

Garnishment and Personal Credit Problems

When so ordered by the Superior Court, the U.S. Secretary of Education or the Secretary's guaranty agency (in the case of defaulted student loans), the district shall comply with the directives of a Writ of Garnishment filed against a staff member of the district.

Each garnishment or action for collection of debts will be reviewed by the superintendent or designee and such information will become a part of the record of the staff member.

The notice shall be forwarded to the human resources department for purposes of recording and authorizing prompt action, and forwarded to payroll to make the necessary changes to the staff member's wages and to draft a warrant for the garnished amount to be written and forwarded to the creditor as directed. Attempts will be made to communicate with such staff member in regard to the staff member's garnishment and financial problem(s).

The district shall not discharge a staff member for the reason that a creditor of the staff member has subjected or attempted to subject unpaid earnings of the employee to a writ of wage garnishment directed to the district. This provision shall not apply if the garnishments on three or more separate indebtednesses are served upon the district within any period of twelve (12) consecutive months by the Superior Court.

Legal References:	RCW 6.27.040	State and public corporations subject to garnishment
	6.27.170	Garnisheed employee not to be discharged—Exception

Date: September 9, 2003