

RIVERVIEW SCHOOL DISTRICT NO. 407
Minutes of Board of Directors' Meeting
January 23, 2018
Duvall, WA 98019
Educational Service Center – Board Room

CALL TO ORDER AND FLAG SALUTE

Carol Van Noy, Board President, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

MEMBERS PRESENT

Ms. Van Noy, Ms. Oviatt, Ms. Fletcher, and Mr. Edwards
Student Representative: Sophie Paradis and Delaney Tobin

MEMBERS ABSENT

Mrs. Parnell

EAGLE ROCK MULTI-AGE PROGRAM STUDENT PRESENTATION

Eagle Rock Multi-Age (ERMA) Principal, Molly Lutz, and Mr. Andrew Sprute, ERMA ASB Advisor, had their ASB students come forward to present on how PBIS (Positive Behavioral Intervention Supports) works at their school. The students presenting were: Slater Swart, Pearl Cassidy Woodward, Reed Gilmore, Selah Swart, Jud Kautz, William Loukusa, Violet Bryant, Sabina Tarasova, and Thomas Schaefer. Students told about **SOAR**, which stands for: **S**trive for Excellence, **O**wn Your Responsibility, **A**lways be Safe, and **B**e **R**espectful. The purpose of SOAR is to positively recognize students who make good decisions throughout their school day. This reinforces quality decision-making and serves as a positive example for other students to follow. Any time a student demonstrates one of the four pillars of SOAR (listed above), they have the opportunity to earn a feather for their positive behavior. Each week the feathers are collected and a drawing is held where students can earn a prize like playing a board game with the teacher of their choice, or a big cookie from Mrs. Lutz. If they earn enough feathers, they will even get the opportunity to turn Mrs. Lutz into a human sundae!

If a student is having a particularly challenging time in making the right choices, s/he may be asked to fill out a Think Sheet. Think Sheets provide the student with time to reflect on the decisions that s/he made and how they could have handled the situation more positively. Expectations are a big part of SOAR. Teachers and volunteers communicate the expectations to students and they also have posters located around the campus. The posters go over general expectations for each different area. They have expectations for the playground area, cafeteria, common deck area, office, classrooms, and every other area of ERMA. SOAR has really changed the culture and environment of ERMA for the better. Eagle Rock is a positive place where good decisions are reinforced daily, all thanks to SOAR.

Ms. Van Noy thanked the students for their wonderful presentation.

BOARD APPRECIATION BY PTSA

Theresa Tenney, Riverview PTSA Board President, came forward to appreciate the School Board. Ms. Tenney noted that PTSA has held multiple trainings for parents, an all-district family movie night, Reflections Gala, and are hosting a Summer Resource Fair on March 10th at the Riverview Educational Service Center from 12:00 to 5:00 PM. Ms. Tenney thanked the Board for the Board Roundtable with the PTSA Council in the fall and expressed her gratitude for ongoing and grateful dialogue. She thanked the Board and Superintendent for each joining PTSA and appreciates all they do. She then gave the Board, Superintendent, Student Reps, and Recording Secretary thank you cards from the various PTSAs, including a poster from Cedarcrest.

Ms. Van Noy thanked the entire PTSA for the wonderful School Board Appreciation Dinner held prior to tonight's meeting and the dessert reception. We truly appreciate you.

COMMUNICATIONS, AGENDA ADJUSTMENT AND HEARING OF PUBLIC

Board Communications

Ms. Bechtel thanked the PTSA for the wonderful dinner and desserts they provided today. She commented that she is a member of the Cedarcrest PTSA.

Ms. Paradis participated in the Suicide Prevention program at Tolt Middle School. She attended Cedarcrest's Winter Formal, which was held on an Argosy Cruise. It is the end of semester, so she has been busy with homework and studying. She is looking forward to track starting up in the spring.

Ms. Fletcher said she has been traveling quite a bit and is glad to be back home. Thanks to the PTSA for all you have done. It is hard to believe, but we are almost 50% done with the school year!

Mr. Edwards attended the Washington State School Directors' Association (WSSDA) Legislative Committee meeting to set up appointments with our legislators for the Day on the Hill event in Olympia. He will be headed to Washington DC to attend the NSBA (National School Board) Advocacy Institute on February 4-6, 2018. At that event, Mr. Edwards is making appointments with Congresswoman Suzan DelBene, and Senators Patty Murray and Maria Cantwell.

Dr. Smith thanked the PTSA for the delicious dinner they provided prior to tonight's Board meeting.

Ms. Tobin is focusing on school and homework. She has also volunteered to keep the scorebook for Cedarcrest's girls basketball team. She recently went up to Steven's Pass for skiing.

Ms. Oviatt thanked Carnation Elementary for the gift and the PTSA Council for dinner. This weekend will be busy, as she is emceeding the Riverview Education Foundation (REF) Auction, as well as attending a WIAA (Washington Interscholastic Activities Association) Board meeting and Legislative Conference in Olympia. Ms. Oviatt and Ms. Van Noy visited with Fred Bereswill, who is at Swedish Hospital in Issaquah. Fred is very special to our Board, as he is our liaison with the City of Carnation. We are thinking of him and his family during this difficult time. The Cedarcrest Equestrian Team did very well at their first district meet. Eight competitors participated in 40 individual events and won first place in several events. Thanks to Michelle Parish for being their coach. Ms. Oviatt encouraged Board members to read Mr. LaBate's message in the recent Cedarcrest Newsletter – it is a great message!

Board Communications (Continued)

Ms. Van Noy thanked the PTSA for the dinner and cards. Prior to tonight's Board meeting, the Board had a Board Work Study with the PTSA for dinner. Ms. Van Noy and Ms. Oviatt will be attending the Pathways to Career, offered by the Snoqualmie Valley Community Network. Ms. Van Noy is also attending the REF (Riverview Education Foundation) Dinner and Auction on Saturday night and the Board, Superintendent and Student Reps will be headed to Olympia on January 29-30 to attend the Legislative Conference. Thanks to Mr. Edwards for organizing the meetings with our legislators. Ms. Van Noy recently attended a Duvall City Council meeting.

Ms. Van Noy excused Mrs. Parnell from tonight's meeting, as she is recovering from surgery. On Thursday, there is a Board Leadership meeting and on Friday, February 2nd, there is a Board Work Study Breakfast.

Agenda Adjustment

Motion 18-03: To amend Consent Agenda, Item D. Service Contracts, to reflect current changes (Ms. Van Noy and Ms. Fletcher). Motion passed unanimously.

Hearing of the Public

No one came forward or signed up to speak.

CONSENT AGENDA

A list of routine agenda items were considered in a single motion. Board members received and studied background information on all items.

Motion 18-04: To approve the January 23, 2018, Consent Agenda, as amended (Mr. Edwards and Ms. Van Noy). Motion passed unanimously.

Approval of Warrants.

General Fund Warrant No. 205060 through No. 205109 in the amount of \$217,633.80; and direct deposits of \$54,907.76. Capital Projects Fund No. 205110 in the amount of \$2,545.51; and direct deposits of \$1,916.37. ASB Fund Warrant No. 205111 through No. 205113 in the amount of \$1,557.80; and direct deposits of \$2,670.67. Total Payroll for January 12, 2018, was \$1,090.23, which includes direct deposits of \$863.57.

Approval of Personnel Actions.

Approval of Service Contracts.

Approval of Out of State Travel for Heather Nelson to attend The Reading and Writing Project on Foundational Reading Skills in the Primary Grades, being held on March 5-7, 2018, in New York.

Approval of Out of State Travel for Dr. Smith to attend the National Conference of Education on February 14-17, 2018, in Nashville.

CONSENT AGENDA (Continued)

Approval of Out of State Travel for Dr. Smith, Sandy Bechtel, Student Rep Sophie Paradis, and Student Rep Delaney Tobin to attend the National School Board Association Annual Conference on April 4-9, 2018, in San Antonio.

Approval of Superintendent Contract Extension

BUSINESS

Strategic Plan Updates

Goal 1: Increase the academic achievement of all students.

Objective 1A. Develop a collaborative process integrating department perspectives to focus on student outcomes.

Task 3: Schedule non-negotiable job-embedded mentoring time with new teachers. Dr. Randy Stocker, Director of Teaching and Learning, first thanked the Board for the work they do. Dr. Stocker reported that we have the following systems in place to support new teachers:

- Professional Growth Mentor (PGM) monthly meetings
- Learning Walks tied to the monthly PGM meetings
- Formal Coaching Cycles tied to the content of the PGM meetings
- Exploring the potential of learning lab – move the content of the PGM meetings to a learning lab model
- Content Areas – Units of Study (UOS), Math, then individual work, exploring Science
- Beginning to develop “incubator” models of professional learning that can be extended into other schools; in infancy, but want to include new teachers so that we can shape their practices early in their career

Dr. Stocker commented that he is taking his office staff, Robin Nordquist and Amy Jacobson, to see teaching at work. Board members are also welcome to come.

Objective 1B. Improve student growth for all students in all areas.

Task 3. Analyze Smarter Balanced assessment results. Dr. Stocker reported that this information was reviewed with Greg Lobdell at a Board Work Study on December 12th. There are concerns around elementary math and the district is working to determine next steps due to UOS (Units of Study) adoption and Science Adoption implementation in 2018-19. Dr. Stocker is continuing alignment on secondary ELA (English Language Arts) with Matt Stewart leading the charge, and is as working with secondary staff to begin to align a 6-12 pathway in math. They are also working with the preliminary ESSA (Every Student Succeeds Act) and Accountability Index to see what this actually looks like.

Goal 3: Provide Human Resources and Communication practices to improve student learning.

Objective 3A. Continue to implement the 2013-2018 Human Resources (HR) Plan.

Strategic Plan Updates (Continued)

Task 2. Implement additional professional learning opportunities for substitutes and offer courses more consistently throughout the year, including courses offered to continuing staff. Janet Gavigan, Assistant Superintendent, thanked the Board for all their hard work and the support they give to the Human Resources (HR) Department. Ms. Gavigan reported that as the HR Department continues to look for ways to recruit and retain staff, they have been focusing the past two years on how to make stronger connections with and provide opportunities in professional development with our substitutes. We now have regularly offered short trainings in the areas of technology to substitutes, so they can operate the teacher's desktop computer and active board, as well as a class on how to work with students with disabilities. This year's task is specific to broadening opportunities to open up courses to substitutes that all of our regular, continuing staff take. January 12th was the first attempt to put this in place, which was a full day of teacher training, offered across various levels in the district. The HR Department and Teaching and Learning Department worked together to incorporate a system to communicate courses and make several available to substitutes. In the initial rollout to determine interest, 20 substitutes indicated they were interested. On the day of training, 10-12 substitutes attended a variety of sessions at the high school. Because handouts and information were provided in a OneNote notebook, the Technology Department made computers and a generic login available for substitutes to use. To make this entire task work, all three departments had pieces of this goal. As we continue to evolve our thinking into opening up access, HR hopes to strengthen the connections with our substitutes, while helping them also gain understanding, confidence, and potentially developing more future teachers. We are looking forward to getting feedback from our substitutes, continuing this practice, and enhancing it even more in the future.

Ms. Van Noy commented that she appreciates Ms. Gavigan taking the effort to work with other groups and thanked her for the presentation.

Objective 3B. Strengthen communications program infrastructure.

Task 4. Incorporate recommendations for 2017 internal and external surveys provided to staff and community.

Objective 3C. Continue to increase community outreach. Mike Ward, Communications Coordinator, also thanked the Board and said he appreciates their support. He has been working with the recommendations from the internal and external survey. Some internal recommendations were: more regular communication, structured outline for daily bulletin on Facebook, and more succinct messaging. Mr. Ward has been increasing outreach by working with Student Services, redesigning school profiles, and reinstated the community mailer, which will go out to 9,000-10,000 local addresses in the last week of January. Some external recommendations were: be clearer when something is urgent, streamline, more photos and newsletters, and district updates. Mr. Ward is constantly looking at our practices to determine what works and how we can make it better.

Task 4. Create "Faces of Riverview" photo campaign. Mike Ward reported that he is working with Nathan Rhodes, Cedarcrest student, on the graphics and marketing for the "Faces of Riverview" campaign. An email and Facebook post will be going out to staff and the community tomorrow about this campaign.

Mr. Edwards thanked Mr. Ward for his work and Ms. Van Noy thanked him for tonight's report.

REPORTS

Superintendent's Report

Dr. Smith reported on the following:

- He and Ms. Bechtel presented the Board with potted hydrangeas and the Student Reps with flower bouquets as part of Board Appreciation Month. Cedarcrest High School Floral Design provided the plants and flowers.
- He asked Board members to look over the draft Legislative Brochure they received and give any feedback by tomorrow.
- He and Ruby Perez, Director of Business and Operations, have set up monthly meetings with the City of Duvall officials and quarterly meetings with the City of Carnation officials. This will increase communication and partnerships, particularly concerning district and community population growth and planning. Ms. Bechtel will send out calendar invites to Board members that would like to attend any of the meetings.
- He provided a quick update on how they are getting information on the upcoming school levies to voters. Ballots are being mailed out tomorrow and the district has three propositions, two of which are replacement levies. The Four-Year Replacement Educational Programs and Operations Levy will bridge the approximate 18% gap between what the State allocates for basic education and what Riverview provides beyond the basic allocation. The Four-Year Replacement Technology and Capital Projects Levy will provide technology, infrastructure, hardware, software training, and portables that are not currently funded by the State of Washington. The Two-Year Transportation Levy will provide more buses to serve our growing enrollment and to replace existing buses that no longer adequately meet transportation and student safety needs. No question is too small or too big for our district to answer on the levies, whether it is by email, phone calls, or meetings. So far he has attended over 20 meetings around the district and included a video on the district website about the levies.
- He recorded his fourth video this week in which he talked about his goals moving forward, investing in Early Childhood, continuing to support embed professional learning, and teaching skills so students thrive through certification and pre-certification programs.
- Mike Vidos met with him and the Superintendent's Cabinet on Strategic Planning for 2018-2019. The Board will not be starting with a blank page this year; instead, goal managers will be coming to the Board with their goals and tasks for the coming year. Board members will provide feedback at that time. Ms. Bechtel will send out calendar invites for the revised dates.
- The major theme over the past two weeks has been the February Levy and working with Ruby Perez, Director of Business and Operations, and the Riverview Schools Committee.
- Kevin Noreen, HR Director for Forest Grove and future Superintendent, job shadowed him on Thursday and Friday. They attended the Holocaust Exhibit at Cedarcrest, which was very well done. Mr. Noreen asked how we have the wonderful culture we have here and Dr. Smith replied that we have a great School Board and leadership throughout the system – everyone has a part to play in our success.
- He is working at the front end of the Special Education Review to ensure effective results.
- He met with Chantel Thurman, a certified counselor presenting on ACEs (Adverse Childhood Experiences). She went to the Freeman School District to help with the emotional issues surrounding the student shooting and has insights to offer.
- He enjoyed providing the opening remarks speaker for the Professional Learning Day on January 12th.

Superintendent's Report (Continued)

- He and Janet Gavigan presented at Seattle University to the counseling program graduates applying for jobs.

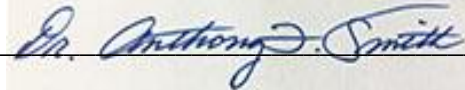
Ms. Van Noy thanked Dr. Smith for his report.

ADJOURNMENT

There being no further business, Ms. Van Noy, Board President, adjourned the January 23, 2018, Board meeting at 8:23 PM.

Carol Van Noy

Board President

A handwritten signature in blue ink that reads "Dr. Anthony J. Smith". The signature is written over a horizontal line.

Board Secretary

MINUTES PREPARED BY

Sandy Bechtel, Recording Secretary to the Board of Directors