

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
September 12, 2017
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Mr. Edwards, Ms. Fletcher, Ms. Oviatt, and Mrs. Parnell
Student Representatives: Sophie Paradis and Delaney Tobin

OATH OF OFFICE TO STUDENT REPRESENTATIVE

Board President Van Noy administered the Oath of Office to the new Student Representative, Ms. Tobin.

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Board Communications

Ms. Bechtel reported that she went online and joined the Cedarcrest PTSA. It was very easy to do and next year, she will join a different Riverview school to show her support. She also signed up for the district's 10 week Mastermind study on "The 21 Irrefutable Laws of Leadership" by John Maxwell. This class is offered to classified staff in the district and is taught by Riverview Learning Center Principal and Certified Coach, John Bomar. She is very excited to be participating in a leadership class focused on classified employees.

Mrs. Parnell has been busy getting her oldest son ready for college and will be attending Cedarcrest's Curriculum Night on Wednesday. She also had the opportunity to volunteer at Cherry Valley's Back to School Event – Taking Care of Business.

Ms. Fletcher reported that she is participating in United Way's Days of Caring and Sharing, held on September 15th and 16th. She will be volunteering at Acres of Diamonds in Duvall. She is also helping at the Riverview Education Foundation (REF) Golf Tournament on September 23rd.

Ms. Paradis said she had a fun, eventful summer with the following activities: traveling to Chile for two weeks to paint at a local church and help with installing lights; visiting colleges in California – University of California (UC) San Diego, San Diego State, and UC Santa Cruz; hiking; spending time with friends; and taking pole-vaulting lessons, which helped her reach a new personal record of 10 feet! She is playing on Cedarcrest's soccer team and so far, they have one win and one tie.

Mr. Edwards is gearing up for the WSSDA (Washington State School Directors' Association) Legislative Assembly on September 22nd and 23rd. This is a very important year to make sure our legislators are spending the additional McCleary budget funds in the right way.

Board Communications (Continued)

Mr. Edwards also pointed out that fellow Board member, Lori Oviatt, has an article about Student Voice on the front page of WSSDA Direct, a monthly newsletter.

Ms. Tobin spent her summer with family and friends. She spent five weeks in Michigan with her mom, babysat, and spent time with her oldest sister who is heading off to college in Denver. She also spent the last two weeks working at the fair buttering scones! She is the manager for the Cedarcrest Soccer team and is excited about the coming school year.

Ms. Oviatt welcomed Ms. Tobin, saying she stood out amongst all the other candidates. Ms. Oviatt has been to many exciting events, such as: New Certificated Employee Orientation, presenter at Welcome Back Ceremony for All Staff, Board Breakfast Work Study, Stillwater's Back to School Event with her granddaughter, Red Wolves Kick-Off Event, and spent time in Salt Lake on personal development, along with over 30,000 people on how to use essential oils. Ms. Oviatt thanked Ms. Van Noy for her leadership on the Superintendent's evaluation process, which gives the Board an appreciation for those that conduct employee/teacher evaluations. She was excited to share Student Voice information with the Chehalis School District, who now has one student representative on their Board. She will be attending the REF Golf Tournament as a helper, not a golfer.

Ms. Van Noy reported that the Board had a Work Study prior to tonight's Board meeting to work on the WSSDA (Washington State School Directors' Association) Board of Distinction application. Last year they were honored as Washington Board of the Year. Ms. Van Noy, Dr. Smith, and Ms. Fletcher met with Delaney Tobin for her Student Representative orientation. On September 1st the Board had a Work Study Breakfast. On September 20th, former superintendent Conrad Robertson will be having dinner with the Board, Superintendent, and other former district staff and Board members. The Board has completed the Superintendent's evaluation and will be meeting with Dr. Smith later this week to review it.

Ms. Van Noy loved the Welcome Back for All Staff and she thanked Sue Davenport for inviting the Board to attend the REF (Riverview Education Foundation) Leadership Dinner. Ms. Van Noy is excited that the Board will be presenting at the WSSDA Annual Conference and NSBA (National School Board Association) on Student Voice. On a personal note, Ms. Van Noy met Helen Thayer, who at age 50 was the first woman to travel solo to the magnetic North Pole. Ms. Thayer is going to be 80 in November and will be dragging a sled on wheels with 150 pounds of water across Death Valley from end-to-end, crossing two mountain ranges. She is an amazing person and an inspiration. She started a leadership program for students on achieving their goals. Both President Obama and President Clinton named her one of the top two women explorers of the year. She lives in Snohomish and it would be incredible to have her come speak to our students.

Ms. Van Noy also reported that Laura Smith, Snoqualmie Valley Community Network, was named to the King County Advisory Council for Mental Illness and Drug Dependency (MIDD). Ms. Van Noy is volunteering to mentor students at Tolt Middle School and there are other opportunities to mentor students throughout the district.

Hearing of the Public

Kim Sheldon, Riverview Bus Driver, and Sabrina Warren, Transportation Supervisor, came forward to speak. Ms. Sheldon has been driving for Transportation for 25 years. She heard/read about parents being upset about the bus schedule with school times starting 15 minutes later and wanted to come to provide answers to their questions. The Transportation Department has a new Versatran system that maps students out by bus routes. Having a delayed school start time does not mean that buses will be coming to a student's stop 15 minutes later in every case. For example, her route shows that she has 96 students. It does not show how many students are driving, how many students have parents driving them to school, and which students have moved since June. When she starts out on her route, it is still dark, so it is hard to see the addresses, especially with some are covered up with overgrown shrubs. It is frustrating to see some of the unkind parent comments on Facebook. They were not very understanding to bus drivers learning new routes and new stops. No driver purposely misses a student. If they accidentally miss a student and know that they have, they will radio the driver behind them to pick up the student for them. Bus drivers love their students and the routes; otherwise, they would not be bus drivers. More than half of the total bus drivers in Riverview have been driving buses for over 10 years.

Board members commented about how wonderful the Transportation Department is and all the wonderful comments they receive. They really appreciate the bus drivers and the difference they make in students' lives.

Sabrina Warren, Transportation Supervisor, explained with any new routing system, there are growing pains. It has been a challenge getting the Skyward data into the Versatran system database, so they have had a major job cleaning up the data. Transportation always does 100% best every day. Safety is number one with our students. The new routing system is a challenge. There have been some complaints with parents regarding the 15-minute start change, but that does not mean that every stop will be exactly 15 minutes later. Ms. Warren's job is to route students and get them on time for not only school, but for breakfast. Along with a few complaints, they have also received numerous good reports from parents.

Mrs. Parnell thanked Ms. Warren for reminding Board members about students needing to get to school in time for breakfast. The Board's focus on trying to give every student what they need to learn and breakfast is clearly a huge piece in this.

Mr. Edwards also commented that after one week of school, he has heard so many good things about Transportation. You have a very difficult job and you do it so well. Thank you very much!

Ms. Van Noy thanked them on their first week of school and know that things will continue to improve. You are doing the very best that you can and we really appreciate all of you.

Agenda Adjustment

Motion 17-40: To amend Consent Agenda, Item D. Service Contracts, and Item E. Donations, to reflect current changes (Ms. Oviatt and Mrs. Parnell). Motion passed unanimously.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 17-41: To approve the September 12, 2017, Consent Agenda, as amended (Mrs. Parnell and Ms. Fletcher). Motion passed unanimously.

Approval of the Regular School Board Minutes for August 22, 2017, and Board Work Study Minutes for August 22, 2017.

Approval of Warrants.

General Fund Warrant No. 203961 through 204011 in the amount of \$161,095.92; and No. 204060 through 204085 in the amount of \$61,761.43; and direct deposits of \$26,901.48 and \$39,125.38, for a total of \$66,026.86. Capital Projects Fund direct deposits of \$580.64 and \$41,913.31, for a total of \$42,493.95. ASB Fund Warrant No. 204086 through 204090 in the amount of \$1,225.00; and direct deposits of \$410.00 and \$4,238.37, for a total of \$4,648.37. Total Payroll for August 31, 2017, was \$2,494,920.31, which includes General Fund Warrant No. 204012 through 204017 (Employee Warrants) in the amount of 4,158.89; and General Fund Warrant No. 204018 through 204059 (Payroll Vendor Warrants) in the amount of \$901,005.33; and direct deposits of \$1,151,968.89.

Approval of Personnel Actions.

Approval of Service Contracts.

Approval of Donations.

- Cedarcrest Volleyball Boosters \$2,800 for the purchase of new volleyball nets at Cedarcrest High School.
- Cedarcrest PTSA donated \$1,500 for InvestEd funds for Cedarcrest High School.

Approval of Out of State Travel for Kaye Wetli, Food Services Supervisor, to attend the School Nutrition Association Board of Directors' Meeting in National Harbor, Maryland, on October 19-20, 2017. This is at no cost to the district.

BUSINESS

Minimum Basic Education Requirement Compliance

Dr. Smith turned over the reporting to Ms. Bechtel, Executive Assistant. She explained that every year the State Board of Education collects compliance information annually through online iGrants for each school district. We are required to present our compliance information to the School Board prior to that time. Districts are required to have 180 school days for students, which includes either:

- A district-wide average of 1,000 instructional hours in grades 1-8 and a district-wide average of 1,027 instructional hours in grades 8-12; or
- A district-wide average of 1,027 instructional hours in grades 1-12.

Minimum Basic Education Requirement Compliance (Continued)

Ms. Bechtel explained that instructional hours include all time in a school day from the beginning of the first scheduled class period to the end of the last scheduled class period, reduced by the time actually spent for meals. Teacher/parent conferences scheduled by the district for the purpose of discussing students' educational needs or progress are included as instructional hours. For this school year, Riverview students in grades K-12 average 1,043.67 hours, which is well above the required 1,027 instructional hours.

Board Agenda Topics

The Board made the following additions/revisions to upcoming Board agenda topics:

- Moved Board Roundtable on Student Voice with Cedarcrest Students to from October 17th to November 7th.
- Board Breakfast Work Study Breakfast on October 6th – half the time will be spent working on the PowerPoint for their WSSDA (Washington State School Directors' Association) presentation on Student Voice.
- Added October 17th Board Work Study to practice WSSDA Presentation on Student Voice and complete PowerPoint.
- Added Board Work Study on November 14th for a final practice on the WSSDA Presentation.
- Will need to add a Board Work Study prior to the NSBA (National School Board Association) Annual Conference to practice on the NSBA Presentation on Student Voice.
- Add a Board Work Study in December (possibly the 5th) with Nikum Pon for training on Equity and Access, similar to what administrators are learning. Dr. Smith will work with Dr. Pon to schedule this.

Enrollment Report

Dr. Smith reported that enrollment for September is very close to our projections. Last year in September, we had 3,223.01 students; this year we have 3,259.27 students. This is the largest enrollment we have ever had. We have added 36.26 students, which is an increase of 1.13%, compared to a projected increase of 1.40%. Cedarcrest and PARADE were down in enrollment, while the other schools increased their enrollment. Last year's increase was 2.4%.

Superintendent's Report

Dr. Smith reported on the following:

- All Staff Welcome Back was fantastic. He received so much positive feedback from both certified and classified staff. John Krownapple, our keynote speaker, was outstanding and he met in the afternoon with Educational Service Center staff on cultural competency training.
- He and Ruby Perez have been meeting with Boyd Benson on a variety of issues, including:
 - Backup generator
 - Infrastructure for new school

Superintendent’s Report (Continued)

- Phenomenal start to the new school year – he got into every school and program on the first day of school, along with being at Tolt Middle School for the first four days. Highlights were being at the elementary schools and the excitement of the kindergartners. Also, seeing the unveiling of one-to-one laptops at Tolt Middle School and the excitement on the faces of the eighth graders.
- He has been attending Curriculum Nights – today he attended Eagle Rock Multi-Age’s and Cherry Valley’s Curriculum Nights.
- He went to the Evergreen State Fair to watch the FFA Awards, where Cedarcrest FFA/Ag won several first and second place awards.
- He is working with Seth Thomas on precertification for our students. The first area will be Manufacturing/Fabrication. This starts with a meeting with Everett Community College, which has an excellent fabrication program, to find out how their vision matches ours, and how we can work together to create a precertification program for our students.
- The Mastermind Leadership course offered by John Bomar for classified staff filled up within three days and another section is in the works for this course. This requires a mind shift change for administrators/supervisors to allow classified employees release time to attend key trainings to elevate their leadership and overall skills.

Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Carol Van Noy, Board President, adjourned the September 12, 2017, Board meeting at 8:10 PM.

Carol Van Noy

Board President

Dr. Anthony J. Smith

Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors