

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
March 28, 2017
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Ms. Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Ms. Fletcher, Ms. Oviatt, Mrs. Parnell, and Mr. Edwards
Student Representative: Sophie Paradis and Pascal Nagata

CARNATION ELEMENTARY SCHOOL STUDENT PRESENTATION

Dr. Stocker, Principal of Carnation Elementary, said at Carnation Elementary they have been spending some time thinking about Personalized Learning and what it means for our students and staff. They have undertaken a book study that has been largely selected by staff dealing with brain research. They have four books his staff members are working on Fridays, which he shared with the Board to come on a Friday and work with staff. That is the first part they are looking at with interest-based learning for their staff and the technology that goes with it. Largely due to their Learning Improvement Team, they have developed OneNote notebooks that staff can record their reflections on from what they are learning and what the implications are for them to use with students in the classroom. Tonight their goal is to share some of the work that happens, beginning at kindergarten and through fifth grade, and how they are using technology, both for student learning and to communicate student learning.

Cindy O'Dannel, Kindergarten Teacher, and Christie Isler, 4th/5th PAT Teacher, brought students from their class to show how they use iPads in their classes. Students participating in tonight's meeting are: Daniel Gonzalez-Aguilera, Bennett Gibbs, Jack Crawford, James Glover, Joann Greenhalgh, Jonah Stchur, Lillian Kisslo, Lily O'Dell, Riley Grant, Olivia Eyer, Olivia Hinds, Akshya Subbaraman, Elsa Rindal, and Spencer Pitt. In the primary grades, students are using their iPads just about every day in class. One of their favorite apps is Seesaw. They send work in progress to their parents all the time, such as projects they are working on in class, free choice projects, art projects, etc. Each student has at least 40 pieces of work on their iPad that has been sent to their parents. In Ms. Isler's class, students are also using the Seasaw app on both their iPads and laptops. They have an art portfolio, they are keeping track of thinking in math, they can insert links to multimedia projects online and under the Skills View, teachers can input expectations, such as report card expectations, Common Core skills, and be able to score students on whether that particular piece of work is meeting that expectation, giving teachers a visual piece of evidence with a score to assess whether or not students are doing what teachers need them to be doing. Each Board member collaborated with two students to create a Seesaw entry to demonstrate their thinking about the understanding of sorting shapes by their attributes. Each student and Board member took shapes and sorted them by attribute, then explained which attribute they chose and how each shape fit that attribute.

CARNATION ELEMENTARY SCHOOL STUDENT PRESENTATION (Continued)

They then used a program called Shadow Puppet to create a slide show with an audio overview of their sorts. After slide shows are uploaded to Seasaw, parents can access their own student's work and can make comments.

Mr. Edwards said this has easily been the funnest Board meeting all year! Ms. Van Noy thanked the students for their wonderful interactive presentation. She also thanked Dr. Stocker, along with Ms. O'Dannel and Ms. Isler.

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Board Communications

Ms. Paradis said she is finishing up her soccer season with one more game. She has also been busy competing in track and completing her homework.

Mrs. Parnell has nothing to report tonight, other than she attended the NSBA (National School Board Association) Annual Conference in Denver for her second consecutive year and got a lot more out of it this year than her first year.

Ms. Oviatt said the best part about attending the NSBA Annual Conference was the professional development and the ability to meet and collaborate with other school boards across the nation.

Ms. Bechtel thanked the Board for bringing her back souvenirs from Denver.

Mr. Nagata said he participated in the 3-on-3 basketball games during March Magnanimous at Cedarcrest High School. He has been accepted to the University of California, Los Angeles and was one of only ten students chosen for direct admission into the University of Washington's aerospace program. He is waiting to hear from Stanford and Princeton on Saturday.

Ms. Fletcher said she appreciated the opportunity to go to the NSBA Annual Conference and attended some good sessions.

Mr. Edwards also enjoyed attending the NSBA Annual Conference and said there were so many great ideas and he learned a tremendous amount. He reminded Board members to complete their F-1 filing with the PDC (Public Disclosure Commission). He also reminded Board members to look at their profiles on the district website and update them if needed.

Ms. Van Noy said she enjoyed the NSBA Annual Conference and especially enjoyed keynote speakers Captain Scott Kelly, Arianna Huffington, and Wes Moore. She had the opportunity to learn more and more about school boardmanship. It is an honor to be there with thousands of other school directors and everyone is there for education and the students to make this a better world. She and Ms. Oviatt will be attending the WSSDA (Washington State School Directors' Association) District 2 meeting on Thursday in Sammamish.

Student Representative Report

Ms. Paradis and Mr. Nagata presented on the following events at Cedarcrest High School:

National Honors Society has their change drive coming up on the week of April 3rd. All of the proceeds will be donated to a village in Kenya. Both We Day and the blood drive will be occurring at the end of April.

FFA raised over 2,100 cans of food that will be donated to Holy Innocence Food Bank during FFA week of March Magnanimous. They had two members compete at Prepared Speaking and Extemporaneous Speaking. Junior Benny Benson placed 3rd for both of those and he is now moving on to state. They also elected new District 1 officers with junior Benny Benson as President and sophomore Megan Reid as Vice President. The Nursery/Landscape Team took 1st place at State; while the Veterinary Science Team took 2nd place. The Floral Team also won 5th place at State. They are having their chapter meetings in April where they will go support baseball and softball teams at their games!

RAK only has about four meetings left until the end of the year. They have new officer positions for students to apply for, so a meeting will be dedicated to speeches to see who will be the new leaders. Miracle League Baseball is also coming up soon.

ASB recently put on the first and second rounds of the much-anticipated March Magnanimous 3-on-3 basketball games on the 13th and 21st. The championship will be held during the March Magnanimous assembly on Friday, March 31st. Also, the Pennies for Patients Coin Drive was recently put on with all proceeds going to Camp Korey.

Stealth Robotics' had their second competition from last Friday to Sunday at Glacier Peak High School. In their first competition earlier this month at Auburn Mountainview High School, they made it to the Semifinals. The last week of district competitions is this weekend at Auburn High School, where they will be sending volunteers to help organize the event but will not be competing. They are currently waiting to see finalized district rankings to determine if they will move on.

DECA had 26 members in a total of 22 events attend the State Career Development Competition (SCDC), which was held in Bellevue, and 7 moved on to the International Career Development Competition (ICDC)! Congratulations! Currently they are prepping for the Big Rock Classic Car Show or helping to prepare their ICDC competitors with as much practice as they can.

TSA recently competed at the Annual State Conference in Yakima from March 16th through 18th and of the 16 members that qualified, 9 moved on to Nationals in 11 different events. Congratulations!

Thespian Society recently attended their State Conference as well at Central Washington University receiving honor medallions for achievements in short film and having the musical duet of Mary Ward and Taylor Amble qualify for Nationals. They are currently working on their production of Little Shop of Horrors showing on April 28 & 29 and May 4-6.

Jazz Choir is heading to a jazz festival at Central Washington University on May 19th.

Student Representative Report (Continued)

Tri-M Music Honor Society is currently planning a spring Talent Show to help raise funds to purchase a trophy case for the Performing Arts

Choir is planning their spring tour, as well as finding a date to help advertise for Harmony Explosion, a summer camp at Pacific Lutheran University where they learn barbershop music. There is an All District Choir Concert on April 5th with performances from all choirs in the Riverview School District.

Agenda Adjustment

Motion 17-13: To amend Consent Agenda, Item D. Service Contracts, to reflect current changes; and add Business, Item A. Resolution 17-02 - Unlimited Tax General Obligation Refunding Bonds, 2017 (Mrs. Parnell and Mr. Edwards). Motion passed unanimously.

Hearing of the Public

Zach and Brittany Weins came forward to speak about boundary adjustments. The issue is a neighborhood located at the top of the Ridge and to the west in-between Novelty Hill and the Woodinville-Duvall Road. Some of the students from that area go to either the Lake Washington, Northshore, or Riverview School Districts. In this particular neighborhood, Riverview is their designated district. About 20-30 years ago, this area was not very accessible to Redmond, but with all the developments that have occurred, it is now easier to get into Redmond. Mr. and Mrs. Weins believe their development is now much more accessible to Redmond than it is to Duvall or Carnation, and would like to have the district petition to have their development become part of the Lake Washington School District. They have met with Dr. Smith from Riverview and Dr. Pierce from Lake Washington and there seems to be a reluctance to change the boundaries. This neighborhood has tried to petition to be in the Lake Washington School District before and has been denied. They would like the School Board to work together with the neighborhood to come up with a solution that works for everyone. The elementary school in Redmond is about 3-5 minutes away from them, as opposed to 30 minutes away to Cherry Valley. They feel transportation is an issue, with students getting home later because of the distance and being the last bus to leave school. They also believe safety is an issue with students from the middle school making a bus transfer, as well as the floods, and the buses leaving school last. Students from this area either attend Riverview, waiver out of the district, attend private schools, or move. Right now they can't get a waiver to go to Lake Washington, because out-of-district waivers are closed.

Ms. Van Noy said she appreciated Mr. and Mrs. Weins coming to talk to the Board. She explained they live in an area she calls the vortex, because there are three district boundaries convening in this one area. From her experience, change is constant; it is always happening. Neighborhoods are coming and going and changing all the time. She has been on four boundary reviews representing the district and there are always reasons from both sides. She really appreciates them coming.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 17-14: To approve the March 28, 2017, Consent Agenda, as amended (Ms. Fletcher and Ms. Oviatt). Motion passed unanimously.

Approval of the Regular School Board Minutes for February 28, 2017, and March 14, 2017; and Board Work Study Minutes for March 10, 2017.

Approval of Warrants.

General Fund Warrant No. 202750 through 202846 in the amount of \$116,365.84; and direct deposits of \$87,293.71 and \$1,323.76 for a total of \$88,617.47. Capital Projects Fund Warrant No. 202847 through 202848 in the amount of \$440,723.69; and direct deposits of \$14,784.54. ASB Fund Warrant No. 202849 through 202858 in the amount of \$6,636.29; and direct deposits of \$4,805.53 and \$433.24 for a total of \$5,238.77. Total Payroll for March 15, 2017, is \$23,499.40, which includes General Fund Warrant No. 202859 through 202862 (Employee Warrants) in the amount of \$2,221.03; and direct deposits of \$16,403.25.

Approval of Personnel Actions.

Approval of Service Contracts.

Approval of Budget Status Report for January 2017.

Approval of Out-of-State Travel for Tolt Middle School Multi-Age Program to Victoria, B.C. on June 2, 2017, to visit the Royal British Columbia Museum.

Approval for Out-of-State Travel for Cedarcrest High School's First Robotics (Stealth) to Houston, Texas on April 19-24, 2017, to compete in the FRC Championships (if they qualify).

Approval for the Cedarcrest High School Speech and Debate Club to charge \$25 per member for the 2017-2018 school year to join the National Speech and Debate Association and contribute to the annual renewal cost.

Approval of Asset Preservation Program Compliance.

BUSINESS

Resolution 17-02 – Unlimited Tax General Obligation Refunding Bonds, 2017

At the last Board meeting, Jon Gores from DA Davidson presented on possible bond refunding. Tonight Cynthia Weed from K&L Gates came to explain that in 2012, Riverview School District embarked on refinancing bonds issued in 2007, 2008 and 2009. A portion of the 2007 and 2009 bonds were not refinanced because they were sized to be under \$10,000,000 to receive a special tax designation, which increased savings. We now have an opportunity to refinance those small portions from 2007 and 2009.

Resolution 17-02 – Unlimited Tax General Obligation Refunding Bonds, 2017 (Continued)

Ms. Weed said with interest rates still relatively low and combining the two bonds, it makes sense to refinance them now for a low tax rate for residents. Ruby Perez, Director of Business and Operations, also commented that it is in the best interests of our tax payers to move forward with this.

Motion 17-15: To approve Resolution 17-02 – Unlimited Tax General Obligation Refunding Bonds, 2017 (Mr. Edwards and Mrs. Parnell). Motion passed unanimously.

Strategic Plan Status

Ms. Van Noy decided to switch the order for the Strategic Plan reports, starting with the last one first.

Goal 3: Provide Human Resources and Communication practices to improve student learning.

Objective 3B. Begin implementation of the district’s 2016-2020 Communications Plan.

Task 4: Conduct internal and external surveys to determine current effectiveness of district Communications Program. Mike Ward, Communications Coordinator, reported that surveys will be sent out by April 1st and he will have a report back to the Board next month, per the Strategic Plan. The surveys have been authored and approved by Dr. Smith and are ready to go.

Object 3C. Continue to increase community outreach.

Task 10: Provide report, with metrics, on improvements with translating district office communications. Mike Ward, Communications Coordinator, has sent 30 Constant Contact emails this year from the district office and we began using a Google Translate tool embed with the November 29, 2016, message that introduced SchoolMessenger as an option for our families. Constant Contact emails feature a link to a Google Translate page, dedicated specifically for the message we are sending. The link is live because Google Translate creates a page when you link it. The message read, “For Spanish, click here.” SchoolMessenger is next on the horizon as we begin working on identifying Spanish-speaking families and work on sending them targeted messaging. Paul Censullo, Director of Technology, has been in contact with building principals and has started gathering lists from the building. Once more principals send in their lists, he will cross-check names of students with SchoolMessenger subscriber base to see if we have some families already “Opted In” for the alert system. We have created a matrix of language for various delays and scenarios, both in long and truncated form. SchoolMessenger allows us the opportunity to bank away those messages in Spanish, so when we are sending out language for a specific delay or incident, we have those messages ready to go. Recently, he met with Janet Gavigan, Assistant Superintendent, and Dr. Ken Heikkila, Director of Student Services, to discuss how they can work towards making sure a wider array of important documents are available to our Spanish-speaking families. This is something they are continuing to discuss and evaluate as time and resources are investigated and looked into.

Ms. Van Noy thanked Mr. Ward for his presentation.

Strategic Plan Status (Continued)

Objective 3A. Continue to implement the 2013-2018 Human Resources (HR) Plan.

Task 2: Evaluate professional development and/or training tools for substitutes and determine if more areas are needed or repeated. Janet Gavigan, Assistant Superintendent, reported that a survey was sent to 150 substitutes to evaluate the current professional development training the district has added the past two years, along with questions to obtain their input on other areas of need. Preliminary results from the 49 respondents tell us to continue the two previous classes on the Active Boards and Students with Disabilities. Substitutes are also interested in additional classes on Common and Effective Instructional Strategies, Classroom Management, and a deeper course of Students with Disabilities.

Task 3: Finalize records archival process and establish an ongoing system that is manageable while exploring an electronic system of archiving, scanning, and shredding employee files after 10 years of separation. Janet Gavigan reported that after designing a system for archival using a color coding system for retention and destruction, nearly 500 files have been reviewed, destroyed, and coded. An outgoing system is now part of our yearly practice.

Task 4: Ensure transparency and understanding amongst constituents with the teacher evaluation system. Janet Gavigan said she has written an article for the upcoming district newsletter that contains a brief overview and explanation of the teacher evaluation system, along with resources for additional information.

Ms. Gavigan also reported that they will be attending the Washington Educator Career Fair in Tacoma on March 29th. All our principals will be attending this event. Ms. Gavigan also said her department is putting on a Community Job Fair on May 20th. They have invited 200 businesses to attend and promote their businesses and any open positions they have.

Dismissal of Student Representatives

Ms. Van Noy excused Student Representatives Sophie Paradis and Pascal Nagata at 8:30 PM.

Strategic Plan Status (Continued)

Goal 2: Provide a financial process, business practices, and safe facilities to support the improvement of student learning.

Object 2C. Manage all aspects of the district's Safety and Emergency Operations Plans.

Task 2: Coordinate table top disaster preparedness exercises with students, staff, and community responders. Ruby Perez, Director of Business and Operations, said Maria Mahowald, Riverview Emergency Manager, was going to come tonight to report, but had a family emergency. Ms. Perez reported on the following:

- Maria Mahowald has verified all Emergency Response Teams (ERTs) are established for each building and organizational charts are populated.
- Ad-Team participated in a tabletop windstorm drill.

Strategic Plan Status (Continued)

- Riverview's Superintendent, Director of Business and Operations, and Emergency Manager, participated in Emergency Operations Center Training G-191 Course.
- Riverview continues to meet with multi-agency coalition to plan drills and share knowledge. We are working on an earthquake drill that we will participate on September 30, 2017 with other agencies.
- Adopted Student Reunification Protocol as a model for formal student release after a crisis. Training on this occurred on April 5th for Ad-Team. This will be implemented September 2017 districtwide.
- Created a script to send to parents after schools have completed an emergency drill with details about what the drill was, why we do it, and what to expect after a real event.
- We are in the process of updating emergency radios. We are rebanding them to have the capability to communicate with local law enforcement and the fire department.

Ms. Van Noy thanked Ms. Perez for her report.

Objective 2B. Establish and implement a prioritized list of projects consistent with capital projects levy financing with the consent of the School Board.

Task 4: Schedule and conduct school/community meeting to explain the process. Dr. Smith reported that this task has been completed.

Task 5: Submit boundary recommendations to the School Board. Dr. Smith will be sharing this information with the Board tonight.

Task 6: Conduct public hearing for presentation and public comments. Dr. Smith reported that a Community Forum was held on March 13th at the Riverview Educational Service Center with about 50 people in attendance.

Goal 1: Increase the academic achievement of all students.

Object 1D. Implement the district's 1:1 plan.

Task 4: Expand of methods to help students use technology to communicate with content experts and other classrooms around our area and the world using Skype and other online communication tools. Paul Censullo, Director of Technology, reported that Skype is now more readily available to all teachers this year as part of the move to rsd407.org and the fact that every teacher now has a new Skype-ready laptop. Teaching and Learning provided half-day workshops on Skype in the Classroom as part of our district Professional Learning Day in January. Some example of Skype use in the classrooms are: Global Read Aloud that connects other classrooms locally or around the world via Skype; using experts, such as calling a physics graduate student when studying astronomy to explain black holes and the mass of galaxies; and Mystery Skype, which is an educational game invented by teachers that are played with students across two different classrooms. The Technology Department believes that the use of Skype in Riverview will grow exponentially in the coming years as both a strong district staff communication tool and as an excellent teacher resource in reaching out to experts and classrooms around the world.

Strategic Plan Status (Continued)

Task 5: Continue to explore how student devices (cell phones) can assist in student learning in a BYOD (Bring Your Own Device) environment. Paul Censullo said they conducted a survey with Riverview's secondary teachers, asking them about student cell phone use. At Tolt Middle School with 41 respondents, 20 allow students to use their cell phones in the classroom, while 21 do not. At Cedarcrest High School with 27 respondents, 17 allow students to use their cell phones, while 10 do not. Mr. Censullo also provided the Board with links about the benefits of using cell phones in the classroom as a teaching tool, as well as the pros and cons of cell phones in the classroom. Reasons some of our teachers do allow cell phones are: vocabulary searches, current events, calculators, research topics not found in the text or current events, dictionary, videos relevant to what is being discussed in class, taking photos of projects, etc. Some of the reasons our teachers do not like to students to use cell phones in the classroom are: major distraction for learning, hard to monitor if a student is on task, productive use, lack of contract, texting or playing games, and students aren't as present.

Ms. Van Noy thanked Mr. Censullo for the links about the benefits, pros, and cons of using cell phones in the classroom. She also told Chris Collins, IT Operations Manager, that the Board would like to attend classes on Office 365. He will work on arranging these classes.

Object 1B. Improve student growth for all students in all areas.

Task 3: Provide professional development focused on areas of need. Roni Rumsey, Director of Teaching and Learning provided a chart showing the professional development courses they have scheduled from August 2016 through June 2017. They have offered Office 365 training and lots of tech trainings through both the Technology Department and the Teaching and Learning Department.

Dr. Smith commented that Ms. Rumsey has done absolutely the best job of assembling a vital professional development program. She has had a lot of help from the PLLs (Professional Learning Leaders), but has definitely been the orchestra conductor. He has sat in on a couple of the transforming professional learning seminars and those have been amazing. The next wave is to get them to continue and it is part of the goal to have them function as disciples and send out multipliers to develop teacher leadership on the ground running. It is a different place than it was four years ago with professional development and it's making a huge difference.

Ms. Van Noy thanked Ms. Rumsey for her report.

State Audit Results

Ruby Perez briefly went over the results from the recent State Audit. There were no significant deficiencies and no material weaknesses in either our federal or financial statements, which is great. They looked at our Special Education Program and everything went well.

Mr. Edwards commented that he is proud of our district once again for continuing to show that our bar is really high and now we have Ms. Perez working for us with experience in the State Auditor's Office.

Cherry Valley/Stillwater Boundary Review Recommendations (based on committee recommendations and public input)

Dr. Smith went over the recommendations of the Cherry Valley/Stillwater Boundary Review Committee. He thanked the following members of the committee: Roxanne Luchini, Jack Madigan, Ruby Perez, Bill Adamo, Sabrina Warren, Boyd Benson, Krista Mattison, Jenna Farnworth, Veronika Williams, Nicole Townsend, Mike Beard, Kristen Federico, and Anthony Smith. He handed out copies of the agenda from the Community Forum held on March 13th on the proposed boundary changes. They had about 50 people in attendance at the forum. There were many questions and some confusion over where the boundaries would be. Their questions were all answered by the committee's recommendation, which is to change the boundary on Big Rock Road, across from Safeway, extending up the hill east, to 275th Avenue NE. Once Stillwater parents in attendance saw the growth that will be occurring in the Cherry Valley area, they were satisfied with the recommended boundary changes. A boundary review committee may need to be considered in the future, due to increased housing projections. People attending the forum were very happy that we were not displacing any students. Next month the Board will be voting on the boundary adjustment.

End of Year Make-up Days – Request for Waiver

Dr. Smith explained that Riverview students have missed four days of school due to weather-related conditions. They are: December 9th, January 10th, February 6th, and February 7th. The Governor declared a State of Emergency in 27 counties, including King County, for the severe winter storm occurring between January 10-20, 2017. School districts within those counties, who request waiver days for missed school between those dates are considered to have met the "reasonable effort" test as identified in WAC (Washington Administrative Code) 392-129-105. Schools are required to make-up at least three days and verify that students will have an average of 1,027 hours for the year after making up the three days. Therefore, the district is asking the Board to request one waiver day from the State, and if this is granted, use this day for make-up. This will reduce the number of make-up days from four to three, with the 2016-2017 school year ending on June 26, 2016.

Motion 17-16: To authorize the district to request one waiver day from the State and use it, plus the two scheduled make-up days, changing the end of the school year to June 26, 2017 (Ms. Oviatt and Ms. Van Noy). Motion passed unanimously.

REPORTS

Superintendent Report

Dr. Smith reported on the following:

- The last few weeks have been very rigorous.
- He attended two partnership meetings:
 - Valley Radio 103.1 Launch
 - Duvall Town Hall on Growth and Annexations
- He conducted a make-up session for the RSD Ambassador Program so all participants will have completed the program.

Superintendent Report (Continued)

- He attended the memorial service for Ray Burhen, who has donated thousands of dollars and hours to the Duvall community.
- He has been working on principal evaluations.
- He facilitated the Rotary grant process and the results should be released in the next two weeks.
- He has been working with Nikum Pon on facilitating Equity and Access trainings for the Ad-Team, as well as the five-year plan for the district.

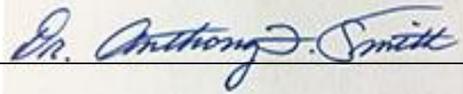
Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the March 28, 2017, Board meeting at 9:00 PM.



Board President



Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors