REMOVAL/RELEASE OF STUDENT DURING SCHOOL HOURS

The board recognizes its responsibility for the proper care of students during school hours. Students will not be removed from school grounds, any school building or school function during school hours except by a person duly authorized in accordance with district procedures.

Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the superintendent or principal evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal.

The superintendent is directed to establish procedures for the removal of a student during school hours.

Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal will attempt to reach the student's parent or guardian to inform him/her of the school's action and to request that he/she come to the school for the child. If the principal cannot reach the parent/guardian, the student will remain at school until the close of the school day. A student may be released to a law enforcement officer in accordance with the district policy.

Cross Reference:	P3040-1	Removal of student during school hours
	P3080-4	Emergency Treatment
Legal Reference:	RCW 28A.605.010	Removing child from school grounds during school hours--Procedure

Adopted: June 26, 2001