CALL TO ORDER

Ms. Jodi Fletcher, Acting Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Fletcher, Ms. Oviatt, Mrs. Parnell, Mr. Edwards
Student Representatives: Ms. Sophie Hunter

MEMBERS ABSENT

Ms. Van Noy, Mr. Pascal Nagata (Student Representative)

RIVERVIEW LEARNING CENTER STUDENT PRESENTATION

Mr. Chris Mirecki, Riverview Learning Center Principal, brought two groups of students from the PARADE Program with him. First up was PARADE Teacher, Carol Gould, with students Grayson Donohue and Daniel Harman, who are in her 5th/6th grade drama class. They performed parts from the Big Bad Wolf, a play they are rehearsing for a performance at the end of January. PARADE Teacher, Zandra Roper, brought students Ella Harman and Cassidy Moon from her 3rd/4th grade science class. They brought gourd racers, which are created from CDs, bottle caps, and a gourd. They competed for Best in Theme, Best in Show, and the Car with the Most Recycled Material. With the New Generation Science Standards, Mrs. Roper designed the problem, criteria and restrictions. Cassidy Moon created a turbo car, which won Best in Show. Ella Harman created a Blitz Seahawks car, which uses washers on the wheels and bottle caps.

Ms. Fletcher thanked the students for their fun and creative presentations.

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Ms. Fletcher reported that prior to tonight’s meeting, the Board had a work study on assessments with Greg Lobdell and Marilyn McGuire from the Center for Educational Effectiveness (CEE). Ms. Fletcher also excused Ms. Carol Van Noy, Board President, and Mr. Pascal Nagata, Student Representative, from tonight’s meeting.

Mr. Edwards said the entire week was consumed with the WSSDA (Washington State School Directors’ Association) Annual Conference. He believes it is the best one he has attended. Once again, our Student Reps, Sophie Hunter and Pascal Nagata, set a great example for others at the conference.
COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC (Cont’d)

Ms. Hunter said the WSSDA Annual Conference was her favorite experience this year. It also helped her with her government test!

Ms. Oviatt explained that the WSSDA Annual Conference highlights will be shared at the next meeting. She said the technology keynote speaker was phenomenal. Ms. Oviatt now has a new assignment! She is now IAC (Interscholastic Activities Committee) Liaison to WSSDA Board of Directors. She also hosted the Student Rep breakfast and dinner at the WSSDA Annual Conference, which had about 40 participants. It was fun to see our Student Reps sharing pictures of Board meetings and talking with other Student Reps.

Mrs. Parnell said this was her first visit to the WSSDA Annual Conference. She was happy to have been able to attend.

Ms. Bechtel congratulated the Board on winning the WSSDA Board of Distinction for the second year in a row. They were 1 out of a total of only 9 school boards to receive this honor out of 295 school boards across Washington State.

Agenda Adjustment

Motion 15-63: To amend Consent Agenda, Item C. Personnel Actions, to reflect current changes. (Mr. Edwards and Mrs. Parnell) Motion passed unanimously.

Hearing of the Public

Congratulations were given to audience members, Fred Bereswill and Dustin Green, who both won their election bids for the Carnation City Council.

Fred Bereswill, Carnation City Council member and council liaison to the Riverview School District, reported that the Carnation City Council will be adopting their annual budget for 2016 on December 1st. The budget includes extra police patrols, capital projects to enhance the downtown area, and pedestrian pathways on East Entwistle Street.

Ms. Oviatt said she appreciates that Mr. Bereswill comes to the Board meetings and gives a report to the Board.

Christina Malm, REA (Riverview Education Association) President, reported that teachers are busy this week with parent conferences. She congratulated the Board for receiving the WSSDA Board of Distinction. She commented that in the CLIP Program, they are working on student-led conferences, which are a great way to incorporate student voice.

Ms. Fletcher thanked both Mr. Bereswill and Ms. Malm for their comments.
CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 15-64: To approve the November 24, 2015, Consent Agenda, as presented. (Ms. Oviatt and Mr. Edwards) Motion passed unanimously.

Approval of Regular School Board Meeting Minutes for November 10, 2015.

Approval of Warrants.
General Fund Warrant No. 198196 through 198287 in the amount of $124,973.74; and direct deposits of $34,798.68 and $1,714.42 for a total of $36,513.10. Capital Projects Fund Warrant No. 198288 through 198290 in the amount of $13,308.83 and direct deposits of $293.96. ASB Fund Warrant No. 198291 through 198315 in the amount of $27,264.62; and direct deposits of $799.03 and $437.56 for a total of $1,236.59. Transportation Fund Warrant No. 198316 in the amount of $278,877.66. Total payroll for November 13, 2015, was $34,887.65, which includes General Fund Warrant No. 198195 (Employee Warrants) in the amount of $122.90; and direct deposits of $27,445.69.

Approval of Personnel Actions.

Approval of Donations.

Approval of Budget Status Reports for August and September, 2015.

Approval of Out-of-State Travel for Dr. Ken Heikkila and Diana Johnson to attend the National Title I Conference in Houston, Texas on January 28-30, 2016.

BUSINESS

Riverview Education Foundation Grant Award Season I

Board members from the Riverview Education Foundation (REF) presented a check for $57,800.20 to fund 30 REF grants awarded for educational projects designed and submitted by Riverview staff members. REF Board members attending tonight were: Cathy Tiffany, President; Amy Jacobson, Vice President and Grant Administrator; Paul Censullo and Mike Ward, Ex-Officios; Laura Knox, Kappie Ayers, Bobbi Nixon, Sue Davenport, and Dustin Green. Unable to attend were Patricia Koster, Treasurer, and DJ Carlson, Secretary.

Motion 15-65: To approve the Riverview Education Foundation donation for 30 Season One Grants in the amount of $57,800.20. (Ms. Oviatt and Mr. Edwards) Motion passed unanimously.

The Board thanked the REF members for their very generous donation!
Resolution 15-06 – Levy Recertification

Bill Adamo, Director of Business and Operations, explained levy lid calculations from the State and the levy dollars collected each year is the lower of what the voters approved or the amount calculated by the levy lid. The Levy Recertification Resolution is needed to adjust these amounts.

Motion 15-66: To adopt Resolution 15-06, Levy Recertification, which adjusts the Educational Programs Maintenance and Operations Excess Levy collection for the 2016 tax year from $8,308,722 to $8,347,059. (Ms. Oviatt and Mr. Edwards) Motion passed unanimously.

F-196 Year-End Financial Report

Mr. Adamo explained the F-196 financials are unaudited and the State Auditor will start in the district on December 7th. This report looks at the beginning fund balance, adds revenues earned during the year, and then subtracts expenses to get to the new ending fund balance on August 31, 2015.

Strategic Plan Status

Goal 1: Increase the academic achievement of all students.

Object 1A: Develop a collaborative process integrating department perspectives to focus on student outcomes.

Task 4: Define student growth and how it is measured. Dr. Smith reported for Roni Rumsey, Director of Teaching and Learning, saying adequate progress is being made in defining and measuring student growth.

Goal 3: Provide Human Resources and Communication practices to improve student learning.

Object 3A: Continue to implement the 2013-2018 Human Resources (HR) Plan.

Task 1: Recruit, select and retain highly qualified staff to increase student learning and report turnover/retention data. The Human Resources (HR) Team of Janet Gavigan, Director of HR, Donna Reier, HR Coordinator, and Stacy Cook, HR Program Assistant provided a PowerPoint presentation.

Donna Reier provided an overview of the 2014-2015 turnover data, which shows the district filled 85 open positions, hired 41 new certificated staff, and 25 new classified staff. This includes an additional 9.9 FTE certificated staff and 4.25 FTE classified staff. Our turnover certificated staff rose from 10.75% in 2013-14 to 13.74% in 2014-15, which includes retirements. Classified staff turnover rose slightly from 6.33% to 6.74%. Certificated administrative turnover went down from 7.14% in 2013-14 to 0% in 2014-15 and classified administrative turnover also went down from 16.67% to 0%. Classified exempt stayed at 0% for the second year in a row. Ms. Reier also went over the percentages of Baby Boomers, Generation X and Millennials and what the forecast holds regarding a tsunami of retirements.
Strategic Plan Status (Continued)

Janet Gavigan explained the HR recruitment venues and strategies for 2015. With so many openings this year, the HR Department wanted to create more presence on the Riverview website, differentiate postings by position, attend career and job fairs, post on nation-wide sites, and use Facebook, Twitter, Constant Contact articles, reader board and newspaper announcements to increase the pool of applicants. This resulted in 994 applicants, which includes duplicates.

Stacy Cook went over the statistics about how applicants learned about the district. The majority learned about the district from district employees (44%), then community members (15%), job postings (13%), district website (10%) and job fairs (7%). Ms. Cook also said we currently have 1,247 volunteers in the district and 163 substitutes (certificated and classified).

Ms. Gavigan said they have learned that they need to start recruiting early for the coming school year. They are continuing to look at other ways to market the district to increase recruitment.

Mr. Edwards commented that he loved the enthusiasm in HR and the Riverview School District.

Ms. Fletcher thanked the HR Department for their informative presentation.

Object 3C: Cultivate increased community outreach.

Task 7: Begin to spotlight alumni with alumni recognition and feature articles. Mike Ward, Communications Coordinator, reported that spotlighting alumni is in the works. He is currently working on a story about Wes Pierce, who is a CHS grad and now a teacher in the district.

Goal 1: Increase the academic achievement of all students.

Object 1C: Improve student growth for at-risk students.

Task 1: Implement a coordinated and articulated life skills curriculum K-12 for identified students with intellectual disabilities. Dr. Ken Heikkila, Director of Student Services, reported on the following:

- In 2014-15 a team of special education staff made a decision to implement the Styer-Fitzgerald curriculum for students with cognitive disabilities. The curriculum was purchased for a pilot at the elementary setting and for both the middle and high schools.
  - Curriculum includes a cope and sequence in a variety of life skills areas.
  - Data tracking is a prominent component with one data book for elementary and one for secondary. The data tracking component transitions from teacher to teacher or school to school.
- In 2014-15 training in the curriculum was provided to three schools by Styer-Fitzgerald.
- Implementation of the curriculum is ongoing during the 2015-16 school year. One additional elementary site has acquired the curriculum materials.
- A collaborative team of staff lead by Jodi-Ann Rodrigues is meeting on scheduled dates throughout the current school year. One function of this collaborative team is to check in with the implementation of the curriculum.

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Strategic Plan Status (Continued)

Task 2: Implement training for staff in the identification of “troubled youth” and the Student Intervention Team process. Dr. Heikkila reported the following:

- House Bill 1336 was signed in 2013 which stated, "Beginning in the 2014-15 school district must adopt a plan for recognition, initial screening, and response to emotional or behavioral distress in students, including but not limited to indicators of possible substance abuse, violence and youth suicide. The school district must annually provide the plan to all district staff."

- A work group of Julia Alness, Ken Heikkila, Leanne Koenigs, Rachel Reed, Robert Richert, and Deb Walters developed a plan in 2014-15 that has been implemented in the current school year.

- Elements of the plan include:
  - Troubled Youth included in the “Back to School Checklist” at all sites. All staff received a basic understanding of the “Troubled Youth” plan.
  - Staff also were primed for two additional trainings at school sites. Session 1 will consist of counselors at each school site presenting information on how to identify “troubled youth.” A PowerPoint was standardized to be viewed at all sites. Session 2 will consist of counselors providing training on the “Student Intervention Team” process at each school site. This team is the problem solving team to support students with academic needs and/or show signs of being “troubled youth.”

Ms. Fletcher thanked Dr. Heikkila for his presentation.

Goal 1: Increase the academic achievement of all students.

Object 1D: Use technology to promote student growth.

Task 1: Conduct an external program review of district technology services including Educational Technology and Information Technology (IT). Paul Censullo, Director of Technology, introduced Conn McQuinn, Puget Sound ESD and Terry Hippenhammer, Strategic Management Associates, who conducted the technology program review. Mr. McQuinn went over the report (attached) and highlighted the following:

- The Technology Program Review was retained to perform an external review of Technology services for the Riverview School District. This process included completion of a request for information regarding technology use in the district and perception data collected through surveys and interviews.
- Site visits were conducted at the Technology Department, IT Center, Cedarcrest High School, Tolt Middle School, Carnation Elementary, Cherry Valley Elementary, and the Riverview Learning Center.
- Finding #1 – Vision and Leadership: Information gathered through the surveys and interviews show that Riverview has a very strong foundation of vision and leadership in educational technology. They would place the Riverview School District at the top of the list of the 22 districts they have reviewed over the last 15 years.
Strategic Plan Status (Continued)

- Finding #2 – Infrastructure: The district has made great strides over the last 2-3 years in developing and implementing important infrastructure upgrades. This includes upgraded wireless networks and establishing the new IT Center, allowing for more effective support of the district.
- Finding #3 – Support: Integrated technology department includes all areas of technology leadership, planning, professional development and support. The department is responsible for educational technology integration, IT operations, and technology fix and repair. This structure provides for efficiencies in service delivery and coordination among all technology teams. The district is to be commended for creating an organizational chart that clearly defines roles and responsibilities.
- Finding #4 – Training: The district has funded two Technology Integration Specialists providing training and job-embedded professional development, which is a best practice. Staff spoke very positively about the work of the Technology Integration Specialists and the professional development they provide.
- Finding #5 – Application: Skyward provides the main administrative backbone for the district. This is a well-established and stable system.
- Finding #6 – Student Centered Classroom: The district has provided a robust infrastructure and effective leadership, and this is reflected in a high level of teacher readiness to use technology. 95% of certificated staff agreed that, “Teachers use and view technology as an integral part of instruction.” This puts the district in a very positive place as it prepares to move forward with new technology initiatives.
- Along with each finding, there were recommendations. These are noted in the Technology Program Review, which is attached.

Mr. Hippenhammer commented that they don’t get paid to find out what we’re doing right, but they were blown away by all the really good things going on in the district. Mr. McQuinn added that the district has a very solid foundation to work on.

Ms. Oviatt also asked about recommendations for BYOD (Bring Your Own Device). Mr. McQuinn said BYOD is part of the solution – multiple devices for multiple purposes. There are so many variations. As far as smart phones, there are times students should be able to use them and times when they should not. If devices are there and students have them – use them!

Dr. Smith thanked Mr. McQuinn and Mr. Hippenhammer for the thorough job they did. He is very proud of our Technology Department and where they are now and where they can be in the future. They are to be commended for the work they do.

Mr. Censullo acknowledged the Technology Department who were in tonight’s audience. They are: Chris Collins, Karen Mayfield, Joelle Spell, Sean White, and Stacy Eldredge. Ron Johnston and Ryan Sage are also part of the Technology Department, but were unable to attend.

Ms. Fletcher thanked Mr. McQuinn, Mr. Hippenhammer, Mr. Censullo, and his Technology Department for their presentation.
Strategic Plan Status (Continued)

Object 1E: Identify and plan for the Classroom of the Future.

Task 1: Define the Classroom of the Future. Paul Censullo showed a PowerPoint presentation. Classroom of the Future describes a physical setting that integrates a variety of high performance pedagogies with educational technologies in an appropriate physical layout. The physical settings have the following:

- Flexible collaborative, connected learning spaces
- Projected based learning centers
- 1 to 1 mobile devices
- Interactive presentation technology
- Curriculum with a global perspective
- Fully blended learning experience

Mr. Censullo explained there is more research and models to look at. The is just a baseline definition.

Dr. Smith thanked Mr. Censullo for his great presentation. He suggested this would be good to share at a future Ad Team meeting. Since the budget process is now starting, it would be a good idea to start presenting ideas for technology in the future. Don’t let the current budget be an inhibitor to future priorities in technology.

Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.

Object 2B: Establish and implement a prioritized list of property acquisition and projects consistent with capital projects levy financing with the consent of the School Board.

Task 4: Schedule and conduct school/community meeting to explain the process. Dr. Smith explained the boundary review for schools will be moved to next year. He will get the committee together in the spring for a meet and greet.

First Reading – Policy 2080 – High School Graduation Requirements (revisions) and new Policy 2083 – Waiver of High School Graduation Credits.

High school graduation requirements have changed for the Class of 2019 and beyond. Policy 2080 – High School Graduation Requirements has been revised to reflect the changes and follows WSSDA and state requirements. Policy 2083 – Waiver of High School Graduation Credits is a new policy based on WSSDA and RCW requirements.

Motion 15-67: To approve Policy 2080 – High School Graduation Requirements (revisions) and new Policy 2083 – Waiver of High School Graduation Credits for first reading. (Mr. Edwards and Mrs. Parnell) Motion passed unanimously.
REPORTS

Superintendent Report

Dr. Smith reported on the following:

- Congratulations to the School Board for earning the WSSDA Board of Distinction! Many applications were received, but Riverview was only 1 of 9 districts selected for this honor. This was a much more comprehensive process this year and he compliments the School Board and especially Carol Van Noy for their input and driving this forward.

- He has attended the following partnership/consultant meetings:
  o Invited by Technology Department to sit in on the parent feedback session as part of the Technology Program Review. Our community has so many talented people in this field; it was great to hear their input.
  o Met with Brian Pattinson on sound systems district-wide and working on the sound system at Tolst Middle School for the Moving Up Ceremony.
  o He and Bill Adamo met with Jon Gores of DA Davidson on bonds and refunding bonds. They suggested the best time to run a bond is in 2020 for a new elementary building in Duvall. Dr. Smith said the high school is fairly crowded right now and wants a price point for expanding CHS and possibly adding classrooms and an auxiliary gym space at the middle school. These potential projects will have to be costed out and he could use some help from the Board to review various scenarios. Mr. Edwards offered to help with this.
  o Attended Rotary Board of Trustees meeting.
  o Participated in a conference call with the PSESD (Puget Sound Educational Service District) Superintendent’s Legislative Work Group to solidify their legislative priorities moving forward.
  o Met with Jodi Richie, Special Care Agency, to touch base.
  o Met with John Mark at the Riverview Auxiliary Programs (RAP) about handicapped parking there.
  o Attended Eastside Presidents and Superintendents meeting on credit articulation and pathways.
  o Met with Jeanette Opeila and Davin Henrickson about a possible amphitheater at the property behind Eagle Rock Multi-Age. This would provide a seating area for various curriculum activities related to science and other content areas, district-wide.

- Issues he dealt with were:
  o Weather – excellent decisions were made overall. This is the first time he has ever encountered Highway 203 from Carnation to Duvall open, but Duvall to Monroe closed. If this happens in the future, he will likely have a 2 hour-delay to allow staff time to arrive to work. Some staff members had commutes of up to 3 hours because of the road closure.
  o Sent out a letter to the community from both he and Clarence Lavarias. It is with a heavy heart that Mr. Lavarias is resigning due to family health issues. The Board will have an opportunity to recognize him for his outstanding leadership at the next Board meeting.
  o He will be working on a thorough process for an interim principal at Cedarcrest.
  o He and other administrators are serving as guinea pigs for Office 365 and are moving forward. He is very excited about tech advances throughout the district.
Superintendent Report (Continued)

Dr. Smith also reported that Simon T. Bailey, our guest speaker at Welcome Back, was so impressed with our district culture that he asked Dr. Smith to put together some leadership thoughts for inclusion in his new book. Dr. Smith underscored our district family atmosphere, collaborative culture, and unrelenting focus on our mission, “Educate Children,” as key components of our success.

Ms. Fletcher thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Fletcher, Acting Board President, adjourned the November 24, 2015, Board meeting at 9:14 PM.

[Signatures]

Board President

Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors.