

**RIVERVIEW SCHOOL DISTRICT NO. 407**  
**Minutes of Board of Directors' Meeting**  
**October 25, 2016**  
**Duvall, WA 98019**  
**Educational Service Center – Board Room**

**CALL TO ORDER**

Ms. Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

**MEMBERS PRESENT**

Ms. Van Noy, Mr. Edwards, Ms. Oviatt, Ms. Fletcher, and Mrs. Parnell  
Student Representatives: Pascal Nagata and Sophie Paradis

**STILLWATER ELEMENTARY STUDENT PRESENTATION**

Jack Madigan, Stillwater Elementary Principal, brought along Colleen Arnold, Fifth Grade Teacher, and Mary Morman, Third Grade Teacher, to talk about the program, Girls on the Run. Also in attendance were Girls on the Run participants, Kaitlyn Anderson, Alexa Aregra-Torres, and Elin Orvendal. Ms. Morman was part of this program in Arizona and brought it to Stillwater. Both she and Ms. Arnold are coaches for Girls on the Run at Stillwater. Their mission is to inspire girls to be joyful, healthy, and confident using a fun, experience-based curriculum which creatively integrates running. It is an after-school program for third through fifth grade girls and runs from February to March, meeting twice a week. Girls are taught life skills through interactive lessons and running games. It instills confidence, a lifetime appreciation of health and fitness, and they raise money for HopeLink. At the end of the program, the girls participate in a Girls on the Run of Puget Sound 5K event in Madison Park with their Running Buddy. Each girl in the program is paired up with a Running Buddy who runs, walks, or skips alongside her at the 5K run. Alexa Aregra-Torres said running and talking with her Running Buddy is so much fun. She likes the lessons, like take a breather – stop, think, and respond. Kaitlyn Anderson said she likes the 5K event because you can run, walk, or jog with your families. Elin Orvendal said she likes Girls on the Run because when you run, you have someone to talk to. So far, Stillwater is the only Riverview school to participate in Girls on the Run, but they are hoping more schools will join in. They also have a program for middle school girls called Heart and Sole.

Ms. Van Noy thanked the girls for coming and sharing their stories about Girls on the Run.

**COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC**

**Board Communications**

Ms. Fletcher said she missed the October 11<sup>th</sup> Board meeting because she was out of town. On October 1<sup>st</sup> she attended the REF (Riverview Education Foundation) Golf Classic and said it was a great event. There was even a sighting of former Superintendent, Conrad Robertson, who had a nice conversation with her.

## **Board Communications (Continued)**

Mr. Nagata commented that the Board Roundtable on Equity and Access tonight with Cedarcrest students was great. He also thanked Dr. Smith for writing him letters of recommendation for college.

Mr. Edwards attended the WSSDA (Washington State School Directors' Association) Legislative Committee meeting in Olympia to go over legislative priorities. They now have a new chair, Geoffrey McAnallo from Federal Way, and new vice-chair, Carrie Sorenson from Cascade.

Ms. Paradis said she is going to districts with the Cedarcrest Girls' Soccer team. She has also been busy volunteering every Wednesday afternoon at Cherry Valley, mentoring elementary students.

Dr. Smith thanked Ms. Fletcher and her son Jake for working six hours at the Rotary Community Service Project, which was painting the interior of the Duvall Visitor's Center.

Mrs. Parnell said she enjoyed the Board Roundtable tonight and thought it was a good event.

Ms. Van Noy reported that the Board had a Roundtable tonight on Equity and Access with Cedarcrest students. Last week, they had one on the same topic with Business Leaders. Ms. Van Noy stated the Friends of Youth breakfast will be held on Wednesday, November 2<sup>nd</sup> at 7:00 AM at the Riverview Educational Service Center. Ms. Van Noy has an online meeting on Thursday with the Washington State School Directors' Association (WSSDA) Board to go over their legislative priorities.

## **Student Rep Report**

Ms. Paradis and Mr. Nagata reported on the following activities at Cedarcrest High School:

**ASB** (Associated Student body) recently held their Leadership Advisory where they talked about the upcoming Halloween Trick-or-Treat event that will be hosted this Friday. They are asking clubs to participate and host classrooms to give candy to the little kids that come. Also, they are partnering with NHS (National Honor Society) to encourage club members to bring decorations for the event, as well as tables and other necessary items.

**DECA** (Marketing) has been working on projects for competitions that include teaching financial literacy and entrepreneurship to fourth graders at the local elementary schools. Along with that, they have a Target Zero Project that encourages students to stop distracted driving. They are currently looking for Alumni and Professional members to be part of their organization and part of National DECA. This is part of a national membership campaign. If they can get 20 or more Alumni and 20 or more Professional members, they meet the Membership Campaign requirements and can then send up to three members to the International Career Development Conference (ICDC) to a leadership seminar/course. They have an upcoming Western Regional Leadership Conference in downtown Seattle.

**Stealth Robotics** just had an outreach event with Washington FIRST at Microsoft's main campus in support of the Giving Campaign.

## **Student Rep Report (Continued)**

**Stealth Robotics (Continued):** Several of our members received a tour of some of the Microsoft facilities, including the quietest room in the world. Stealth also competed in the Girls' Generation Competition, which encourages girls to get involved in the STEAM (Science, Technology, Engineering, Art, Mathematics) field. Currently they are working towards finishing their FTC Robots for their two district FTC competitions in November and December.

**TSA (Technology Student Association)** is still in the process of organizing a leadership conference that will most likely take place at the end of November. Also, officer elections for the club are rapidly approaching.

**RAK (Random Acts of Kindness)** has several upcoming events including Miracle League Basketball at the Monroe YMCA on October 29<sup>th</sup>. On November 4<sup>th</sup>, RAK is doing their special Ixtapa lunch at 12:45 PM where they pay for other people's meals. And from November 7<sup>th</sup> through the 17<sup>th</sup> they will be hosting their 15<sup>th</sup> Annual Personal Products Drive where all proceeds will go to Hopelink.

**FFA (Agriculture)** recently returned from Nationals in Indianapolis where their Floral Team placed tenth out of approximately 50 teams in the nation! The Cedarcrest FFA chapter was also awarded a two-star national chapter recognition.

**NHS (National Honor Society)** is having a blood drive coming up on November 3rd and are currently holding sign-ups for people to donate blood. They are also participating in the Halloween trick-or-treating that ASB is putting on by setting up, greeting people, and offering community service hours to members for bringing spooky decorations for the event. Food Ball is coming up on the week of November 14th, in which people donate nonperishable food for charity. There are always many volunteer opportunities given through the club, including tutoring at Cherry Valley and Stillwater Elementary.

**Girls' Soccer** has pushed through a phenomenal soccer season that is coming to a close. Their last two games were on Monday and Wednesday. They beat Granite Falls with a score of 2-0 and crushed South Whidbey with a score of 3-0 on an emotional Senior Night. The soccer team finished second in conference to Kings, and has qualified for districts. Based on statistics, their first game will most likely be home on October 29th against Sehome. Looking at how Sehome has played so far, this will be a close game for the girls of Cedarcrest Soccer.

**Girls' Volleyball** has worked hard and finished fifth in the conference. Their most recent games were also on Monday, October 17th, and Wednesday, October 19th. In these games, they beat Granite Falls by 3 games and lost to South Whidbey by 3 games, which was a close to the season. If the volleyball team qualifies for districts, their games are still to be determined between November 1st through November 5th at Lynden and Mountlake Terrace, which both are challenging schools.

**Cedarcrest Football's** most recent home game was on Friday, October 14th against Eatonville. The boys were down by a crucial score in the first half, but managed to step up their game and score more touchdowns in the second half. The football players were not able to beat Eatonville and ended up losing 62-51. Their most recent game was away against Cedar Park Christian, where Cedarcrest lost by a close score of 28-25. The Cedarcrest Football program decided to forfeit against Archbishop Murphy based on previous statistics in caution for injury of the football players. (Continued)

## **Student Rep Report (Continued)**

**Cedarcrest Football (Continued):** The football team finished fourth in the conference and is qualified for playoffs, where they will play Lynden High School. The date is still to be determined for this game.

**Cedarcrest Cross Country** has had a very successful season. Their most recent meet was at Kings High School with South Whidbey in attendance also. The girls and boys team both finished first in the meet and they both had an undefeated season as well! On Thursday, October 20th, Cedarcrest was ready to host the Cascade Cross Country Championships, but due to flooding, the meet was postponed until Monday, October 24th.

Ms. Van Noy thanked the Student Reps for their report.

## **Agenda Adjustment**

**Motion 16-50:** To amend Consent Agenda, Item D. Service Contracts, to reflect current changes (Mr. Edwards and Mrs. Parnell). Motion passed unanimously.

## **Hearing of the Public**

Theresa Tenney, Riverview PTSA Council President, and Kim Lisk, Riverview PTSA Legislative Representative, came forward to share their Washington State PTA Legislative Assembly report. Their top five priorities for 2016-2017 are:

1. Ample Fund Basic Education
2. Breakfast after the Bell
3. Closing the Opportunity Gap
4. Social and Emotional Learning
5. Standards for Para-educators

More information can be found at: <http://riverviewptsacouncil.my-pta.org/content.asp?PageID=4>.

Ms. Tenney reported that for the first time ever, three delegates from Riverview attended the Washington State PTA Legislative Assembly!

Ms. Van Noy thanked Ms. Tenney and Ms. Lisk for coming to share this information with them. Washington State School Directors' Association (WSSDA) will be coming out with their own legislative priorities soon and she will share that information with the PTSA Council.

Ms. Lisk informed the Board that Fred Bereswill, our liaison with the City of Carnation, has been dealing with his wife's recent stroke. She also updated the Board on the City of Carnation, which is currently in the midst of a budget review and audit. Ms. Lisk said things are moving along. Ms. Van Noy thanked Ms. Lisk for her information.

## **CONSENT AGENDA**

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

## **CONSENT AGENDA (Continued)**

**Motion 16-51:** To approve the October 25, 2016, Consent Agenda, as amended (Ms. Van Noy and Ms. Oviatt). Motion passed unanimously.

Approval of Regular School Board Meeting Minutes for October 11, 2016; Board Work Study Minutes for October 11, 2016; and Board Roundtable Minutes for October 18, 2016.

### Approval of Warrants.

General Fund Warrant No. 201335 through 201477 in the amount of \$208,945.72; and direct deposits of \$30,732.52. Capital Projects Fund Warrant No. 201478 through 201485 in the amount of \$13,442.14; and direct deposits of \$104.22. ASB Fund Warrant No. 201486 through 201499 in the amount of \$11,546.37; and direct deposits of \$1,413.06. Total payroll for October 14, 2016, was \$39,051.80, which includes General Fund Warrant No. 201332 through 201334 (Employee Warrants) in the amount of \$181.93; and direct deposits of \$29,980.48.

### Approval of Personnel Actions.

### Approval of Service Contracts.

### Approval of Donations.

Ms. Van Noy thanked the Tolt Middle School PTSA for their donation of \$4,300 for classroom gifts and Kevin Ross for his donation of \$1,500 for Cedarcrest FFA expenses.

## **BUSINESS**

### **Out-of-State Field Trip Proposal for PARADE High School Students to Washington, D.C. during Spring Break**

Breaker Chittenden, student representative for the PARADE trip, and Susie Marshall, retired PARADE teacher came forward to report on this trip. Mr. Chittenden gave an overview of the trip, which would take place April 7, 2017 through April 13, 2017 in Washington, D.C. for PARADE high school students. About 13 students have indicated they would like to attend. Susie Marshall said she is happy to organize and lead the trip with the help of student representatives and a current district employee. An itinerary will be finalized by December 15, 2016.

**Motion 16-52:** To approve the October 25, 2016, the extended field trip proposal for PARADE high school students to travel to Washington, D.C. during spring break, pending having a district facilitator, chaperones, and funding through fundraisers (Ms. Oviatt and Mrs. Parnell). Motion passed unanimously.

Ms. Van Noy thanked both Mr. Chittenden and Ms. Marshall for reporting on this trip.

Dr. Smith then presented Ms. Marshall with her apple award and personalized poster for her retirement. She was unable to attend the Board's Retirement Reception in June, so the Board and Dr. Smith took this opportunity to thank her for her many quality years in the Riverview School District.

## Strategic Plan Updates

### Goal 1: Increase the academic achievement of all students.

Objective 1A. Develop a collaborative process integrating department perspectives to focus on student outcomes.

Task 2: Define student growth and how it is measured. Roni Rumsey, Director of Teaching and Learning, went over a document she created on the simple growth model. In most cases, simple growth models don't require a statistician to explain or even compute data. Typically, it is just the difference in scale scores from one year to the next. But unlike the Improvement and most Performance Index models, which compare successive cohorts at the same grade level, Simple Growth models actually document change in the scores of individual students as they move from grade to grade. For example, if a fourth grader in school X scored 350 last year and 400 on this year's fifth grade assessment, the student made a 50-point growth. The growth is calculated for each student who took both the fourth and fifth grade tests and then averaged to calculate the school's growth. This is what we really want to look at, not just achievement.

Ms. Van Noy asked about summer learning loss. Are we looking at a year back in data? Ms. Rumsey explained that it depends on what you want to look at. Instead of looking at fall to fall, we are looking at winter to winter. Ms. Van Noy further asked if the achievement gap remained the same with each student. Ms. Rumsey explained that typically the gap remains the gap. There is a disparity with students with disabilities and students of poverty. The district is trying to lower the gap for all students.

Ms. Van Noy thanked Ms. Rumsey for her report.

Objective 1D. Implement the district's 1:1 plan.

Task 1: Provide student laptops to all 8<sup>th</sup> grade classrooms, all 9<sup>th</sup> grade Language Arts classrooms, and all math and science classrooms at Cedarcrest High School. Paul Censullo, Director of Technology, reported that in-class laptop carts of 30 laptops have been installed in 24 teachers' classrooms. This brings the total to 720 laptops installed. The student laptop model is HP 11E with a touchscreen, video conference capability, and extended battery capacity (all day). Windows 10, Office 2016, and specialized subject matter software are on the laptops and all students have Office 365 OneDrive accounts for anytime file storage and accessibility.

Task 2: Provide necessary tech and technology integration support for 1:1 classrooms. Paul Censullo explained for IT support, the Technology Department added a new full-time computer tech support position, stationed at Cedarcrest. They restructured the current support model to full-time support at both Cedarcrest and Tolt. They leveraged the capacity of the ITC facility to efficiently deploy 600 laptops, 250 K-2 iPads, and 82 new teacher presentation laptops to Cedarcrest and Tolt staff.

For instructional technology support, a new Instructional Technology Leader (ITL) model was created and is now coordinated out of the Teaching and Learning office and in close collaboration with the Professional Learning Leaders (PLLs). Eight new subject matter Instructional Technology Teacher Leader (ITTL) roles were created at Cedarcrest, Tolt, and PARADE. (Continued)

## **Strategic Plan Updates (Continued)**

The work of these regular classroom teachers is to provide job-embedded training for their peers in their specific core content area (Math, Science, Language Arts, and Social Studies).

This team has worked to deliver instruction to their departments on Riverview's first Digital Learning days, as well as working with their colleagues on a regular basis during the week and in other in-service opportunities. The district has provided professional learning to every K-12 certificated teacher during Riverview's new Digital Learning Days. In addition to learning for all on Office 365, OneNote, iPads (K-2) and online tools for student discourse and engagement, 1:1 classroom teachers worked with tools and strategies specific to their content areas. Class Policy, a tool for wireless device management and lesson orchestration has been set-up for all 1:1 teachers and the Instructional Technology Leaders (ITLs) are providing coaching and model lessons as requested. All secondary teachers, including those in 1:1 classrooms, have been moved to the Windows 10/ Office 2016/Office 365 environment on their desktops and new laptops, and elementary will soon be following. Continued instructional technology support to the 1:1 classrooms will be provided throughout the year with in-class collaboration with 1:1 teachers, training sessions with the ITTLs after-school classes, and technology offerings on district-directed professional learning days.

Ms. Van Noy commented that much work has been done and it is really exciting to see the progress.

Dr. Smith commented that we would not be where we are today in terms of technology, without the classroom visitations to other school districts last year. Mr. Censullo spent significant time organizing and participating in the visits, so thanks to him for all his hard work.

### **Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.**

Objective 2C: Manage all aspects of the district's Safety and Emergency Operations Plans.

Task 1: Ensure maintenance of building-level Emergency Response Teams. Dr. Smith reported for Bill Adamo, Director of Business and Operations. Mr. Adamo has already been reporting on the Emergency Response Teams and is working with Maria Mahowald. Ms. Mahowald has suggested having a drill where a normal exit route is blocked. This way staff and students can learn alternate routes to take in various emergency scenarios. Dr. Smith directed principals to have consistent communication out to parents when a drill occurs. It is also important to inform parents what drill the students practiced and what they learned.

### **Goal 3: Provide Human Resources and Communication practices to improve student learning.**

Objective 3B. Begin implementation of the district's 2016-2020 Communications Plan.

Task 3: Ensure School Messenger is functional, available, and strategically in use. Mike Ward, Communications Coordinator, reported the district is closer to reaching this goal. He contacted school districts of various sizes and proximities to find out if they are using School Messenger and/or a similar service. He spoke with PIOs (Public Information Officers) from Everett, Snoqualmie Valley, Tahoma, Mercer Island, and Bellevue, which also allowed him to learn more about Shoreline and Northshore's practices. He then presented those findings to the Riverview Ad-Council meeting.

## **Strategic Plan Updates (Continued)**

The Ad-Council members were asked to bring ideas on how they would like to see School Messenger used and further questions and concerns they have to the next Ad-Council meeting in November. That feedback, along with previous feedback, will help define how and when School Messenger begins an aspect of our communications strategy.

Objective 3C. Continue to increase community outreach.

Task 7: Plan, develop, and arrange second iteration of Riverview School District Ambassador's Program. Mike Ward reported that two years ago when they started this program, about 14 people signed up, with 8 completing the entire program. At this moment we currently have 21 confirmed to come, which starts with Session I on November 3, 2016, from 5:00-6:30 PM. Mr. Ward thanked Dr. Smith and Ms. Bechtel for their work on this program. He also thanked the PLLs (Professional Learning Leaders), who lead an eye-opening workshop on how to make the presentations more engaging, more impactful, and just "more."

Ms. Oviatt commented that she agreed, the PLL workshop was really good and helpful.

Task 8: Continue networking with student leadership at Tolt Middle School and Cedarcrest High School. Mike Ward reported that this is an ongoing task. He has received reports from some Cedarcrest clubs that have reporters. He has emailed the two ASB advisors at Tolt and Cedarcrest, asking for a few minutes to come to an upcoming meeting to let students know who he is, what he does, and how to best to get in touch with him. Mr. Ward is working on getting more reports on sports from Tolt, as well as more elementary stories. The next alumni article will be online soon and the PLLs have recommended a teacher to spotlight after that.

Ms. Van Noy thanked Mr. Ward for his report.

## **Student Rep Dismissal**

Ms. Van Noy dismissed Student Representatives, Sophie Paradis and Pascal Nagata, at 8:28 PM.

## **REPORTS**

### **Superintendent Report**

Dr. Smith reported on the following:

- With the clown threat phenomena, he and Mike Ward, Communications Coordinator, worked quickly and clearly on a prepared written statement to be read to all students.
- With the Lock Down that occurred at the north end of the district earlier in this month, he conducted a debriefing meeting with city, police, fire, and district administrators/ supervisors. There were many lessons learned as they debriefed:
  - When we have a Lock Down, get Constant Contact messages out to parents at the very start, with just the facts as we have confirmed them.
  - Contact the Fire Department so they are readily available if needed.

## **Superintendent Report (Continued)**

- The communications system should not start with the public information officers. Communication needs to start directly with the Chief of Police, Fire Chief, or the Superintendent.
- The district will be working on a checklist which will include who we need to contact in an emergency beyond our flipchart procedures.
- He has attended numerous activities:
  - Girls Volleyball at Cedarcrest
  - Girls Soccer at Cedarcrest
  - Cross Country at Cedarcrest – he was very honored to hand out ribbons to the athletes
  - Washington Association of School Administrators (WASA) Fall Conference on Telling Your Story
  - Center for Collaborative Support (CCS) meeting – the CCS Powerful Learning Conference this past August was a big hit and we already have dates for the next two years. Their online book studies are going very well and Cultural Competence is a book study area coming up, which goes along with the district’s focus on Equity and Access.
- He has been involved in proactive planning:
  - Roundtables
  - RSD Ambassador Program
  - Different structures for Ad-Council and Ad-Team, including training
  - Board/Superintendent Advance – huge thanks to Carol Van Noy for her help with the agenda
- Focus Areas for the Next Two Weeks:
  - Getting into the buildings and getting into classrooms
  - Setting up the structure and meeting for the Cherry Valley/Stillwater Boundary Committee.

Ms. Van Noy thanked Dr. Smith for his report.

## **ADJOURNMENT**

There being no further business, Ms. Van Noy, Board President, adjourned the October 25, 2016, Board meeting at 8:40 PM.



Board President



Board Secretary

## **MINUTES PREPARED BY**

Sandy Bechtel, Recording Secretary to the Board of Directors