

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
November 8, 2016
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER

Ms. Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Mr. Edwards, Ms. Oviatt, and Ms. Fletcher
Student Representatives: Pascal Nagata and Sophie Paradis

MEMBERS ABSENT

Mrs. Parnell

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Board Communications

Ms. Van Noy first acknowledged the many transportation employees in the audience and commented that she has been on the Board for 20 years and the Transportation Department has always been an amazing group in our district. You keep our kids safe, you start their day off right, and we thank you.

Ms. Van Noy reported the Board has had four meetings over the last five days. On Wednesday, they attended the Friends of Youth Breakfast. She thanked the Board members and Ms. Paradis for coming to the breakfast, which raised double what they raised last year. On Thursday, the Board attended Session 1 of the RSD Ambassador Program. On Friday the Board and Superintendent attended a School Board/Superintendent Advance. Tonight before the Board meeting, the Board had a Work Study on their WSSDA (Washington State School Directors' Association) presentation on the RSD Ambassador Program.

Mr. Nagata said he has submitted another couple of college applications, with the help of Dr. Smith. He has been busy with school and has basketball tryouts on Monday.

Ms. Bechtel thanked the Board for including her at their Board-Superintendent Advance lunch on Friday.

Mr. Edwards reported that he met with the State Auditor this afternoon, who is expected to be here for the next four to five weeks. He had the sense that the audit is going very well once again. Mr. Edwards commented that he was sad to report that a shining star, Senator Andy Hill, died of lung cancer. He was a wonderful advocate for education and will be difficult to replace.

Board Communications (Continued)

Ms. Van Noy commented that Senator Hill also taught some classes on Government in our CLIP Program. He not only spoke about education, but he walked the talk. He will be very missed.

Ms. Paradis reported that the soccer season just ended for her, because they didn't make it to state. They lost to Bellingham in overtime. Ms. Paradis commented that she enjoyed attending the Friends of Youth breakfast saying it was very touching and the people attending were very nice.

Ms. Oviatt reported about the RSD Ambassador Program, which kicked off this week. This is the second iteration of the program that the district piloted two years ago. The purpose of the Ambassador Program is to engage with our community members, teach them more about the details of how a school runs, such as school finance, Transportation Department, Special Services, and such. We had 24 people come to this session; while the last time we had 8 graduates from the program. We were really pleased with the people that signed up and had quite a wide diverse audience with a variety of interests in learning about our district. There were people from the community and some within the school district. One of the goals for this program is for our ambassadors to be able to go out and speak more effectively to other community members about our school district. A secondary opportunity is when a longtime Board member decides to leave, we might be able to find someone to replace them within that program.

Ms. Van Noy reported that next Wednesday through Saturday, the Board, Student Reps, and Superintendent are headed to Spokane to attend the WSSDA (Washington State School Directors' Association) Annual Conference. They are all looking forward to furthering their professional development.

Agenda Adjustment

Motion 16-53: To amend Consent Agenda, Item D. Service Contracts, to reflect current changes (Ms. Oviatt and Ms. Fletcher). Motion passed unanimously.

Hearing of the Public

Sabrina Warren, Transportation Supervisor, came forward to recognize two outstanding individuals in her department. They have been committed to this community for 25 and 30 years respectively and they have served our public well. School bus drivers are often overlooked in a school district, because magically children appear at the schools and then they go home. No one really understands what goes on behind the scenes. It really takes a dedicated person who drives a school bus 50 miles per hour while multitasking behind a set of buttons, watching traffic, watching kids, being a role model, a mentor, a teacher, a parent, a friend, a counselor, and a confidante to a student; often that is what it takes someone to drive a school bus and to prepare that student for their education for that day. Often times school bus drivers are the first person students see in the morning and the last one they see at night before going to bed.

Ms. Warren then had Margie McGill come up to receive a pin and certificate of appreciation for 30 years of service in the Riverview School District. Ms. McGill said it's been a good run and she appreciates being recognized – it means a lot. It means a lot to all of our drivers and she can't wait to come to their recognition. They haven't really had this before and it really means a lot to her.

Hearing of the Public (Continued)

Ms. Warren then had Diane Magnochi come up to receive a certificate of appreciation for 25 years of service in the Riverview School District. Diane works not only as a bus driver, but also a driver/trainer instructor. Ms. Magnochi said she has enjoyed her time in Riverview. The whole experience has been good and it has worked into her family routine, so it's been a great fit for all of them.

Ms. Warren thanked the Board for the opportunity to come this evening and left them with this one thought – “Everyone has gifts and talents that they offer to our community, but not everybody can be a super hero. What’s your super power?”

Many other bus drivers came to show their support for Margie McGill and Diane Magnochi. Ms. Van Noy thanked all of them for coming to the meeting and thanked them for keeping our kids safe and for doing an amazing job. You are a stellar department and we thank you for that.

Mr. Edwards also thanked Ms. Warren for her tribute to her employees.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 16-54: To approve the November 8, 2016, Consent Agenda, as amended (Ms. Oviatt and Mr. Edwards). Motion passed unanimously.

Approval of Regular School Board Meeting Minutes for October 25, 2016; and Board Roundtable Minutes for October 25, 2016.

Approval of Warrants.

General Fund Warrant No. 201577 through 201671 in the amount of \$226,296.10; and direct deposits of \$1,285.02 and \$31,188.40, for a total of \$32,473.42. Capital Projects Fund Warrant No. 201672 through 201679 in the amount of \$20,377.58. ASB Fund Warrant No. 201680 through 201703 in the amount of \$24,406.45; and direct deposits of \$78.95 and \$853.78 for a total of \$932.73. Total Payroll for October 31, 2016 was \$2,564,513.21, which includes General Fund Warrant No. 201500 through 201512 (Employee Warrants) in the amount of \$17,236.00; and General Fund Warrant No. 201513 through 201576 (Payroll Vendor Warrants) in the amount of \$873,563.22; and direct deposits of \$1,207,890.62.

Approval of Personnel Actions.

Chris Collins, new Director of Technology effective July 1, 2017, came forward as the Board congratulated him on his new position. Mr. Collins thanked the Board for not only approving him for this position, but also thanked Dr. Smith for posting this position early enough for him to work directly with retiring Director of Technology Paul Censullo. Mr. Collins is looking forward to his new position. Dr. Smith commented that Mr. Collins has done stellar work in his current role in the district and will continue to do so in his new role.

Approval of Service Contracts.

CONSENT AGENDA (Continued)

Approval of Donations.

Ms. Van Noy thanked both Kirsten Gudmundson for her General ASB donation of \$1,000 to Carnation Elementary and Robert Gudmundson for his General ASB donation of \$1,000 to Tolt Middle School.

Approval of Budget Status Reports for August and September, 2016.

Approval of Out-of-State Travel for Kaeleigh Wilson to attend SIOP Institute in San Diego, California, on December 8-10, 2016.

Approval of Bus Surplus.

BUSINESS

F-196 Year-End Financial Report

Bill Adamo, Director of Business and Operations, explained the F-196 financials are unaudited and the State Auditor has started working on this. He thanked Mr. Edwards for meeting with the State Auditor earlier today. Mr. Adamo explained the year-end report looks at the beginning fund balance, adds revenues earned during the year, and then subtracts expenses to get to the new ending fund balance on August 31, 2016.

Mr. Adamo also reported the Citizen's Budget has been completed and is now located on the district website at: http://www.riverview.wednet.edu/business/business_forms/2016-17%20Budget.pdf. The district has a healthy ending fund balance, which will also increase due to increased student enrollment this year beyond projections. The district is in a solid financial position for his successor to manage when he retires in February 2017.

Ms. Van Noy thanked him for keeping the district's ending fund balance in a safe range.

Board Resolution #16-03 – Levy Recertification

Mr. Adamo explained levy lid calculations from the State and the levy dollars collected each year is the lower of what the voters approved or the amount calculated by the levy lid. The Levy Recertification Resolution is need to adjust these amounts.

Motion 16-55: To adopt Board Resolution #16-03, Levy Recertification, which adjusts the Educational Programs Maintenance and Operations Excess Levy Collection for the 2017 tax year from \$8,525,106 to \$8,575,687 (Mr. Edwards and Ms. Van Noy). Motion passed unanimously.

Board Initiatives

Ms. Oviatt read through the Board Leadership Initiatives for the 2016-2017 school year. They are:

- Collaborate, coordinate and participate in the RSD Ambassador Program – this is already taking place.

Board Initiatives (Continued)

- Equity Roundtables – the Board just completed two roundtables on equity and access.
- Apply for WSSDA (Washington State School Directors' Association) Conference Presentation – they have done this and will be presenting on the RSD Ambassador Program at the WSSDA Annual Conference next week.
- Partner with a community service organization on an initiative for the Board Advance – instead of staying in our district, the Board used the Duvall Friends of Youth facility for their Board/Superintendent Advance. They were also able to learn more about Friends of Youth.
- Complete the Board Evaluation – this will be done in May at a Work Study.
- Complete the Superintendent Evaluation – the Board has a Work Study in January to work on this.
- Apply for Board Recognition Programs – the Board applied for the WSSDA Board of Distinction and just received this for the third year in a row.

Ms. Van Noy reported that at the Board/Superintendent Advance, they came up with focus areas to work on for 2017-2018. They are:

- Special Education Program Review
- Organizational Plan for the 2018 Maintenance and Operations Levy, Technology Levy, Analysis of a possible Transportation Levy
- Sustain and Grow CTE (Career and Technical Education) Partnerships

Board Agenda Items

The Board discussed upcoming agenda items for future Board meetings. The following were noted:

- November 22nd is slated as a Board Work Study on Assessments with Greg Lobdell – Ms. Bechtel will make sure Mr. Lobdell is still able to attend this meeting. (*Editor's note: This Board Work Study has been changed to December 13th at 5:00 PM.*)
- Those that would like to carpool to the airport to attend the WSSDA (Washington State School Directors' Association) Annual Conference in Spokane will need to meet at the Educational Service Center at 1:00 PM on Wednesday, November 16th.
- Mr. Edwards will be unable to attend the December 1st RSD Ambassador Program session.
- On the RSD Ambassador sessions, the session on School Finance will be held on February 2nd and the session on Facilities and Operations will be held on March 14th – this needs to be corrected on the Board Agenda Topics list.

REPORTS

Enrollment Report

Dr. Smith reported that the district is down 2.35 FTE students for the month of November. This trend is normal compared to previous years of enrollment. The district did see a 2.4% growth from October 2015 to October 2016. This makes up for two years of declining enrollment. Our student FTE enrollment is the highest it has ever been in the district.

Superintendent Report

Dr. Smith reported on the following:

- It has been a busy couple of weeks and he thanked the Board, Student Reps, and Ms. Bechtel for attending the wonderful events that have occurred.
- He had the pleasure and honor to score applications for Washington State Superintendent of the Year. The selected individual will be announced at the WSSDA (Washington State School Directors' Association) Annual Conference.
- He attended the League Cross Country Championships at the Blue Heron Golf Course in Carnation. Cedarcrest placed first in both girls and boys.
- He attended both successful Board Roundtables on Equity and Access – one with business owners and the other with Cedarcrest students. The results from the minutes of the two roundtables will help drive our data for our work with Nikum Pon from the Puget Sound Educational Service District (ESD) on Equity and Access.
- On October 28th, we had our second session with Nikum Pon with the entire Ad-Team. It would be wonderful to have him out here to speak to a small or larger group. Dr. Pon has a compelling story about his life that is very powerful. We are looking at creating a five-year action plan around the end of this school year and Dr. Pon will be the centerpiece for helping develop that.
- At the last Board meeting, he stated he wanted to get into more classrooms and develop the structure for the Cherry Valley-Stillwater Boundary Review Committee. He reminded the Board that this is a Boundary Review Committee, not a “We’ve Already Decided to Change the Boundaries” Review Committee. We will have great information for those attending the first meeting and Dr. Smith will report on this at December’s Board meeting. He will provide updates to the Board on their progress each month at a Board meeting.
- On October 27th he attended the School of Distinction Award Ceremony at the Puget Sound ESD where PARADE received their second consecutive award, which recognizes the top 5% of the highest-improving schools in the state for increased reading/math achievement and graduation rates over the past five years. Dr. Smith is very proud of their accomplishments and for the PARADE Program.
- He had an inclusive meeting with our Special Education Administrators, Chris Lupo, Tom Oldenburg, and John Bomar discussing students with disabilities and/or emotional behavior disorders and how we can start to plan to do an even better job with those students. It was a wonderful proactive meeting and he is looking forward to further conversations. They are looking at possibilities like integrating PBIS (Positive Behavior Intervention Supports) throughout the district, which is a proactive way of working with all students.
- He met with Jill Shadwell regarding Cedarcrest’s Equestrian Club because they are co-opting some students in from other districts, which is common. He was satisfied with the paperwork needed for this. He is excited to get out and attend some of their events.
- He felt very energized after the recent RSD Ambassador Program. It far exceeded his high expectations for the first session. Lori Oviatt and Mike Ward are going to be hard acts to follow! He appreciated all the Board members coming to this first session.


Ms. Van Noy thanked Dr. Smith for his report. She announced that King County Directors’ Association (KCDA) is looking for a Board member, if anyone is interested in applying. She also announced that Mrs. Parnell was excused from tonight’s meeting.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the November 8, 2016, Board meeting at 7:48 PM.



Board President



Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors