

**RIVERVIEW SCHOOL DISTRICT NO. 407**  
**Minutes of Board of Directors' Meeting**  
**September 27, 2016**  
**Duvall, WA 98019**  
**Educational Service Center – Board Room**

**CALL TO ORDER**

Ms. Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

**MEMBERS PRESENT**

Ms. Van Noy, Mr. Edwards, Ms. Fletcher, and Mrs. Parnell  
Student Representatives: Pascal Nagata and Sophie Paradis

**COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC**

**Student Rep Report**

Ms. Paradis and Mr. Nagata reported on the following activities at Cedarcrest High School:

**ASB** (Associated Student Body) recently put on the annual Back to School assembly a couple weeks ago where they welcomed new teachers and had an Olympics-themed relay race between the classes. ASB has also finalized Homecoming plans, as well as finishing up booking a prom venue. Homecoming will be held at the Boeing Future of Flight in Everett on October 8<sup>th</sup> with the theme of Up, Up, and Away. Tickets will be sold for \$30 with ASB card and \$40 without.

**DECA** (Marketing) held their annual advisory meeting to welcome new members last Tuesday and recently did their signature Miracle Minute during Friday's game at halftime. They collected over \$450 from this event and the money will be donated to FFA to help them raise money to send them to Nationals. DECA is also preparing for the Western Regional Leadership Conference, which is a step up from their usual Washington Fall Leadership Conference in that this event includes all of the west coast states.

**FFA** (Agriculture) had their first chapter meeting last Wednesday with a barbeque theme and played games such as corn hole and ring toss among many others to welcome their new members. FFA's Floral Team also placed first in state and qualified for FFA Nationals, something they have never done before. As a result, they have made over \$4,000 in fundraising to send their qualifiers to Nationals, which will be held in Indianapolis this year.

**Stealth Robotics** has been improving their T-Shirt cannon that will be used at sporting events and assemblies and recently tested it during Friday's America-themed game. They will be letting other clubs sign-up to shoot off T-Shirts to promote their respective clubs and hope to see it used at assemblies. Also, they are prepping and planning the creation of their two robots that will compete in their first event at the FIRST Tech Challenge in several weeks. Two teams will again be supported this year.

## **Student Rep Report (Continued)**

**TSA** (Technology Student Association) has been planning their first meeting and finalizing dates and details for a Super Smash Bros and Mario Kart competition for charity, where all the proceeds will be donated to The American Cancer Society, the charity TSA has always been associated with. TSA Nationals were also held from June 28<sup>th</sup> to July 2<sup>nd</sup> over the summer in Nashville, Tennessee and the Cedarcrest chapter of TSA racked up four trophies and eight top 10 finalists.

**NHS** (National Honor Society) is holding their first meeting during advisory on Thursday, September 29<sup>th</sup>. Currently, they are putting together applications for potential new club members that will be sent out soon. They are planning their first blood drive for November 3<sup>rd</sup>. The club doesn't have a specific week for Food Ball yet, but are looking at the end of October. They have many volunteer opportunities, including configuring new iPads for the kindergarteners of the district and are looking forward to a year full of community service!

**Link Leaders** at Cedarcrest are working hard at helping out the freshman and giving them advice for a successful high school experience. The Freshmen Orientation was successful in which the Link Leaders showed them around the school, played games, provided lunch, and informed them on how to make the best of the next four years. This past week during the freshmen's advisory, Link Leaders interacted with them by playing games that corresponded to tips to help the young students stay organized. In the future, they are planning on having more games and PowerPoint presentations that the upperclassmen will show to the freshmen.

**Girls' Soccer** has had an impressive first half of their soccer season. They recently had mostly wins against Sultan, Archbishop Murphy, and Cedar Park Christian, but suffered a hard loss of 3-1 against the Kings, where the opponent managed to sneak 3 goals in the first part of the game. They worked hard and came back with a goal, but couldn't manage to match the score. Their next game is on Wednesday, September 28<sup>th</sup> at South Whidbey. Based on statistics of the opponent's recent season, this may not be a crucial game to the girls on the soccer team. The team is placed second in the conference, closely trailing behind the Kings.

**Volleyball** has put together a gallant effort in the start of the season. They have endured some tough losses against the Kings and Cedar Park Christian. They then made up for it with a win against Sultan and Granite Falls. The game was close against Granite Falls, but the girls powered through it and won in five games. Right now they are fourth in the conference and their next game is on Thursday, September 29<sup>th</sup> at Sammamish.

**Cross Country** has had an imposing start to the season. On September 17<sup>th</sup> at the Apple Ridge Invitational, both the girls and boys tore through the meet and got first overall. Their most recent meet was on Saturday September 24<sup>th</sup>, where both the girls and boys team got fifth overall. Their next meet is the Sunfair Invitational, where they are hoping for a successful run.

**Cedarcrest Football** has put a great effort into the first part of the season. They've had a total of four games so far, and have convincingly won two of their games against South Whidbey and Mountlake Terrace, but lost the other two. Their most recent game was on Friday, September 23<sup>rd</sup> where they worked hard, but the Kings managed to beat them 45-21. The diligent football players had not scored any points in the first half of the game, but then stepped up their game to get a few touchdowns in the second half. Their next game will be on Friday, September 30<sup>th</sup> at Granite Falls. At the moment, they are tied for third in the conference with the Kings.

## **Board Communications**

Ms. Van Noy reported that the Board had a Work Study tonight to prepare for their upcoming presentation of the RSD Ambassador Program at the WSSDA (Washington State School Directors' Association) Annual Conference in Spokane.

Ms. Fletcher announced that REF (Riverview Education Foundation) is having a golf tournament at the Blue Heron in Carnation on Saturday. She is going to try and attend this event.

Mr. Edwards reported that he and Ms. Van Noy attended the WSSDA Legislative Assembly this past weekend in Spokane. He will provide more details later in the meeting, under Reports.

Mrs. Parnell said on October 11<sup>th</sup>, she will be about 20 minutes late to the Board Roundtable, due to a previous commitment. She attended her first ever Cedarcrest pep rally and she was very impressed with the whole event. She loved the way the teachers participated, the spirit, and the games between the grades. It was so much fun to watch and she thought it was done well from the beginning to the end.

Ms. Oviatt thanked Ms. Van Noy, Dr. Smith, and Ms. Bechtel for their work on the Board of Distinction application and submitting it on time. She reminded Board members that Peggy Filer, teacher at Cedarcrest, kicks off the Healthy Challenge on October 3<sup>rd</sup>. For her challenge, Ms. Oviatt is focusing on her mind and will do an Idea Challenge. She is writing down a list of ten ideas a day, which is based on the book, "Become an Idea Machine: Because Ideas are the Currency of the 21<sup>st</sup> Century" by Claudia Azula Altucher. Ms. Oviatt attended the WIAA (Washington Interscholastic Activities Association) Board meeting last Sunday and there was a lot of conversation around the football scenario with teams forfeiting football games to Archbishop Murphy. It is not just about the safety of the kids, but in the past there has been no data to prove the private schools have an advantage over public schools. However, they are seeing more and more data coming out, so the WIAA Board is pulling together a committee to research the new data. It isn't just Archbishop Murphy that teams are forfeiting games to; statewide other schools have been doing the same thing. WIAA has made a change to the basketball tournament format and are implementing an RPI (Rating Percentage Index) that helps to seed the basketball tournaments. In the past it was a different approach, but there are quite a few programs across the state that use the RPI system, so this should help with the basketball format. They've received lots of input and did vote to implement the RPI system, which returns to the 16 team classification.

Dr. Smith said Jason Frederick, Cedarcrest Dean of Students and Athletic Director, is the current Director of the Cascade Conference. The conference met a couple of weeks ago to make a decision regarding forfeiting games and the decision was not to make a decision. It is up to the individual schools to make this decision. Dr. Smith is meeting with Ray LaBate and Jason Frederick on Thursday to discuss this issue and will give the Board an update.

Ms. Paradis said she will miss the October 11<sup>th</sup> Board meeting, since she has an away soccer game.

Mr. Nagata said he has been competing in a fall basketball league at Bellevue College representing Cedarcrest.

## **Board Communications (Continued)**

Ms. Van Noy said there is a WSSDA (Washington State School Directors' Association) District 2 Fall Regional meeting on September 29th in Auburn, which she is hosting. Ms. Oviatt is on the agenda and Mr. Edwards is planning on attending.

Ms. Van Noy gave Board members handouts about the two candidates running for Superintendent of Public Instruction, Chris Reykdal and Erin Jones. She and Mr. Edwards heard them speak at the WSSDA Legislative Assembly and both are excellent candidates. Ms. Van Noy also gave Board members information on those running for the WSSDA Board of Directors. She also noted that ballots will be coming soon to vote for the Washington State Board of Education. The two candidates running are Edri Geiger from Vancouver and Patty Wood from Kelso. Ms. Van Noy invited Board members and Student Reps to sit at her table at the Friends of Youth Breakfast on November 2<sup>nd</sup> from 7:30-8:30 AM in the Riverview School District Educational Service Center.

## **Agenda Adjustment**

**Motion 16-46:** To amend Consent Agenda, Item C. Personnel Actions, and Item D. Service Contracts, to reflect current changes (Mr. Edwards and Ms. Van Noy). Motion passed unanimously.

## **Hearing of the Public**

No one signed up to come forward to speak.

## **CONSENT AGENDA**

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

**Motion 16-47:** To approve the September 27, 2016, Consent Agenda, as amended (Mrs. Parnell and Ms. Fletcher). Motion passed unanimously.

Approval of Regular School Board Meeting Minutes for September 13, 2016, and Board Work Study Minutes for September 13, 2016.

### Approval of Warrants.

General Fund Warrant No. 201014 through 201107 in the amount of \$276,753.87; and direct deposits of \$73,887.55. Capital Projects Fund Warrant No. 201108 through 201110 in the amount of \$140,287.60. ASB Fund Warrant No. 201111 through 201123 in the amount of \$7,391.86 and direct deposits of \$603.36. Total payroll for September 15, 2016, was \$13,201.58, which includes General Fund Warrant No. 201012 through 201013 (Employee Warrants) in the amount of \$405.67 and direct deposits of \$8,948.16.

### Approval of Personnel Actions.

Ms. Van Noy commented about the retirement of Barb Corbett, paraeducator at Tolt Middle School, who previously worked as a teacher in the district. Ms. Corbett has a total of 37 years with the district!

## **CONSENT AGENDA (Continued)**

Approval of Service Contracts.

Approval of Donations.

Approval of Out-of-State Travel for Tracie Kelly, Jenni Freeburg, Karen Mayfield, Heather Nelson, and Wendy Ward to attend the Jim Knight conference in Addison, Texas on November 2-4, 2016.

Approval of Out-of-State Travel for Kaye Wetli to attend the School Nutrition Association Board meeting in Arlington, Virginia on October 13-15, 2016.

## **BUSINESS**

### **Annual Capital Project Prioritization**

Bill Adamo, Director of Business and Operations, presented the annual Capital Projects prioritization, which included adding a double portable to each of the following schools: Stillwater Elementary, Carnation Elementary, and Tolt Middle School. The cost for a double portable and site installation is estimated at \$500,000 each.

The Transportation Department is also on the list to have a long-requested bus wash installed (\$190,000) and a roof structure over the fuel pumps (\$500,000). The projects would typically start in the spring of 2017. The district is also studying the feasibility of adding an additional bathroom portable at Eagle Rock Multi-Age.

After Board discussion, Dr. Smith will do some follow-up work and the Annual Capital Project Prioritization will be presented for Board approval at a future Board meeting.

### **Strategic Plan Updates**

#### **Goal 1: Increase the academic achievement of all students.**

Objective 1A. Develop a collaborative process integrating department perspectives to focus on student outcomes.

Task 1: Develop collaboration meeting schedule for the year. Roni Rumsey, Director of Teaching and Learning, reported that meetings have been scheduled with Teaching and Learning, Students Services, and Technology on the following dates: October 6<sup>th</sup>, November 11<sup>th</sup>, December 1<sup>st</sup>, January 5<sup>th</sup>, February 2<sup>nd</sup>, March 2<sup>nd</sup>, and April 20<sup>th</sup>. Planning time has also been set aside for Teaching and Learning and Technology to work together during the 1:1 implementation to ensure a successful process. These meetings take place bi-weekly directly after Superintendent's Cabinet meetings. The meetings are to make sure all departments are on the same page and working toward student outcomes.

Ms. Van Noy thanked Ms. Rumsey for her report.

## **Strategic Plan Updates (Continued)**

### **Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.**

Objective 2B. Establish and implement a prioritized list of projects consistent with capital projects levy financing with the consent of the School Board.

Task 1: Implement current year prioritized project(s) and establish new priorities annually completed. Bill Adamo, Director of Business and Operations, provided this information earlier in the meeting under Annual Capital Project Prioritization.

Task 2: Review best practice district experience; develop and review final process. Dr. Smith explained this pertains to the capital projects, which were presented earlier in the evening.

### **Goal 3: Provide Human Resources and Communication practices to improve student learning.**

Objective 3C. Continue to increase community outreach.

Task 6: Develop bi-monthly rotation of employee spotlights and alumni highlight articles. Mike Ward, Communications Coordinator, had a conflict tonight, but submitted his report, which included the article rotation for 2016-17 as follows:

- September, November, January, March, and May – Employee Highlight Articles
- October, December, February, April, and June – Alumni Features

While this schedule may appear to be limiting to one article per month; the schedule is flexible enough to feature more than one highlight or alumni feature if interviews, schedules, meetings, emails, etc., can be arranged.

For the Employee Highlight articles, in addition to asking co-workers for suggestions, Mr. Ward is seeking input from our PLLs (Professional Learning Leaders) and ITLs (Instructional Technology Leaders) on teachers they are working with who might be great choices for highlight articles this year. For the Alumni articles, Mr. Ward is using community connections to find a diverse demographic of former Riverview students. The goal is to feature alumni from a variety of different “worlds.” In October, Mr. Ward is planning to speak with a recent Cedarcrest graduate, Charlie Chittenden, who graduated from Seattle University after completing Running Start, and is now a working stage actor in and around the Seattle area.

Ms. Oviatt commented that she is very excited to see more alumni articles and see where our alumni have gone and what they are doing.

Ms. Van Noy added that for fundraisers, your alumni are going to be wonderful assets to any fundraising efforts.

Mr. Edwards said he is really excited about how the Communications program has exceeded all of his expectations of what it was going to be. Mr. Ward is doing a phenomenal job in communications.

## **Strategic Plan Updates (Continued)**

Mrs. Parnell agreed with Mr. Edwards and mentioned that with sporting events, whether Mr. Ward is present or not, if he is sent a score in the middle of a game, he will post the score.

Mr. Edwards conveyed that it seems like on social media anytime someone posts something that is even a little bit controversial about the district, Mr. Ward is usually putting the “real” story as one of the comments. He is really doing a good job representing the district.

## **REPORTS**

### **WSSDA Legislative Assembly Report**

Mr. Edwards said he and Ms. Van Noy flew to Spokane on Thursday and attended a WSSDA (Washington State School Directors’ Association) Board/Legislative Committee/Staff dinner and then broke into separate groups to talk about the events of the weekend. On Friday, they were able to meet one of the candidates running for Commissioner of Public Lands and both candidates running for Superintendent of Public Instruction. Both candidates were amazing and whoever wins will benefit the students of Washington State. Jessica Vavrus, new WSSDA Director of Governmental Relations, did an incredible job. She came from OSPI (Office of the Superintendent of Public Instruction) and is very knowledgeable and comfortable working with the legislators. The new WSSDA Executive Director, Tim Garchow, is excited about his new position and sees it as a real opportunity to make a difference in this state. On Saturday at the Legislative Assembly, Tony Gazelle did a masterful job as chair. They had 63 proposals, which included not only proposals from all over the state, but also proposals from the Legislative Committee. They eliminated proposals that were no longer relevant and created new proposals for the Legislative Assembly to vote on.

Ms. Van Noy said Alan Burke was highly complementary of Dr. Smith, since he was the first one to send back feedback on the McCleary decision and possible proposals. Ms. Van Noy said the election coming up is very important. We are picking our representatives that will have to handle the McCleary decision.

Mr. Edwards also commented that the legislature has had the last five to six years to come up with a solution for the McCleary decision and now 50 of them have left before this year. So now there are a lot of open seats to fill.

Ms. Van Noy said Mr. Edwards did a great job representing our interests.

### **Superintendent Report**

Dr. Smith reported on the following:

- It has been a busy couple of weeks. He and Carol Gould installed the art work in the lobby of the Educational Service Center. Brad Wetli framed the pictures and the students will receive their framed artwork back after one year.
- He attended all the Curriculum Nights district-wide. Roni Rumsey and Janet Gavigan were big attenders district-wide as well.

## Superintendent Report (Continued)

- Governor Inslee’s office hired Alan Burke as a consultant to get superintendent feedback on fiscal package proposals for ample funding of basic education in Washington State. Dr. Smith crafted a reply and had our director of Business and Operations, Bill Adamo, review the responses in a way that “does no harm to any single district.” He said it was important to respond on this issue to show that it matters and provide thoughts on what might work.
- He had a conversation with Kari Schuh, new Career and Technical Director, who continues to work with Boeing on a potential manufacturing partnership. It is exciting to see that she is already getting out into the community and partnering with businesses.
- The district is relatively close to an agreement with the King County Library System to interface with our Skyward student IDs and be able to offer the full range of electronic services, which includes databases we will no longer have to pay for. There will also be free online homework help for students, which is similar to what Issaquah and Bellevue have in place.
- In Rotary, he is leading a community service project to paint and restore the Duvall Visitors Center on October 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>. All board members are welcome to come and help!
- He has attended a couple of great Board work studies.
- He met with Sabrina Warren, new Transportation Supervisor, for her administrative orientation. Ms. Warren came into a situation where there is a shortage of bus drivers and she has handled the challenges magnificently. She is also not afraid to consult with other transportation supervisors. Dr. Smith is really pleased with her hard work.
- He met with Ms. Van Noy and Jackie Schultz from Friends of Youth to talk about our partnership, as well as their fundraising breakfast on November 2<sup>nd</sup>.
- He met with Theresa Tenney, President of the PTSA Council, to continue to support our PTSAs. Meetings with the Riverview PTSA Council President will now occur regularly.
- Right now, Friends of Youth contributes about eight times the amount they raise at the Friends of Youth breakfast. This money goes to drop-in mental health counseling services, substance issues for ongoing counseling, and are an absolutely essential service to our district. This breakfast is currently supplemented by Friends of Youth, but eventually Dr. Smith is hopeful that Friends of Youth can partner with the district, Rotary, and PTSA and together we can raise \$10,000 or more per year. This not only benefits students going to counseling; it benefits all students.
- He is the Chair of the King County Superintendents’ Group and this year’s theme is Equity and Access.

Ms. Van Noy thanked Dr. Smith for his report.

## ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the September 27, 2016, Board meeting at 7:54 PM.



Board President



Board Secretary

**MINUTES PREPARED BY**

Sandy Bechtel, Recording Secretary to the Board of Directors