which is pretty fascinating. While they were at the meeting, four student hearings were going on in the building, so it is a very busy place. Her responsibility is to report back to the WSSDA Board of Directors about the main things being discussed at the meetings. Ms. Oviatt congratulated PARADE for receiving the 2015 School of Distinction in the State of Washington and Cedarcrest for placement on the AP District Honor Roll by CollegeBoard for the fourth consecutive year.

Ms. Van Noy gave thanks to Roni Rumsey for sending out information about PARADE’s award and Cedarcrest’s honor. She reported that the Board had a Work Study breakfast last Friday. She thanked Ms. Fletcher for running the last Board meeting for her when she was unable to attend. She reported that she received a note from Carnation City Council Member Fred Bereswill, which said the City of Carnation did not receive the grant for the sidewalk between River’s Edge and Stillwater neighborhoods on Entwistle Street. They will try again next year. The Board will write a letter of support for them when they reapply.

Ms. Van Noy wished everyone happy holidays, since this is the last meeting of 2015.

Agenda Adjustment

Motion 15-69: To amend Consent Agenda, Item C. Personnel Actions, and Item E. Donations, to reflect current changes. (Mr. Edwards and Ms. Oviatt) Motion passed unanimously.

Hearing of the Public

Luke Cremeen is a Freshman at Cedarcrest with plans to take aeronautical and aerospace engineering after high school. To do this, he will need to take a number of classes at Cedarcrest, mainly AP physics, chemistry, engineering, and calculus. On top of that, he also wants to take band, social studies, honors or AP English, language classes, health and PE Classes. With all that, there is a lot to do. He has noticed recently that in honors physical science class, there are a lot of students that seem to already know the majority of the material. What he would like to propose is, seeing that many students have full plans already and some students (Juniors in particular) are cracking under pressure in their AP classes, he would like to see a change to the science curriculum by having physical science as an optional class. As 8th graders are selecting their classes for their freshman year, he suggests they can make an application to choose biology over physical science, if they think they may have already learned the majority of the physical science material. The Science Fair is covered in physical science classes and he suggests freshmen and sophomores participate in the Science Fair as a grade. He requests the science curriculum be reevaluated to allow more Tolt Middle School students to advance farther in the high school science and engineering courses.

Ms. Van Noy thanked Mr. Cremeen for coming in and talking to the Board. The Board will direct Dr. Smith to investigate this.
**Hearing of the Public (Continued)**

Dr. Smith thanked Mr. Cremeen for coming in, since he will not benefit from any changes that may occur in the future, but other students could. Beginning January, he will be having conversations with the middle and high school principals about what might happen down the road. Now with the 24-credit requirement, the district is in the process of a complete review of secondary courses and scheduling structures. Dr. Smith said Mr. Cremeen has great ideas about competency-based learning, so students are both competent and ready for what they plan on pursuing after high school.

Ms. Van Noy thanked Mr. Cremeen and suggested making an appointment with Dr. Smith any time he has further ideas.

Mrs. Parnell commented that she was very impressed with how prepared Mr. Cremeen was. Mr. Edwards commented that Mr. Cremeen’s subject matter made a lot of sense. If students can demonstrate a mastery of a subject, why sit through that class for an entire year? Ms. Fletcher noted that the student voice really helps the Board. Mr. Nagata commented that he knows several students in his grade that came from neighboring districts like Woodinville, who took physical science as eighth graders and then were able to take honors biology as freshmen at Cedarcrest.

Ms. Oviatt congratulated Ryan Lewis and his wife, Michelle, on the birth of their baby boy.

**CONSENT AGENDA**

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

**Motion 15-70:** To approve the December 8, 2015, Consent Agenda, as presented. (Ms. Van Noy and Ms. Fletcher) Motion passed unanimously.

