

**RIVERVIEW SCHOOL DISTRICT NO. 407**  
**Minutes of Board of Directors' Meeting**  
**October 11, 2016**  
**Duvall, WA 98019**  
**Educational Service Center – Board Room**

**CALL TO ORDER**

Ms. Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

**MEMBERS PRESENT**

Ms. Van Noy, Mr. Edwards, Ms. Oviatt, and Mrs. Parnell  
Student Representatives: Pascal Nagata

**MEMBERS ABSENT**

Ms. Fletcher and Ms. Paradis (Student Representative)

**COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC**

**Board Communications**

Ms. Van Noy reported that the Board was very busy last week. On October 4<sup>th</sup> they had a Work Study to prepare for upcoming Board Roundtables on Equity and Access. On October 6<sup>th</sup> the Board and Superintendent's Cabinet had training with the PLLs (Professional Learning Leaders) to help with their presentations and make them more interactive for the RSD Ambassador Program. Ms. Van Noy attended the Duvall Chamber and Duvall Rotary meetings. The Board also held a Work Study breakfast on October 7<sup>th</sup> to discuss a variety of topics. Tonight the Board had a Work Study prior to tonight's meeting to discuss their presentation on the RSD Ambassador Program at the WSSDA (Washington State School Directors' Association) Annual Conference in Spokane next month

Ms. Van Noy announced that Ms. Fletcher was excused from tonight's meeting, since she is out of town. Ms. Paradis is also excused, since she is participating in an away Cedarcrest girls' soccer game.

Mr. Van Noy reported that today was a very busy day with two things happening. One was the Lockdown and Secure and Hold at Cedarcrest, Cherry Valley, and Eagle Rock, due to a threat made through social media from an off campus student. Duvall Police apprehended the suspect and the Secure and Hold was lifted, since there was no imminent threat to students. The second announcement was Cedarcrest forfeiting the October 28<sup>th</sup> football game against Archbishop Murphy. Our superintendent stated this was due to a competitive imbalance between their student athletes and ours. Our district's number one priority is the health and safety of our students within our mission to "educate children."

## **Board Communications (Continued)**

Mr. Edwards reported that he will be headed to Olympia on October 22<sup>nd</sup> to meet with the WSSDA Legislative Committee to review the results of the Legislative Assembly's ranking of legislative priorities. Those results will be reported back to the WSSDA Board. Ms. Van Noy responded that she has a WSSDA Board meeting conference call on October 27<sup>th</sup>, which may be to share those results.

Mr. Nagata said he attended the Homecoming dance and it was a great event at the Boeing Future of Flight. He also commented that the administrators at Cedarcrest did a great job with the lockdown. Students were not allowed outside campus and teachers just continued to teach.

Mrs. Parnell said last week RSD Food Services Supervisor, Kaye Wetli, in partnership with the Washington School Nutrition Association and the Washington State Department of Agriculture Farm-to-School Program, held a Taste Washington Day on October 5<sup>th</sup>. They worked with local farmers to bring students a great meal made with locally grown food from Oxbow Farm, Local Roots Farm, Goose and Gander Farm, Full Circle Farm, Tractor Farm, and Cherry Valley Dairy to feature what is grown right here in our valley. The food was served on the salad bars at all schools during lunch. Twenty-six Cedarcrest students helped in the kitchen by washing, slicing, and bagging almost 400 pounds of fresh produce to prepare it for sending out to all the schools. It was a fantastic event. Mrs. Parnell also heard homecoming was a great success, so kudos to those that planned the event.

Ms. Oviatt commented that she appreciated the caution and expediency in making the lockdown decision today. With any situation there is always lessons learned and she hopes all those involved get a chance to debrief to see what can be improved upon. She also appreciated the complexity of the decision made to not play the Archbishop Murphy game. She appreciates the communication that went out expressing the decision and that it was a collaborative decision.

## **Agenda Adjustment**

**Motion 16-48:** To amend Consent Agenda, Item C. Personnel Actions, to reflect current changes (Ms. Oviatt and Mr. Edwards). Motion passed unanimously.

## **Hearing of the Public**

No one signed up to come forward to speak.

## **CONSENT AGENDA**

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

**Motion 16-49:** To approve the October 11, 2016, Consent Agenda, as amended (Mrs. Parnell and Ms. Van Noy). Motion passed unanimously.

Approval of Regular School Board Meeting Minutes for September 27, 2016; and Board Work Study Minutes for September 27, 2016, October 4, 2016; and October 7, 2016.

## **CONSENT AGENDA (Continued)**

### **Approval of Warrants.**

General Fund Warrant No. 201200 through 201312 in the amount of \$251,439.96; and direct deposits of \$13,818.75. Capital Projects Fund Warrant No. 201313 through 201318 in the amount of \$86,541.85. ASB Fund Warrant No. 201319 through 201329 in the amount of \$9,505.99; and direct deposits of \$304.95. Total payroll for September 30, 2016, was \$2,499,070.98, which includes General Fund Warrant No. 201124 through 201142 (Employee Warrants) in the amount of \$23,088.62; and General Fund Warrant No. 201143 through 201197 (Payroll Vendor Warrants) in the amount of \$827,731.10; and direct deposits of \$1,190,455.83.

### **Approval of Personnel Actions.**

Ms. Oviatt wanted to personally thank retiring Director of Technology, Paul Censullo, for his years of service and guidance in the Technology Department and for his openness for feedback, especially from her, over the years. Mr. Censullo did an excellent job in his efforts to make the district's and schools' websites look similar and easier to navigate. He has managed many technology levies and technology plans; is always excited to learn new things; and Ms. Oviatt appreciates that.

Ms. Van Noy said Mr. Censullo was also an excellent teacher at Carnation Elementary. He has served our district for 29 years and we really appreciate his work.

### **Approval of Service Contracts.**

### **Approval of Donations.**

Ms. Van Noy thanked the Stillwater PTSA for their donation of \$4,900 for classroom gifts at Stillwater.

## **BUSINESS**

### **Friends of Youth Presentation**

Dr. Smith introduced Terry Pottmeyer, President and CEO of Friends of Youth. Ms. Pottmeyer had a PowerPoint presentation that went over information on their services, how they impact our community, and what is needed in the future to grow. Some of the highlights are as follows:

- Friends of Youth provides services to at-risk youth and homeless young people at 25 sites with services in 18 cities, primarily in east King County. With 65 years of experience and national accreditation, they provide safe places and emotional support for youth in challenging circumstances.
- In 2016, Friends of Youth served over 4,000 youth and their families through their three core program areas, which are: Child Welfare Services, Homeless Youth Services, and Youth and Family Services.
- Child Welfare Services has residential group care, foster care services (therapeutic and regular), and a youth haven shelter.

## **Friends of Youth Presentation (Continued)**

- Homeless Youth Services has served 2,077 youth and young adults in 2016 in their homeless programs. They provide outreach and drop in, emergency shelter, housing, and services such as mental health and SUD (Substance Use Disorder) treatment, employment and education.
- Friends of Youth has mental health and substance abuse support with out-of-school service and in-school services. Their vision for the future is to have a behavioral health counselor in every school, beginning with elementary school.
- Friends of Youth is committed to ensuring that all of their students receive high quality services, easy access, and early intervention.
- There is cause for hope with the following: Best Starts for Kids, State Office of Homeless Youth, MIDD (Mental Illness and Drug Dependency) renewal, investments in early learning, and the Governor’s Blue Ribbon Commission on Children and Families.
- The need is continuing. Homeless young families (under age 24) account for more than 30% of all family homelessness in King County. Solutions for homeless youth are:
  - Support for families before a crisis occurs – parenting classes, counseling, support
  - “Just in Time” homeless prevention support
  - Commitment to education and employment
  - Increased access to affordable housing and developmentally appropriate services
- Friends of Youth has partnered with Riverview Schools with Project 360; Friends of Youth breakfasts where donations support school day counseling; outreach and advocacy with shelter cards, Safe Place, and sharing the stories of their work; grants; and In-Kind support, such as drives for our youth which includes school supplies, hygiene kits, and snack pack move-in kits.

Ms. Pottmeyer thanked the Board for their help and said Friends of Youth does not do this work alone. It is an entire community. Last evening, she attended a community forum on Snoqualmie Valley homeless teens with quite a full room. This was so encouraging to her to see so many people that want to make a difference to end homelessness for teens in their community. That is the partnership we all need in order to make a difference for kids.

Dr. Smith thanked Ms. Pottmeyer and Friends of Youth, but especially Ms. Pottmeyer for her commitment, who regardless of the match or the scenario, has always committed above and beyond, which has saved lives in our district, through Friends of Youth services.

Ms. Van Noy also thanked Ms. Pottmeyer for taking the time to come and talk about Friends of Youth, which is a rich and diverse organization with a large outreach. Ms. Van Noy thanked Ms. Pottmeyer for her leadership and for coming tonight.

## **Board Agenda Topics**

The Board reviewed upcoming agenda items and added the following:

- November 4<sup>th</sup> – Board/Superintendent Advance at the Friends of Youth facility in Duvall

## **REPORTS**

### **Enrollment Report**

Dr. Smith reported that enrollment for October this year is up about 77.23 students from last year at this time (excluding kindergarteners). That represents a 2.4% increase in enrollment.

Mr. Edwards noted that in reviewing previous years, our enrollment for September is usually much lower than enrollment for October. This year September's enrollment is actually higher by 1 FTE than October's enrollment. Dr. Smith said it has been an unusual year and school office staff are doing a quicker and more efficient job of eliminating students that have left the district. The district also has out-of-district waivers that are not approved until a couple of weeks before September. He is seriously considering stopping further new enrollments for out-of-district students this year, since most schools are at capacity right now.

### **Superintendent Report**

Dr. Smith reported on the following:

- He was at SeaTac for the WASA (Washington Association of School Administrators) Board meeting until 8:00 PM last night. They are the first organization to unveil their legislative platform for the year. They believe it will be a long haul this coming year and he quoted Vicki Phillips, who stated, "gentle pressure, relentlessly applied." With all our organizations, we're not going away, we're not going to stop, but we are going to be polite about telling our stories and advocating for students.
- He attended the WASA Fall Workshop today, which provided excellent professional development with the topic of "Who's Telling Your Story?" He shared one highlight which was, research says when you tell your story you better have data and when you share that data, include your source. That alone is not going to move things to change. There has to be an emotional context that is attached to telling your story. It is important to speak with your head and with your heart. If you're trying to improve a program or an effort, get as specific as possible on the heart part. If you can share the results, good; if you can talk about a group of people, better; but if you can use an example of how it impacts or has not impacted one student and can tell that student's story, then that gives people something to grasp onto.
- He and Janet Gavigan split up the supervision of principals. He has already met with principals on their SIP (School Improvement Plan) and conducted goal setting conferences. He is now meeting with central office administrators on their goals for the year.
- He attended another successful Tolt Dam Evacuation Drill on September 28<sup>th</sup>. There is now an opportunity to use the alternate trail by the new housing development as part of future drills, starting with Carnation Elementary and the Riverview Learning Center first. Then Tolt Middle School can use it the next full evacuation drill to switch things up. Maria Mahowald has also encouraged principals to switch up their fire drills by blocking off an exit during one of the regular fire drills, so students and staff can think about finding a secondary exit to use.
- Community Truancy Board – there's a piece at the state level and educational service districts, as well as a compliance piece through the RCW (Revised Code of Washington).  
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**Superintendent Report (Continued)**

- Community Truancy Board (continued) - They are not giving out the details, but want to experience what districts are using as best practice. It is ambivalent, but they are not pushing out urban solutions to rural or suburban school districts. In the last couple of weeks, we've had some discipline challenges with expulsions. With the new discipline laws, we cannot keep children away from an educational program for more than ten days. It does raise new challenges. Stay tuned because this will equate to more resources needed to address this. John Bomar has applied for a grant through the Puget Sound ESD (Educational Service District) to provide us with money to pilot our model.
- With the clown threat phenomena, our district has stayed on the front end of this. He and Mike Ward, Communications Coordinator, worked on a prepared written statement to be read to all students. He gave principals permission to change that statement to make it developmentally appropriate for their students. Thanks to the Duvall Police Department for calling him personally in real time so he and Mike Ward could have a presence up at Cherry Valley along with law enforcement.
- He is really pleased at all the work of central office directors and School Board directors for what is about to happen with the RSD Ambassador Program. The purpose of the program is to gain a deeper understanding of the day-to-day operations of the school district. We are going to be offering the second installment of this six month, five session program. We had great participation last time and will be sending a Constant Contact out to the entire community. We invite anyone that is interested and we want to make this program as inclusive as possible.
- He thanked the Board for their flexibility on who we are getting in the room for the upcoming Board Roundtables on Equity and Access. It was great to use one of the sessions as a planning session, which will help with the quality and outcome of this effort.
- We have had a lot of issues requiring challenging communication over the past couple of weeks and he wanted to thank all our community partners, including law enforcement, fire, both cities, and all the agencies for partnering and working together.
- Ad-Team is a group with all the Riverview administrators, including supervisors. At their last meeting, Dr. Smith told them that their modeling of using a team approach to solving problems is outstanding. Everyone does their part gladly and we have made sensational progress in that area.
- He attended the Cedarcrest homecoming football game on Friday.
- He was in charge of the weekend Rotary Community Service Project, which was to repaint almost the entire interior of the Duvall Visitor's Center.

Ms. Van Noy thanked Dr. Smith for his report.

**ADJOURNMENT**

There being no further business, Ms. Van Noy, Board President, adjourned the October 11, 2016, Board meeting at 8:00 PM.



Board President



Board Secretary

**MINUTES PREPARED BY**

Sandy Bechtel, Recording Secretary to the Board of Directors