

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
February 28, 2017
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Ms. Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Ms. Fletcher, Ms. Oviatt, Mrs. Parnell, and Mr. Edwards
Student Representative: Sophie Paradis and Pascal Nagata

RECOGNITION OF REED AND LUKE GILMORE

The Board recognized Reed and Luke Gilmore, ERMA students, who helped a student who stopped breathing on the school bus. Luke immediately notified the bus driver, while Reed began chest compressions. Both Luke and Reed explained to the Board what happened and their bus driver, Laura Whitehead, also relayed the turn of events. She said it was amazing what both boys did to help a student in need. She was able to stop the bus and call 911 for an aid car. The mom of the student who stopped breathing was unable to attend tonight's meeting, but wanted to be sure that our Transportation Department deserved kudos as well as the two boys. They worked quickly and communicated clearly and efficiently. Transportation Supervisor, Sabrina Warren, went way above and beyond to watch the bus video and study the events leading up to and after the episode.

Dr. Smith and Board President Van Noy then presented Luke and Reed Gilmore with gifts and framed certificates of appreciation. They also recognized bus driver, Laura Whitehead, and Transportation Supervisor, Sabrina Warren, with bouquets of flowers.

TOLT MIDDLE SCHOOL PRESENTATION

Chris Lupo, Principal of Tolt Middle School, brought two teachers with him tonight. They are Language Arts Teachers, Matt Stewart, 8th grade, and Katie Switaj, 6th grade. They discussed the process their Language Arts Department has taken around writing. The following students also came to share their perspectives: Autumn Bryant (6th grade), Bryant Reid (6th grade), Samarth Rao (6th grade), Rylan McPhee (8th grade), and Olivia Sipes (8th grade).

Autumn, Bryant and Samarth began by asking, "How is putting together a model airplane like writing in 6th grade?" Is it frustrating? Not with the TMS Writing Model. They explained that this writing style is used by all 6th graders in all subjects, including when they are writing in math, social studies, science, and Language Arts. The different types of sentences they write in a body paragraph are color-coded. Students highlight sample paragraphs in colors and write their drafts using the colors. A blue color is the top sentence of a paragraph. This is followed by a red sentence of evidence and a green sentence of explanation or reasoning. This explains the evidence and how it connects to the topic.

TOLT MIDDLE SCHOOL PRESENTATION (Continued)

Paragraphs are then summarized in a blue concluding sentence. It is blue, because it reminds the reader what the paragraph is all about.

All 6th grade students took the fall performance test assessments so teachers could see what they knew about formal writing. Students then started improving their writing at the paragraph level by organizing and writing a summary paragraph about a short story. They organized the paragraph by using a template or an organizer. As students read, they took notes on the story line. From their notes, they filled in an organizer Ms. Switaj gave them. They had an example of how the paragraph should look and students underlined the parts of the paragraph in colors of the TMS Writing Model. The organizer followed the TMS Writing Model as well, but it was different from the model though; it was expanded in the middle. Students had to provide three units of evidence and explanation to fit the purpose of the writing to summarize the narrative, including all the story elements, especially theme. Students wrote paragraphs to try out new strategies for writing. Now and then they also put a paragraph into the body to write an entire essay. After they read their first novel, they then wrote their first character analysis short essay. First they collected evidence about the character traits. From the organizer, students wrote their rough draft. Autumn, Bryant and Samarth then showed examples of their organizer, the prewrite, character description chart, and body paragraph organizer. They track their writing progress in folders which shows what they did well and what they need to work on. Students are starting to explore argumentative writing and how to take a side and defend it. Now and then students look at their progress and ask Ms. Switaj for help. She provides students with lessons, such as elaboration of evidence. They learned many strategies, such as using vivid verbs, amazing adjectives, active adverbs, and nifty nouns. Students do many activities to beef up their writing. They do free writes, timed writes, blogging book reviews, scored discussion, Socratic seminars, mock trials, and formal debates. Ms. Switaj said at the end of this week students will begin working on a full five-paragraph essay and as they go from there, teachers will identify what further needs are. The writing that 6th graders do is a team approach. It is social studies; it is math and science, as well as Language Arts. They do collaborate with each other to identify what the students' needs are and how we can best meet them.

Mr. Stewart said through 7th and 8th grades, the emphasis turns to argumentative writing. Much academic writing involves supporting a point of view with reasoning and evidence. As part of the process of thinking and writing, student discourse has become a major point of emphasis. Students participate in discussions regularly, often in preparation for a written response. The goal is to support students' reasoning by subjecting them to alternative viewpoints about an issue or text. This emphasis on writing is taking place across Language Arts and Social Studies especially. For example, Social Studies teachers created a rubric to use for grading test questions that uses language, similar to the rubrics for writing that we use in Language Arts. At the 8th grade level last year, 44% of our students were above standard in writing on the Smarter Balanced Assessment. Statewide, only 33% were above standard. 13% were below standard versus the state's level of 21%. He would like to see us do even better and have everyone above standard. It is nice to see that our district's commitment to literacy is paying off.

Rylan explained that they have a writing topic sentence or theme. They learned how to find them and look more deeply into themes. They read poems and Mr. Stewart has taught students how to find the themes in poems. Before, Rylan didn't know there were deep themes in some poems. By discovering the themes, it helps students write things into an essay and understand their writing before they even write it.

TOLT MIDDLE SCHOOL PRESENTATION (Continued)

Students are currently reading “The Giver” now and they write down at least four or five evidences. They then get into a group to talk about it. It helps students find evidence more clearly and use it in their writing.

Olivia said argumentative writing is the type of essays they are working on right now. That helps a student be more independent in their thinking and how to find evidence in the text that you might not see. They also have been using counter arguments and rebuttals, which helps students see different perspectives. Rylan further explained that in 8th grade, you strive to go deeper with your writing.

Ms. Van Noy thanked the students and staff for their presentation.

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Board Communications

Ms. Fletcher reported that she attended the REF (Riverview Education Foundation) Dinner and Auction on Saturday, which was a fun event. She reminded Board members that Classified School Staff Appreciation is coming up next month and she’ll be working on a couple of dates for Board members to hand out tokens of appreciation to classified staff.

Mr. Nagata said basketball season has ended. He has college interviews with Harvard, Stanford, and Princeton. This weekend there is a Robotics competition. He is now concentrating on the second half of the school semester.

Ms. Bechtel reported that she also attended the REF Dinner and Auction with her husband. They both had a wonderful time and ended up with winning bids for a few auction items.

Mr. Edwards was unable to attend the REF function, due to attending training for his new position as Assistant Governor for Rotary.

Ms. Paradis said track has started and she will be competing in pole vaulting and the long jump. She has been busy with homework and soccer.

Mrs. Parnell also attended the REF Dinner and Auction and said it was very well done. She loved the change of venue and thought it was organized very well. She was a judge at the Cedarcrest Science Fair for the first time. Changes have been made to streamline the judging process and it was a very efficient use of time. She enjoyed participating in this event.

Ms. Oviatt also attended the REF Dinner and Auction and commented that it was awesome. There were lots of great things to bid on and fun events. The dessert run was a highlight, with very delicious looking desserts.

Ms. Van Noy reported that the Board has an upcoming Work Study Breakfast on March 10th and the Friends of Youth Luncheon on March 15th. Dr. Smith will be one of the keynote speakers. She attended the REF Dinner and Auction and said it was amazing. She thanked REF for all they do for our students. Ms. Van Noy also loved that we recognized our student heroes and bus driver today.

Student Representative Report

Ms. Paradis and Mr. Nagata presented on the following events at Cedarcrest High School:

National Honors Society just had their induction ceremony, so all of the new members are officially part of the club! They also just participated in the Festival of Lights that took place at Cedarcrest on Friday and are starting to plan for the coin drive.

RAK (Random Acts of Kindness) had Miracle League bowling a few weeks ago. For March Magnanimous, RAK will have a week of spirit days. One of the spirit days is Wanna-Dance Wednesday, where they will host a dance party in the gym and will collect cans to donate to Hopelink. They recently finished up on Bead Buddies, where a student pays a dollar for a necklace with a nametag on it, and then they have to find another student with their match. The proceeds went to Julissa Tamayo's family.

FFA Spirit Week for March Magnanimous will take place this week, where they will have spirit days for the club, as well as a lunch on Thursday for FFA members. They are also partnering with the National Guard to raise a goal of 1,750 items. The club recently had their Green Hand Ceremony for their first year members. They are working on getting their CDE (Career Development Events) teams ready for the state convention in May.

Stealth Robotics has finished their build season and are currently preparing their robot to allow for improvements to better overcome the obstacles in this year's game after the learning from their first competition. It begins this Friday and lasts until Sunday at Auburn Mountainview High School. Their next competition is later this month at Glacier Peak High School.

ASB is currently gearing up for March Magnanimous and the kickoff assembly with advertising for the March Magnanimous 3-on-3 beginning soon. ASB is also having a spirit week during the second week of the month. ASB officers stayed after school today to cover the halls of Cedarcrest completely in positive posters, encouraging everyone to be magnanimous for when they walk into school tomorrow, March 1st.

DECA has submitted all their state projects to be considered for judging and the online state testing for competition has also been completed. All that remains for the state competition is the physical role-play component which will take place during the State Career Development Conference (SCDC) held from Thursday to Saturday in Bellevue. Professional members from the community volunteered after school yesterday to help in a simulated competition environment, in order to give competitors extra practice for the state competition, if they wanted it.

TSA put on its Super Smash Bros competition and was a huge success with the focus now turning completely to competitors finalizing their projects for state. TSA is holding a meeting today after school to prepare its competitors to have the best chance at reaching nationals, which will be held in Orlando.

Thespian Society has a dinner theatre Friday night and will be performing "Murder Is So Rude" at the Riverview Educational Service Center at 7:00 pm for \$20, with tickets being sold at the door as well. They have also started rehearsals for the Spring Musical and have begun preparing for Thespian State, which is held March 16th.

Ms. Van Noy thanked the students for their report.

Agenda Adjustment

Motion 17-07: To add Consent Agenda, Item F. DECA Trip to the International Career Development Conference on April 26-29, 2017, in Anaheim, California (Ms. Van Noy and Mrs. Parnell). Motion passed unanimously.

Hearing of the Public

No one signed up to come forward to speak.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 17-08: To approve the February 28, 2017, Consent Agenda, as amended (Ms. Oviatt and Ms. Fletcher). Motion passed unanimously.

Approval of Regular School Board Minutes for February 14, 2017, and Board Work Study Minutes for February 14, 2017.

Approval of Warrants.

General Fund Warrant No. 202533 through 202593 in the amount of \$75,749.81; and direct deposits of \$74,096.14 and \$1,489.04 for a total of \$75,585.18. Capital Projects Fund Warrant No. 202594 through 202595 in the amount of \$1,431.91; and direct deposits of \$1,869.64. ASB Fund Warrant No. 202596 through 202611 in the amount of \$20,195.41; and direct deposits of \$3,607.32 and \$167.48 for a total of \$3,774.80. Total Payroll for February 15, 2017, is \$47,343.92, which direct deposits of \$37,247.69.

Approval of Personnel Actions.

Ms. Oviatt commented that Christina Malm, CLIP Teacher at the Riverview Learning Center, and Mary Jacobson, Program Assistant at Carnation Elementary, will both be missed. Christina is resigning and Mary is retiring after being with the district since 1999.

Approval of Service Contracts.

Approval of Donations.

Ms. Van Noy thanked the Cedarcrest Football Boosters for donating \$3,350 for the August Breakaway Camp; \$1,900 for full and partial scholarships for players attending camp at Eastern Washington University; and \$1,736.52 for the annual fee for HUDL software.

Approval of Superintendent Contract Extension.

Approval to Sell/Surplus Two School Buses.

Approval of DECA Trip to the International Career Development Conference on April 26-29, 2017, in Anaheim, California

BUSINESS

Riverview Education Foundation (REF) Grant Awards Season II

REF (Riverview Education Foundation) Board Members Sue Davenport, Dustin Green, Susie Kretzschmar, Mike Ward (ex-officio), and Paul Censullo (former ex-officio) came forward to present a check in the amount of \$42,908.04 for Season Two grants. The School Board gave them a standing ovation for all they work they do for our schools. Ms. Davenport reported that this season they had more applicants, which is unusual. They funded 24 grants this season and for this school year, they have funded a total of \$103,414.78. This is the first year they have exceeded \$100,000. They did Lunch and Learn, where one of them came up to the schools to help teachers with grant writing and to bring an awareness of the program.

Ms. Van Noy thanked them for their generous donation and for all they do for the students in Riverview.

Motion 17-09: To approve the Riverview Education Foundation donation for 24 Season Two Grants in the amount of \$42,908.04 (Mr. Edwards and Ms. Oviatt). Motion passed unanimously.

Strategic Plan Status

Goal 1: Increase the academic achievement of all students.

Object 1C. Improve student growth for at-risk students in all areas.

Task 4: Through a community partnership with Encompass, additional opportunities will be developed providing educational programs and interventions for preschool age children. Dr. Heikkila, Director of Student Services, reported that we have the following community partnerships to date:

- Encompass Partnerships in the Riverview School District:
 - ECEAP (Early Childhood Education and Assistance Program)
 - Serving 18 preschool students in a partnership with Riverview
 - Developing connections between ECEAP staff with Riverview kindergarten teachers
 - Birth to 3
 - Encompass is the provider for Riverview
 - Children (birth to 3 years old) with developmental delays receive services
 - Toddler group
 - Encompass uses the ECEAP facility to support a toddler group primarily for B-3 eligible children
- Other Encompass work in the Riverview School District Area:
 - Partnership with Duvall Coop for parent education/training
 - Parent Child Home (PCH) - services for children 18 months to 3 years

Strategic Plan Status (Continued)

Dr. Heikkila explained the possibilities for the future, which include the following:

- Brainstorming options to use the Riverview facility to increase capacity – possibly a morning and afternoon program?
- Encompass' mobile therapy unit will be serving the region for speech services and PCIT (Parent Child Interaction Training).
- Encompass is an active agency in “Best Starts for Kids” to determine how they can receive funding for additional services.
- Early Learning Coalition - involved in this regional network

He also said there are additional opportunities. Cindy O'Dannel is engaged in a regional committee focused on early childhood. She is working to identify the preschool programs serving students entering the Riverview School District.

Ms. Van Noy thanked Dr. Heikkila for his presentation.

Object 1D. Implement the district's 1:1 plan.

Task 3: Provide training for teachers in 1:1 classrooms, including the use of Office 365 and OneNote. Paul Censullo, Director of Technology, reported they currently have 24 1:1 classrooms, with 8 in the content areas of 8th grade and 16 in Math, Science, and 9th grade Language Arts at Cedarcrest. The Teaching and Learning Department, the Technology Department, Professional Learning Leaders (PLL's), and Instructional Learning Leaders (ITL's) have worked collaboratively since last spring to provide targeted subject matter training in Office 365 and OneNote to both the 1:1 classroom teachers, as well as general training in these areas to other certificated staff in the district in preparation for next steps in 1:1.

Late last spring we created a peer teacher support model with both the 8th grade and the high school 1:1 classrooms. Those respective departments now have what we call ITTL's (Instructional Technology Teacher Leaders). They are teachers who have taken on the added role to be the subject matter point person in their department to assist the others in the training and integration of technology into their classrooms. ITTL's have been given additional ongoing training from the district level ITL's during both the summer and during this current school year. They have been using those skills to teacher their peers as well as assist in all district trainings put on by the Teaching and Learning and Technology departments.

In August, all certificated staff had the opportunity to participate in a full day training on Office 365 and OneNote (with the exception of K-2 teachers who focused on iPads in the classroom). There was also specialized training on this day specific to 1:1 teachers with a focus of incorporating *Class Notebooks*, a OneNote tool and *Class Policy*, a 1:1 student management software into their instruction. Training, again, was provided at the beginning of September and in December to certificated staff, continuing to build their skills in using Office 365. The largest and most successful training occurred this past January. ITLs, ITTLs, PLLs, along with other district teachers (assisted by the IT staff) put on a full day workshop model training, where certificated staff went to four different 1-1/2 hour courses in such areas as Office 365, OneNote, and King County Library database searching. This workshop model was hugely successful and will most likely be the model for the upcoming Digital Days in August.

Strategic Plan Status (Continued)

After school classes also have continued to be offered January through May, focusing on using Office 365 with student discourse.

We also have been busy with trainings in preparation for a move to the new RSD407.org domain. These trainings also support the move of all student, staff, and teacher files, as well as district email to the cloud-based Office 365 environment in a new **RSD407.org** domain to be completed before the start of the next school year.

Mr. Censullo gives an incredible amount of credit to Karen Mayfield for all the work she has done. He is hoping for the best for her.

Ms. Van Noy thanked Mr. Censullo for his strategic plan update.

Resolution 17-01 – Riverview’s Commitment to Support All Students

The Board and Superintendent met previously in a work study to prepare a statement that our schools are a safe zone for all students. Dr. Smith then read Resolution 17-01 and the accompanying statement (see attached). All Board members felt very committed to having this resolution and Dr. Smith said it is one of his proudest moments.

Motion 17-10: To approve Resolution 17-01 – Riverview’s Commitment to Support All Students (Ms. Oviatt and Mrs. Parnell). Motion passed unanimously.

REACA (Riverview Extracurricular Activities and Coaches Association) Collective Bargaining Agreement for 2017-2020

Board members received a copy of the Collective Bargaining Agreement between the Riverview Extracurricular Activities and Coaches Association and the Riverview School District for 2017-2020. Dr. Smith highlighted a few of the improvements, which include a 4% salary increase, money available for all advisors and coaches to take professional development, as well as incentive and opportunities. It was a very amicable and collegial process.

Motion 17-11: To approve the REACA (Riverview Extracurricular Activities and Coaches Association) Collective Bargaining Agreement for 2017-2020 (Mrs. Parnell and Mr. Edwards). Motion passed unanimously.

Ms. Van Noy sent thanks to Bruce McDowell for his collaborative work on this collective bargaining agreement.

REPORTS

Legislative Conference Report

Board members have previously commented on the Legislative Conference, so they moved on to the next agenda item. Mr. Nagata did comment that he thoroughly enjoyed attending the conference, which included registering to vote.

Cherry Valley/Stillwater Boundary Review Report

Dr. Smith first thanked Mike Ward, Communications Coordinator, for his help with setting up the Community Forum, where the district will talk about the proposed boundary changes between Cherry Valley and Stillwater Elementary Schools. This forum will be held on March 13, 2017, from 7:00-8:00 PM at the Riverview Educational Service Center. The area recommended for the boundary change is on Big Rock Road, across from Safeway, extending up the hill east, to 275th Avenue NE. The area includes land that is in the process of being permitted for the construction of approximately 500 housing units over the next two to five years. Currently, only two houses are located in this area and no students reside there.

Ms. Van Noy commented that the district has been smart about looking at future property. Dr. Smith responded that we will be looking for property to build a middle school in the future.

Ms. Bechtel will send out calendar invites to the Board for this event.

Superintendent Report

Dr. Smith reported on the following:

- The last couple of weeks have been busy with weather and convergence zones. Many thanks to Sabrina Warren, Ruby Perez, John Mark, Mike Ward, Paul Censullo and drivers for the early morning road checks and phone calls.
- He attended the Tahoma Middle School Intruder/Lock Down Drill with Ray LaBate, Chris Lupo, Ruby Perez, and Maria Mahowald. They learned about what they can do at their schools and also things they would change.
- He and Carla Santorno, Superintendent for Tacoma Public School, are component chairs for Pierce County and King County Superintendents group. They start each monthly meeting with presentations and professional learning about Equity and Access with the 35 superintendents in this group.
- He and Mike Ward met on sending out a communication regarding out-of-district transfers, which are now closed. Lesson learned about this communication – send out separately to PARADE Program parents, since their program has the capacity to accept out-of-district transfers.
- The Calendar Committee met and now the staff calendars have been updated and are online.
- He enjoyed working on the Resolution to reiterate Riverview’s commitment to all students. He gave special thanks to Ms. Van Noy for leading the effort.
- He attended a meeting with the City of Duvall to work on a job description for the SRO (Student Resource Officer). Our district is still funding .5 FTE of this position and we are also working with the King County Sherriff’s Office.
- He had a wonderful meeting with Ms. Fletcher and they drove through the neighborhood in Riverview Director District 2 that she represents, to refamiliarize himself with the area.
- He will be attending the Snoqualmie Valley Earthquake Drill, which will be held on Saturday, September 30th. Our district will be working with CERT (Community Emergency Response Team), city officials, and other agencies on this event.

Superintendent Report (Continued)

- He has participated in several meetings: Cherry Valley/Stillwater Boundary Review Committee; REACA Negotiations; Board Resolution Work Study; meeting with Nikum Pon on an Equity and Access Plan for our district; Cascade League Athletics regarding public school athletics versus private school; and the Elementary Reading Adoption Committee meeting.

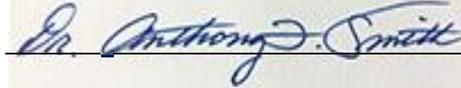
Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the February 28, 2017, Board meeting at 8:37 PM.

Carol Van Noy

Board President

A rectangular area containing a handwritten signature in blue ink that reads "Dr. Anthony J. Smith". The signature is written over a horizontal line.

Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors