

**RIVERVIEW SCHOOL DISTRICT NO. 407**  
**Minutes of Board of Directors' Meeting**  
**June 13, 2017**  
**Duvall, WA 98019**  
**Educational Service Center – Board Room**

**CALL TO ORDER AND FLAG SALUTE**

Mr. Pascal Nagata, Senior Student Representative and acting Board President tonight, called the meeting to order at 4:00 PM, followed by the Pledge of Allegiance.

**MEMBERS PRESENT**

Ms. Fletcher, Ms. Oviatt, Mrs. Parnell, and Mr. Edwards  
Student Representative: Sophie Paradis and Pascal Nagata

**MEMBERS ABSENT**

Ms. Van Noy

**PUBLIC HEARING**

**2017 Capital Facilities Plan**

Mr. Nagata asked if anyone wished to speak to the Capital Facilities Plan. No one came forward to speak.

**COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC**

**Board Communications**

Mr. Edwards commented that Lori Oviatt had an article published on Crosscut.com, an online newspaper, about our Student Rep Program. It was very exciting to see her article in print. The Board has been very engaged throughout the district the past couple of weeks. He attended the Board Breakfast Work Study on June 2<sup>nd</sup>; the District Retirement Reception on June 6<sup>th</sup>; a meeting with Dr. Smith, Ruby Perez, Senator Dino Rossi, and Senator Zeigler on the Senates' proposed education budget; and the Riverview Learning Center Graduation Ceremony on June 12<sup>th</sup>. He has an upcoming Board Leadership meeting on Thursday and Cedarcrest High School Graduation on Friday.

Ms. Fletcher said she wondered where the year has gone, since it is June already.

Ms. Bechtel commented that the District Retirement Reception held last week went very well and she thanked those at the Educational Service Center for their help with providing flowers and set-up. Special thanks went out to Vicki Bridwell for her beautiful floral arrangements, Regan Doyle for help with setting up the room and Kaye Wetli for her department providing the cake and refreshments.

Mrs. Parnell is looking forward to Cedarcrest's graduation and handing out diplomas. She also attended the Riverview Learning Center graduation on Monday. She has a busy week with out-of-town guests arriving for graduation.

## **Board Communications (Continued)**

Ms. Paradis competed in a decathlon, which consisted of ten track events completed over two days. This summer she heads to Chile and right now she is busy with homework and the end of the school year.

Dr. Smith passed out individual WSSDA (Washington State School Board Directors' Association) Washington State School Board of the Year awards to each Board member.

Mr. Nagata attended the University of Washington's symposium, which featured Boeing, Space X, and Microsoft. At the Senior Awards Night, he received scholarships from the School Board and Linnerooth Team Realtors. His last day of high school is tomorrow. He learned that he was one out of 560 applicants selected for an internship at Sea-Tac Airport.

## **Student Representative Report**

Ms. Paradis presented on the following events at Cedarcrest High School:

**National Honors Society** just finished their blood drive and had a total of 70 people sign up. They have also picked their new officers and finished collecting their hour sheets for the year. They have multiple summer volunteering opportunities for any interested members.

**TSA** members who qualified for nationals in Florida are now preparing for the event at the end of June. They held their end-of-the year barbeque and had another Super Smash Bros video game competition for people to compete in and prove their video game skills.

**ASB** put on a field day Friday to celebrate the school year coming to an end. As the last days for seniors are occurring, they are having a spirit week for just seniors to send them off. They have selected new officers and are planning fundraisers for next school year as well.

**DECA** just had a successful car show during Duvall Days on June 3<sup>rd</sup>. They also recently held their father-daughter dance.

**FFA** recently held a banquet and handed out awards to wrap-up the school year. In addition, they have elected their new officer team for the upcoming school year. Their members that have qualified for Nationals are now preparing for this competition.

**FBLA** just participated in field day and are currently planning events for next year. They will hold officer training in either the summer or September to set goals for the club and give information to newly selected officers.

**RAK** held their last meeting of the year last Wednesday. During this meeting, members complimented each other. Other than that, they have newly elected officers for next year.

**Robotics** got their T-shirt cannon working again and were able to use it during the Duvall Days Parade and the Big Rock Classic Car show that was hosted by DECA.

**Thespian Society** recently hosted their lock-in at the school for the members of the club to celebrate the end of the year.

## **Agenda Adjustment**

**Motion 17-23:** To amend Consent Agenda, Item A. Minutes; and Item C. Personnel Actions; and Item D. Service Contracts; to reflect current changes (Mrs. Parnell and Mr. Edwards). Motion passed unanimously.

## **Hearing of the Public**

No one signed up or came forward to speak.

## **CONSENT AGENDA**

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

**Motion 17-24:** To approve the June 13, 2017, Consent Agenda, as amended (Mr. Edwards and Ms. Fletcher). Motion passed unanimously.

Approval of the Board Work Study Minutes for May 23, 2017, and June 2, 2017.

### Approval of Warrants.

General Fund Warrant No. 203325 through 203416 in the amount of \$201,635.89; and No. 203477 through 203538 in the amount of \$137,236.42; and direct deposits of \$73,715.65, \$1,743.53, and \$32,199.48 for a total of \$107,658.66. Capital Projects Fund Warrant No. 203539 through 203540 in the amount of \$7,801.29; and direct deposits of \$23,952.45, \$509.05, and \$300.18 for a total of \$24,761.68. ASB Fund Warrant No. 203417 through 203424 in the amount of \$7,258.17; and No. 203541 through 203548 in the amount of \$10,351.71; and direct deposits of \$5,691.38, \$413.04, and \$4,967.07 for a total of \$11,071.49. Total Payroll for May 31, 2017, was \$2,546,237.59, which includes General Fund Warrant No. 203425 through 203432 (Employee Warrants) in the amount of \$5,535.85; and General Fund Warrant No. 243433 through 203476 (Payroll Vendor Warrants) in the amount of \$863,757.01; and direct deposits of \$1,204,229.52.

### Approval of Personnel Actions.

Dr. Smith introduced new Tolt Middle School Principal, Amie Karkainen. She told the Board she couldn't wait to get started and get to know all the staff. The Board welcomed Amie to the Riverview family. Ms. Oviatt commented that it is bittersweet to see Deb Walters, Counselor at Cedarcrest High School, head off to Skyline High School in the Issaquah School District. It is also sad to see Kyle Thompson leaving Cedarcrest to be the Band Director in the Mercer Island School District.

### Approval of Service Contracts.

### Approval of Donations.

Ms. Oviatt thanked the Ellison Foundation for donating \$5,000 so Alyssa McCafferty and Amanda Gerber could attend the Autism conference in North Carolina and The Linnerooth Team for donating \$1,000 to Student Services for eye testing equipment. Mr. Edwards commented that Sue Linnerooth posted on Facebook that another Windermere broker matched her donation!

## **CONSENT AGENDA (Continued)**

Approval of Out of State Travel for Sarah Thomas, Seth Thomas, and up to six FFA members to attend the National FFA Convention in Indianapolis, Indiana, on October 22-28, 2017.

Mrs. Parnell commented that it is fabulous to see FFA headed to nationals again!

Approval of Out of State Travel for Alyssa McCafferty and Amanda Gerber to attend TEACCH (Treatment and Education of Autistic and related Communication Handicapped Children) at the University of North Carolina on August 7-12, 2017.

Approval of Textbook Surplus.

Approval of Additional 8<sup>th</sup> Grade Student Fees for 2017-2018.

Approval of Budget Status Report for April 2017.

## **BUSINESS**

### **ASB Budget Presentation**

Wes Pierce, ASB Advisor for Tolt Middle School, brought along ASB Officers Annalise Irwin and Jessi Polacek. They went over their ASB budget for the 2017-2018 school year. They anticipate having an ending fund balance of about \$46,000. The magazine drive is their only fundraiser and they are finding it less profitable, due to more people gravitating towards digital content over paper magazines. Right now they still make enough money from the magazine drive, but may need to brainstorm other fundraising ideas in the future. Most of the ASB budget goes toward athletics and clubs.

Ray LaBate, Cedarcrest High School (CHS) Principal, and Mike Ruhland, CHS Assistant Principal, were present while their ASB officers presented on the ASB budget for the 2017-2018 school year. ASB President Alexis Robertson, Vice President Kylie Thomas, Secretary Ashley Vega, and Treasurer Barrit Stow reported that they held a budget committee meeting on May 30<sup>th</sup> to discuss their future budget. Their agenda included reviewing budget requests for the next school year, reviewing the uniform rotation schedule, and planning special project and special request spending to benefit the Cedarcrest ASB.

Because uniforms in some sports have a shorter lifespan than others, they need to review uniform spending on an as-needed basis each year. They retain a general framework to track historic and future uniform spending. For 2017-18, the ASB approved spending for boys' basketball uniforms.

For Special Projects, they approved the following;

- Continued funding of Action Agenda Daily Planners for all students.
- Purchase of CHS T-shirts that will be given to all students who purchase an ASB card.
- Hosting a one-day leadership conference in August for all class and club leaders at CHS. The conference will feature guest speakers and activities to help bring student leaders together working on projects to improve the environment at CHS.
- School-wide awareness and support for cancer expenses.
- Ping-pong table made by CHS Metal and Woods class for the outside courtyard.
- Introduction of a winter formal dance, which will replace the Tolo dance.

## **ASB Budget Presentation (Continued)**

- Additional benches for the commons/courtyard.
- Monitor for the commons.

For Special Requests, they granted the following:

- Class of 2021 received \$500 in start-up money to help them get fundraising off the ground.
- Athletics general account is allotted \$28,500 to help offset team equipment needs like balls, bats, range balls, track and field equipment, etc.
- Boys' basketball team will receive \$2,500 for uniforms (as part of the uniform replacement schedule).
- \$20,000 will be added to the post-season account to replenish the account back to \$20,000. This money is used to take care of all expenses that arise from teams qualifying for post-season play.
- \$300 allotted to Link Crew for social events partnered with ASB, including freshman registration.

The amount of funds for distribution to all individual accounts, including general athletics was \$54,000. The estimated ending balance for all ASB accounts is \$53,732. The estimated ending balance for General ASB is \$29,091. This includes General ASB, uniform contingency, interest, contingency, and past classes. The 2017-18 ASB budget reflects income generated through ASB cards, gate receipts, vending machine revenue, parking permits, and interest earned. Annual operating costs include official's fees, ticket takers, security, post-season costs, training equipment, equipment repair and maintenance, homecoming expenses, as well as other miscellaneous costs.

**Motion 17-25:** To approve the ASB budgets for the 2017-2018 school year, as presented (Ms. Oviatt and Ms. Fletcher). Motion passed unanimously.

## **Alternative Program Review**

John Bomar, Riverview Learning Center (RLC) Principal, first thanked the Board for coming to the RLC Graduation last night. He then went over the highlights of the annual ALE (Alternative Learning Experiences) report to the Board, according to law:

- This year the RLC graduated 17 students from CLIP (Contracted Learning for Individual Pacing) and 7 from PARADE (Parents and Riverview Actively Delivering Education). This represents about 9.2% of the overall graduates in the Riverview School District for 2017.
- For the 2016-17 school year, the ALE programs (PARADE and CLIP combined) had an average dropout rate of .33%.
- Written Student Learning Plans (WSLPs) are designed for each student in the alternative programs. The WSLP is planned, developed, and supervised by a certificated teacher. The WSLP is built by the teacher and parents at the primary level, while at the secondary level students collaborate in the planning.
- This year the PARADE and CLIP Programs were not audited by the State Auditor's Office for either the Performance Audit or Accountability Audit. They did voluntarily participated in two different surveys by OSPI (Office of the Superintendent of Public Instruction) in order to help inform ALE decisions for the future.

Ms. Fletcher asked if they now have the maximum number of students each program can handle. Mr. Bomar said yes and no. They have ideal numbers with CLIP at 35 students and PARADE at 128 students.

## **Alternative Program Review (Continued)**

For the PARADE Program, WSLPs (Written Student Learning Plans) are very time extensive, so they can only handle about 128 students. They currently have a waiting list for most of their grade levels. It is a good problem to have, but how do we adjust?

## **2017 Capital Facilities Plan Adoption**

Ruby Perez, Director of Business and Operations, explained that the 2017 Six-Year Capital Facilities Plan generates impact fees from Duvall, Carnation, and King County through a formula projecting enrollment and facility capacity in our district. She briefly went over some of the changes to this year's plan.

Mr. Edwards commented that the projected growth is 1%. What if we have more growth? Ms. Perez explained that we only have one year to recover the impact fees. Once we increase more than 1% enrollment, impact fees can be adjusted.

Ms. Fletcher thanked Ms. Perez for the forward thinking on this, so we are not behind the bus.

**Motion 17-26:** To adopt the 2017 Six-Year Capital Facilities Plan, as presented (Ms. Oviatt and Mrs. Parnell). Motion passed unanimously.

## **Instructional Materials Committee Recommendations**

Roni Rumsey, Director of Teaching and Learning, explained that on May 25, 2017, the Instructional Materials Committee met and made the following recommendations for adoption of the following materials.

- Units of Study: K-5 English Language Arts
- Foss Science: K-5
- Chemistry AP 10<sup>th</sup> Edition: Advanced Placement Chemistry
- Chemistry 11<sup>th</sup> Edition: HS Chemistry
- Give me Liberty! Advanced Placement Edition: Advanced Placement US History
- Essentials of Anatomy & Physiology: HS Anatomy and Physiology

Ms. Oviatt commented that she would like to see more textbooks online and Mr. Edwards agreed since textbooks continue to get more expensive. Ms. Rumsey explained they are having conversations with teachers about teaching students how to use online textbooks. Because students have not been taught how to use online textbooks, it is a slower process.

Mr. Nagata commented that his experiences with online textbooks were fine, except for the online textbook assignments. In math, if you enter a decimal differently, it may still be the correct answer, but the textbook shows it as a wrong answer. If you just use an online textbook with an actual written test (instead of an online test), it will work better for students.

**Motion 17-27:** To adopt the materials adoption recommendations by the Instructional Materials Committee, as presented (Mr. Edwards and Mrs. Parnell). Motion passed unanimously.

## **Board Agenda Topics**

The Board discussed future agenda items, which include:

- Tuesday, June 27<sup>th</sup> from 5:30-6:30 PM – the Board will have a farewell dinner for Mr. Nagata and recognize his service at the 7:00 PM Board meeting.
- Wednesday, June 28<sup>th</sup> from 9 AM to 11:30 AM – Student Rep Interviews at Cedarcrest: Mrs. Parnell, Dr. Smith, Mr. Nagata, Mr. Ruhland, and possibly Ms. Van Noy or Ms. Oviatt will be on the interview team. Mr. Nagata will be filling in for Ms. Paradis, who will be in Chile.
- Mr. Edwards will be out of town on June 22<sup>nd</sup> and will miss the Tolt Moving Up Ceremony.

## **REPORTS**

### **Enrollment Report**

Dr. Smith reported that we are down 7.9 students from May to June. We are currently up 76 students overall for the 2016-17 school year, a 2.3% increase after two years of declining enrollment. We have budgeted a 1.4% enrollment increase for the 2017-2018 school year.

### **Superintendent's Report**

Dr. Smith reported that there were three categories of events to report on. They are: School and District Events, Community Events, and Other. He attended the following:

#### **School and District Events**

- Eagle Rock Multi-Age Program Booknic event, which included a barbecue lunch and a chance to read to students in 15-minute rotations.
- Rube Goldberg event at Cedarcrest High School and helped with clean-up afterwards.
- Tolt Middle School Honor Society event, which was the largest induction in the history of the program.
- District Retirement Reception where we honored Paul Censullo and Jaime Latta.
- Kyle Thompson's last band concert at Cedarcrest High School – he is the best band director in the state and we are working on hiring another great band director to replace him.
- Cedarcrest High School Baccalaureate on Sunday in the Educational Service Center.
- Riverview Learning Center's Graduation, which had the largest graduation class yet.

#### **Community Events**

- Duvall Days Parade and Duvall Fire Department's Pancake Breakfast.
- REF (Riverview Education Foundation) Run on Sunday where he hosted "Smith Corner" again with Mrs. Parnell, Ms. Fletcher, and Ms. Oviatt volunteering.
- Snoqualmie Valley Community Network Rise and Shine Breakfast where he presented Pascal Nagata, Sue Heyting, and Boyd Benson with volunteer service awards.
- Meeting with Senators Rossi and Zeiger about the proposed education budget by the Senate. There are a lot of issues with the Senate budget and he hopes the House and Senate can work together on a plan.

## **Superintendent's Report (Continued)**

### **Other**

- Educational Service Center (ESC) staff meeting where he recognized the excellent work the ESC staff does. They deserve to have the same level of training that other Riverview staff have, so he is having the Welcome Back speaker work with ESC staff on equity and access.
- Working with Ruby Perez on portables.
- School start times are being finalized for next year and he is working on staff start and end times.
- Working on transition planning for new administrators coming in.
- Finishing principal and central administrator evaluations for the year.
- Pleased that our district is now offering 30% of all WANIC Summer School offerings, when they have had zero in the past. The extra revenue will go directly back to the CTE (Career and Technical Education).
- Focusing on going forward with personalizing student learning with an equity focus.

### **RECESS**

Mr. Nagata recessed the meeting at 5:35 PM so the Board could immediately enter into Executive Session to discuss the Superintendent's contract for 2017-2020 for approximately 10-15 minutes.

### **EXECUTIVE SESSION**

Superintendent's Contract for 2017-2020

### **CALL BACK TO ORDER**

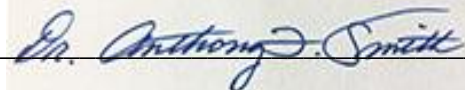
Mr. Nagata called the meeting back to order at 5:43 PM.

### **ADJOURNMENT**

There being no further business, Mr. Nagata, Student Rep and Acting Board President, adjourned the June 13, 2017, Board meeting at 5:45 PM.



Board President



Board Secretary

### **MINUTES PREPARED BY**

Sandy Bechtel, Recording Secretary to the Board of Directors