

## HIGH SCHOOL GRADUATION REQUIREMENTS

A. The Board shall award a regular high school diploma to every student enrolled in Cedarcrest High School who meets the requirements of graduation established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction which may have been pursued.

The board will establish graduation requirements which, as a minimum, satisfy those established by the State Board of Education.

Subject Area	Class of 2015	Class of 2016	Class of 2017	Class of 2018	Class of 2019 and Beyond
English	3.5	4.0	4.0	4.0	4.0
Social Studies	3.0	3.0	3.0	3.0	3.0
WA State History	.5	.5	Met in 8 <sup>th</sup> grade	Met in 8 <sup>th</sup> grade	Met in 8 <sup>th</sup> grade
Mathematics	3.0	3.0	3.0	3.0	3.0
Science	2.0	2.0	2.0	2.0	3.0
Health*	.5	.5	.5	.5	.5
Fitness	1.5	1.5	1.5	1.5	1.5
Occupational Ed (Career & Technical Education – CTE)	0.5	0.5	0.5	0.5	0.5
9 <sup>th</sup> Grade Tech Class	0.5	0.5	0.5	0.5	0.5
Fine Arts	1.0	1.0	1.0	1.0	2.0
World Language	0	0	0	0	2.0
Electives	5.0	5.0	5.0	5.0	4.0
<b>Totals</b>	<b>21.0</b>	<b>21.0</b>	<b>21.0</b>	<b>21.0</b>	<b>24.0</b>

\*Beginning with the 2013-14 school year, one class must include instruction in cardiopulmonary resuscitation (CPR) and use of automatic external defibrillators (AED).

### Additional Credit Information for Classes of 2015-2017

- **Math (3 credits required)**  
 Math credits are required as follows: Algebra 1 or Integrated Math 1 or other district approved course; Geometry or Integrated Math 2 or other district approved course; Algebra 2 or Integrated Math 3, or a 3<sup>rd</sup> credit of math, other than Algebra 2 or Integrated Math 3, if the elective is based on a career-oriented program of study identified in the student’s High School and Beyond Plan and the student, parent/guardian and a school representative meet, discuss the plan and sign a form pursuant to WAC 180-51-067(2)(b).

- **Social Studies (2.5 credits required for Class of 2015, 3 credits required for Classes of 2016-2017)**

For the Class of 2015, the following courses are required: 1 credit of U.S. History and Government, 1 credit of Contemporary World History, Geography and Problems, and .5 credits of Washington State History. For the Classes of 2016 and 2017, the following courses are required: 1 credit of U.S. History and Government, 1 credit of Contemporary World History, Geography and Problems, .5 credits of Civics (content may be embedded in another social studies course) and .5 Social Studies elective.

The Washington State history and government requirement may be met in grades 7 through 12. If the course is taken in the 7<sup>th</sup> or 8<sup>th</sup> grade, it fulfills the requirement, but high school credit will only be awarded if the academic level of the course exceeds the requirements for 8<sup>th</sup> grade. Students who meet the requirement but do not earn credit must still take the required number of social studies credits in high school.

### **Additional Credit Information for Class of 2018**

- **Math (3 credits required)**

The following courses are required: Algebra 1 or Integrated Math 1; Geometry or Integrated Math 2; Algebra 2 or Integrated Math 3, or a third credit of math, if the elective is based on a career-oriented program of study identified in the student's High School and Beyond Plan and the student, parent/guardian and a school representative meet, discuss the plan and sign a form pursuant to WAC 180-51-067.

- **Science (2 credits required)**

At least one lab is required.

- **Social Studies (3 credits required)**

The following are required: U.S. History and Government; Contemporary World History, Geography and Problems; .5 credits of Civics (content may be embedded in another social studies course); .5 credits of Social Studies elective.

- **Arts (1 credit required)**

Performing or visual arts is required

- **Health and Fitness (2 credits required)**

The following are required: .5 credits of Health (must include instruction in CPR and appropriate use of an automated external defibrillator (AED)); 1.5 credits of Fitness. Students must earn credit for physical education unless excused pursuant to RCW 28A.230.050.

- **Occupational Education (1 credit required)**

A CTE course or one that meets the definition of an exploratory course according to the [CTE program standards](#).

**Additional Credit Information for Class of 2019 and Beyond**

Credit requirements conform to Career & College-Ready Graduation requirements.

- **Math (3 credits required)**  
The following courses are required: Algebra 1 or integrated Math 1, Geometry or Integrated Math 2 and a third credit of math chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.
- **Science (3 credits required)**  
At least two (2) labs are required and a third credit of Science chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.
- **Social Studies (3 credits required)**  
The following are required: U.S. History and Government; Contemporary World History, Geography and Problems; 0.5 credits of Civics (content may be embedded in another social studies course); 0.5 credits of Social Studies elective.
- **Arts (2 credits required)**  
Performing or visual arts is required. One (1) credit may be a **Personalized Pathway Requirement**, defined as related courses that lead to a specific post-high school career or educational outcome chosen by the student and based on the student's interests and High School and Beyond Plan, which may include Career and Technical Education, and are intended to provide a focus for the student's learning.
- **World Language (2 credits required)**  
Both credits may be a Personalized Pathway Requirement. If the student has chosen a four-year degree pathway in their High School and Beyond Plan, the student will be advised to earn 2 credits in world language.
- **Career and Technical Education (1 credit required)**  
This credit may be an Occupational Education course that meets the definition of an exploratory course as described in the [CTE program standards](#).

**ASSESSMENTS**

<b>Class of:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<i>Entering 9<sup>th</sup> grade after July 1 of:</i>	2011	2012	2013	2014	2015
	Reading and Writing HSPE, <b>or</b> ELA SBAC, <b>or</b> 10 <sup>th</sup> grade ELA Exit Exam		10 <sup>th</sup> grade ELA Exit Exam, <b>or</b> ELA SBAC	ELA SBAC	ELA SBAC
	One Math EOC Exam <b>or</b> Algebra I/Integrated math 1 EOC Exam <b>or</b> Geometry/Integrated Math 2 EOC Exit Exam <b>or</b> Math SBAC			One Math EOC Exam in Algebra 1/Integrated Math 1 <b>or</b> Geometry/Integrated Math 2 <b>or</b> Math SBAC	Math SBAC
	CLASS OF 2017 ONLY: Biology EOC Exam			Biology EOC Exam	Biology EOC Exam

**Additional Assessment Information**

SBAC refers to the Common Core State Standard assessments developed by the multi-state consortium, the Smarter Balanced Assessment Consortium. ELA SBAC refers to the English Language Arts assessment that will be administered to students in the 11th grade.

The 10th grade ELA Exit Exam refers to a Common Core State Standard assessment that will be developed by Washington using SBAC components. The Math EOC Exit Exam will be developed by the spring of 2015 and will be aligned with Common Core State Standards.

Next Generation Science Standards (NGSS) implementation and assessment development are underway as of December, 2014 and may be required for graduation for students graduating after 2015.

**NON-CREDIT REQUIREMENTS**

**High School and Beyond Plan**

Within the first year of high school enrollment, each student will develop a High School and Beyond Plan.

The plan will be developed in collaboration with the student, parents/guardians and district staff and include, at a minimum: 1) a career goal; 2) an educational goal; 3) a four-year course plan for high school; and 4) identification of required assessments. Each student plan should be reviewed annually at the beginning of the school year to assess student progress, to adjust the plan if necessary and to advise the student on steps for successful completion of the plan. Whether the student has met requirements for the High School and Beyond Plan is determined by the district.

A student receiving special education services who has developed a transition plan as part of their Individualized Education Plan (IEP) may be considered by the district to have developed a High School and Beyond Plan.

#### **Certificate of Academic Achievement**

A student will receive a certificate of academic achievement (CAA) only if they earn the appropriate number of credits required by the district, complete the High School and Beyond plan, complete the Culminating Project and meet the reading, writing and math standards on the high school statewide assessment or an appropriate state-approved alternative (“CAA option”).

#### **Certificate of Individual Achievement**

A student qualifying for special education services may earn a Certificate of Individual Achievement after passing assessments determined by the student’s Individualized Education Plan (IEP) team to be appropriate for the student based on their learner characteristics, post-secondary goals and previous testing history.

#### **Awarding of High School Credit**

High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district's grading policy and/or
2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or
3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.
4. The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

#### **Implementation**

The superintendent will develop procedures for implementing this policy which include:

1. Determination of the education plan process for identifying competencies;
2. Establishing the process for completion of the High School and Beyond Plan;

3. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district;
4. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement, including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (e.g. another public school district or an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days;
5. Making graduation requirements available in writing to students, parents and members of the public;
6. Providing for a waiver of graduation requirements for an individual student when permitted. All state graduation requirements must be satisfied unless a waiver is permitted by law;
7. Granting credit for learning experiences conducted away from school, including National Guard high school career training;
8. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the district has agreed to accept for high school credit. State law requires that the district award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma. Tenth and eleventh grade students and their parents will be notified annually of the Running Start Program;
9. Granting credit for work experience;
10. Granting credit based upon competence testing, in lieu of enrollment;
11. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade;
12. Counseling of students to know what is expected of them in order to graduate;
13. Preparing a list of all graduating students for the information of the board and release to the public;
14. Preparing suitable diplomas and final transcripts for graduating seniors;
15. Planning and executing graduation ceremonies; and
16. Developing student learning plans for students who are not successful on one or more components of the statewide assessment.

In the event minimum test requirements are adopted by the board, a student who possesses a disability will satisfy those competency requirements which are incorporated into the Individualized Education Plan (IEP). Satisfactory completion of the objectives incorporated into the IEP will serve as the basis for determining completion of a course.

### **Seal of Biliteracy**

The district will award the Washington Seal of Biliteracy to students who have attained a high level of proficiency in speaking, reading and writing in one or more world languages in addition to English. Students who meet the criteria as established in [WAC 392-410-350](#) will be awarded the seal on their high school diploma and transcript. The superintendent will implement procedures to determine eligibility.

### **Awarding of a Diploma**

A student will be issued a diploma after completing the district's requirements for graduation. In lieu of the certificate of academic achievement, special education students may earn a certificate of individual achievement. A student will also be advised that he/she may receive a final transcript.

### **Withholding of a Diploma**

A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed \$100, the student or his/her parents will have the right to an appeal using the same process as used for short-term suspension as defined in Procedures P3100-4. When damages are in excess of \$100, the appeal process for long term suspension, as defined in Procedures P3100-5, shall apply. The district may, in its discretion, choose to offer in-school suspension in these circumstances.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion will be regarded as a school suspension. In such instances, the diploma will be granted.

Cross Reference:      Procedures      P2080-1      High School Graduation Requirements

Legal References:      RCW 28A.230.090      High School graduation requirements or equivalencies –  
Reevaluation of graduation requirements – Credit for courses taken before attending high school –  
Postsecondary credit equivalencies

28A.230.093	Social studies course credits – Civics coursework
28A.230.097	Career and technical high school course equivalencies
28A.230.120	High school diplomas – Issuance – Option to receive final transcripts - Notice
28A.600.300-400	High school students’ options
28A.635.060	Defacing or injuring school property --Liability of parent or guardian – Withholding grades, diploma
WAC 392-410	Courses of Study and Equivalencies
180-51	High school graduation requirements
392-348	Secondary Education
392-121-182	Alternative Learning Experience
392-169	Special service programs – Running Start program
392-410-350	Seal of Biliteracy
392-415-070	Mandatory high school transcript contents

Adopted: May 22, 2001  
Revised: May 11, 2004  
Revised: June 28, 2005  
Revised: August 12, 2008  
Revised: April 28, 2009  
Revised: August 10, 2010  
Revised: July 24, 2012  
Revised: April 22, 2015  
Revised: December 8, 2015