Approval of Warrants.
General Fund Warrant No. 1983816 through 198462 in the amount of $185,569.02; and direct deposits of $15,658.25. Capital Projects Fund Warrant No. 198463 through 198467 in the amount of $12,363.09. ASB Fund Warrant No. 198468 through 198482 in the amount of $25,957.26; and direct deposits of $95.96. Total payroll for November 30, 2015, was $2,281,537.05, which includes General Fund Warrant No. 198317 (Employee Warrants) through 198324 in the amount of $6,818.96; and General Fund Warrant No. 198325 through 198380 (Payroll Vendor Warrants) in the amount of $794,308.91 and direct deposits of $1,147,601.44.

Approval of Personnel Actions.

Approval of Donations.
Ms. Oviatt thanked Microsoft for their $1,100 donation to Carnation ASB and the Cherry Valley PTSA for their donation of an LRC cart with laptops to Cherry Valley. She reminded Microsoft employees that Microsoft matches donations. Microsoft employees can have their volunteer time matched at $17 per hour for volunteering at the schools.

Approval of Service Contracts

Approval of Budget Status Reports for October, 2015.
CONSENT AGENDA (Continued)

Approval of Out-of-State Travel for Cedarcrest Marching Band and Color Guard, Jazz Band, Concert Band, and Wind Ensemble to participate in Festival Disney on April 8-12, 2016, in Orlando, Florida.

BUSINESS

Professional Learning Leaders’ Report

Roni Rumsey, Director of Teaching and Learning, introduced the district’s Professional Learning Leaders (PLLs) to the Board. Tracie Kelly, Stephanie Rosbach, and Heather Nelson are all fantastic at taking on leadership roles in the district.

Tracie Kelly went over the grand idea for PLLs, which came out of the work of the Transforming Professional Learning (TPL) Committee. Research shows that job-embedded professional learning (PL) is the most effective form of teacher learning. Job-embedded PL allows for differentiated learning opportunities for teachers. The professional learning for PLLs comes from the following: OSPI Best Mentoring Program, OSPI Mentoring Roundtables, PSESD District Literacy Leaders, PSESD District Math Leaders, Teaching, Learning and Coaching Conference with Jim Knight, Leading Adult Learners and Danielson Framework.

Stephanie Rosbach explained the district leadership roles, which includes the following: collaboration with Ben Hambleton to increase the use of GLAD strategies for all students, collaborating with Carol Gould to help infuse more art, collaboration with Connie Schutte as a District Leadership Fellow to augment her work, Transforming Professional Learning (TPL) Committee to look at larger systems to see what we need to implement, and the New Teacher Induction Program. The PLLs created a menu of services that gives both teachers and administrators ideas of skills and services the PLLs can help with. The PLLs also build rapport with staff by building relationships with teachers and administrators, leading observation walks with time for reflection and discussion, and beginning formal coaching cycles to personalize professional learning for each teacher’s unique needs.

Heather Nelson went over other work the PLL’s lead. They design and lead district-level professional development, craft and lead district-directed days in each building, facilitate work with district performance tasks, and develop K-5 Math Leadership Team. The PLLs also are working to establish a common vision of writing, are leading an online book study on Rethinking Grading, leading an in-person book study on A Close Look at Close Reading, and working with secondary staff on implementing NGSS (New Generation Science Standards).

Tracie Kelly went over next steps, which are: to go deeper into the coaching cycle to infuse video taping of both lessons and their coaching conversations, building a strong communication system between the district office and buildings, and planning for next year and how they will continue to grow and improve.

Ms. Van Noy thanked them for their presentation and said she is very excited about the PLL role and looks forward to the results of their coaching and mentoring.

Mr. Edwards commented that with the district’s goal to be a national model of educational excellence and this kind of program is exciting and focused toward that goal.

As a former teacher, Ms. Oviatt is also excited about this program for our district.
Professional Learning Leaders’ Report (Continued)

Ms. Fletcher said at the WSSDA Annual Conference, keynote speaker Jeff Utecht spoke about professional development training. One of his main points for 2015 was that we need to integrate, imbed, and infuse, which is exactly what she just heard from the PLLs.

WSSDA Annual Conference Report

Prior to dismissing the student representatives, Ms. Van Noy asked them to share their experiences from the WSSDA (Washington State School Directors’ Association) Annual Conference in Bellevue. Ms. Hunter said she had so much fun and this conference was by far the best one she has attended. She also got the most out of the sessions. She said keynote speaker, Dr. Pedro Noguera, had an amazing message about working with the whole child. He said the brain has the capacity to grow because it is elastic. It’s like a muscle and you work it. She really appreciated the breakout session on Student Voice and was able to talk to lots of other school board members about having student reps on their boards.

Mr. Nagata said the conference was one of his greatest experiences as a Student Rep. He noted the two keynote speakers, Dr. Pedro Noguera and Jeff Utecht, were both charismatic and he enjoyed the completely different topics they shared. One was about equity versus equality, while another was keeping up with technology. The breakout sessions were great with back-and-forth conversations between students and other board members.

Ms. Van Noy thanked the Student Reps and dismissed them from the meeting.

Strategic Plan Updates

Goal 1: Increase the academic achievement of all students.

Object 1D: Use technology to promote student growth.

Task 2: Coordinate with Teaching and Learning to offer professional development in technology to address classroom staffing needs. Paul Censullo, Director of Technology said coordinating with the Teaching and Learning Department on professional development is something the Technology Department does all the time. In a typical year, the Technology Department teaches about 20 classes on a particular skill with about 50-100 teachers taking the classes. Now they focus more on imbedded classes and coaching that goes with it. Every month, he, Roni Rumsey, and Ken Heikkila get together and talk about what initiatives they are working on and what technology can do to help roll out those initiatives.

Karen Mayfield, Primary Technology Integration Specialist, explained the only way you move all teachers forward is to make sure you are present. You make sure all their primary professional development is job-imbedded. Up until this year, she would spend one day per month working with every teacher in every class connected to curriculum. This provided a value add by assisting teachers with curriculum targets. This training continues, but this year, teachers needed to start going beyond technology as a skill and as a lab lesson. We need to be engaging students in more of a deep way, we needed to allow them to have more autonomy over their learning, and more opportunity to collaborate. Technology is a natural facilitator of those things.
Ms. Mayfield said now teachers are ready for that growth and challenge. This is where 1-to-1 comes into play, iPads for primary, and laptops for intermediate. Now her job is more flexible to address those needs for growth. She has had to do a lot of deep learning and then dig in with seed teachers to get their learning ahead of the game to bring it more widespread. We also offer after school classes and built-in days where Roni Rumsey has shared some of the State Professional Development Days. We had 25 teachers attend the class on technology standards, the technology that is within the Common Core, and what that looks like when they meet that. They continue to have a monthly cadre, so that they can continue their learning on that. We offered a class for substitutes for two weeks on ActiveBoards. Since we had so many new teachers this year and couldn’t do individual sessions with them, we did a weekly class for a month. We had a great time together and they requested that we meet monthly with them. There are two big initiatives we are working on. One is the Global Read Aloud, where five books are chosen every year for grades K-5. Every teacher around the world is reading the books aloud to their students and then they use various communications to talk and share their experiences. Our teachers used Skype together, first in the district and then skyped out with children around the country. They are offering Skype classes after winter break. Mystery Skype is another program where you start out with questions, trying to use as few as possible, to try to figure out where the other class is. It is authentic and is applied use of geography skills. We also have a class on screencasting, because there are so many educational uses for it. A screencast is a digital video recording that captures actions taking place on a computer screen. We call them “invisible teacher lessons.” We continue to constantly ask teachers how they are using technology in the classroom and maintain support for them.

Ms. Van Noy asked if the Board could get a list of classes. Ms. Mayfield said it would be good to have Board members see what a teacher sees when going online to register for a class.

Mr. Edwards noted that the speaker at WSSDA was Jeff Utecht who talked about how much technology is changing. Mr. Censullo replied that he has been doing some research on him.

Mr. Censullo said he is really happy to have Ms. Mayfield out there every day. He has received great feedback on what we need to be doing.

Object 1E: **Identify and plan for the Classroom of the Future.**

**Task 2: Research national and local models.** Paul Censullo presented a PowerPoint presentation on identifying and planning for the Classroom of the Future. He actually found an organization called classroomofthefuture.org that gives out awards and grants to model schools in the San Diego County K-12 Public Education System. In the Poway Unified School District, they have Design39Campus, which is a school with flexible spaces for a multitude of things. Students are focused and it is student-choice classrooms. There also is a junior high Classroom of the Future in Brooklyn, NY, where students check their assignments on screen to find out where they are working and what they are learning that day. Classrooms of the Future are student-centered, not device-centered and environment trumps technology.

Mr. Censullo reported that he, Dr. Smith, Dr. Ken Heikkila, Roni Rumsey, Karen Mayfield, and Chris Collins are all part of the Technology Advisory Committee that will be conducting planned local visits in January to Sammamish High School, Kirkland Middle School, Mercer Island High School, and Queen Anne Elementary School, all of which are using 1-to-1 in the classrooms.
Strategic Plan Updates (Continued)

Ms. Oviatt recommended visiting Mr. Brown’s classroom at Fryelands Elementary School in Monroe. Ms. Van Noy also recommended visiting Stevenson Elementary, which uses tech sites around the classroom.

Mr. Censullo will send the Board a copy of his PowerPoint, which includes websites to a high school Classroom of the Future.

Ms. Van Noy thanked Mr. Censullo for his informative presentation.

Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.

Object 2A: Provide a financial process that strengthens student learning and leverages financial markets to the benefit of the district taxpayers.

  Task 3: Update on an annual basis the web-published “citizens” budget which includes an analysis that demonstrates the district’s commitment to student learning. Dr. Smith reported for Mr. Bill Adamo, Director of Business and Operations, who has completed the citizens budget. It is now posted on the district website.

Second Reading – Policy 2080 – High School Graduation Requirements (revisions) and new Policy 2083 – Waiver of High School Graduation Credits.

High school graduation requirements have changed for the Class of 2019 and beyond. Policy 2080 – High School Graduation Requirements has been revised to reflect the changes and follows WSSDA and state requirements. Policy 2083 – Waiver of High School Graduation Credits is a new policy based on WSSDA and RCW requirements.

Motion 15-71: To approve Policy 2080 – High School Graduation Requirements (revisions) and new Policy 2083 – Waiver of High School Graduation Credits for second reading. (Ms. Oviatt and Mrs. Parnell) Motion passed unanimously.

Board Agenda Items

Ms. Bechtel reported that Shelley Heinson, third grade teacher at Stillwater Elementary, has received her National Board Certification. She will be honored by the Board at their January 12th Board meeting.

Mrs. Parnell said she may be unable to attend the Legislative Conference in Olympia, depending on the dates of her surgery and recovery time.

REPORTS

Enrollment Report

Dr. Smith reported that the district is down 1.88 FTE students, which matches past district trends for enrollment in December.
Superintendent Report

Dr. Smith reported on the following:

- Congratulations to the PARADE Program for being a 2015 School of Distinction Award winner. The award is presented annually to schools showing sustained improvement over a five-year period in reading/English Language Arts (ELA), math, and graduation rates. The PARADE Program is just one of five Alternative Learning Programs in the State of Washington to receive this honor in 2015.
- Congratulations to Cedarcrest for being honored for expanding opportunity and improving performance on the 6th Annual AP District Honor Roll for the fourth consecutive year.
- He, Bill Adamo, and John Mark met with Stillwater staff to discuss the pipe leaks. This was a very successful meeting.
- He and Mr. Adamo went over the recent appraisal of property the district is considering as a site for a new elementary school in Duvall. He will send the Board a copy of this appraisal.
- He has prescheduled a meeting with the sellers of the property to discuss the appraisal, which has been sent to them. We will continue to keep working on this to make it happen.

Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the December 8, 2015, Board meeting at 9:19 PM.

Carol Van Noy  
Board President

Anthony Smith  
Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors.