

COLLECTIVE BARGAINING AGREEMENT

BETWEEN

**RIVERVIEW EXTRACURRICULAR ACTIVITIES
AND COACHES ASSOCIATION**

AND

RIVERVIEW SCHOOL DISTRICT

2017 - 2020

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2
3 **ARTICLE I – RECOGNITION**

4 Section 1.1. Recognition

5 The Riverview School District Board of Directors (referred to as the “District”) recognizes the
6 Riverview Extracurricular Activities and Coaches Association (referred to as the “Association”)
7 as the exclusive representative, under RCW 41.56, for all District employees under supplemental
8 contracts in extra-curricular positions for which no certification is required. All other employees
9 of the District, including the Athletic Director, are excluded from the bargaining unit.

10
11 As used in this Agreement, the following terms shall apply:

- 12 1. Employee: An individual who is a member of this bargaining unit.
- 13 2. Pay Provisions: Pay provisions are determined jointly by the parties and found
14 herein in Appendix A.
- 15 3. Extracurricular: Coaching and activities for which certification is not required.
- 16 4. Days: Unless otherwise noted, “day,” “days,” refers to days in which
17 school is in session and is exclusive of weekends, holidays, and vacations
18 or school breaks. During the period following the last school day in June
19 and the first employee work day in August/September, the term “school
20 day” shall mean week day.
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26 **ARTICLE II – BUSINESS**

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28 Section 2.1. Conformity to Law

29
30 If any provision of this Agreement or the application of any such provision is held invalid, the
31 remainder of this Agreement shall not be affected thereby. Neither party shall be compelled to
32 comply with any provision of this Agreement which conflicts with any State or Federal statutes or
33 regulations promulgated pursuant thereto.
34

35 Section 2.2. Entire Agreement

36
37 The Agreement expressed here in writing constitutes the entire Agreement between the parties
38 and no oral statement shall add to or supersede any of its provisions.
39

40 Section 2.3. Distribution of the Agreement

41
42 Within thirty (30) calendar days after ratification and final signing of this Agreement, the District
43 shall provide an electronic copy of the Agreement for the Association; and the Association will
44 distribute to each coach/advisor an electronic copy of this Agreement.
45

46 The District shall provide new employees a copy of this Agreement at the time of hire, either on-
47 line or hard copy if requested.
48
49

1 Section 2.4. Individual Contracts

2
3 Employees will be issued a written contract which will be consistent with this Agreement.
4

5 **ARTICLE III – RIGHTS OF THE PARTIES**

6
7 Section 3.1. Use of School Facilities

8
9 School facilities may be used for Association meetings at reasonable times during non-duty hours
10 provided that such meetings shall not interfere with the normal school operations. All such
11 activities are subject to approval by the building principal or designee—both for the activity and
12 the use of school property.
13

14 The District may, at its option, require two (2) weeks’ notice of any such activity or property use.
15 The District has the right to require a reasonable rental for the use of school district facilities.
16

17 Section 3.2. Association Use of Bulletin Boards

18
19 The Association shall have the right to post information and notices of activities on the bulletin
20 board in the staff lounge in each school. Posted materials must be approved and signed by the
21 appropriate Association official before posting.
22

23 Section 3.3. Indemnification of the Employer

24
25 The Association will indemnify, defend and hold the District harmless against any and all claims,
26 suits, orders or judgments brought or issued against the District as a result of any action taken or
27 not taken by the District pursuant to proper implementation of this Article.
28

29 Section 3.4. District Rights

30
31 The District retains all rights of management except as such rights have been expressly and
32 specifically relinquished in this Agreement.
33

34 Section 3.5.

35
36 If the legislature reduces the District’s levy authority of changes how levy funds may be spent, or
37 in the event of a double levy failure, the District and Association agree to meet and negotiate
38 regarding the amount of supplemental compensation in Appendix A impacted by the legislative
39 change. Nothing bargained may violate compensation limitations imposed by state law or subject
40 the District to a state funding penalty. If an agreement cannot be reached, the District shall have
41 no obligation to continue supplemental pay in the amount impacted by the legislative or voter
42 change.
43

44 **ARTICLE IV – DISCIPLINE**

45
46 Section 4.1. Discipline

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48 Discipline of any employee while performing assigned duties within the employee’s activity
49 season will be for good reason.
50

51 Section 4.2. Representation During Discipline

1
2 An employee has the right to have an Association representative at any scheduled meeting at
3 which the District will announce employee discipline.
4

5 **ARTICLE V – GRIEVANCE PROCEDURE**

6 Section 5.1. Grievance Definition

- 7
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9 1. A grievance is an allegation that a provision(s) of this Agreement has been
10 misapplied or misinterpreted.
11
12 2. Any employee may file a grievance in accordance with this grievance procedure. To
13 be valid, a grievance must be initiated within fifteen (15) days of the date of the act
14 giving rise to the grievance.
15
16 3. If the District does not meet a time limit, the grievance may be advanced to the next
17 step; if a time limit is not met by the grievant, the grievance will be considered
18 dropped.
19
20 4. A grievance must be in writing and must include:
21
22 A. The facts on which the grievance is based;
23
24 B. The specific section(s) of the Collective Bargaining Agreement which has been
25 allegedly misinterpreted or misapplied; and
26
27 C. The specific remedy sought.
28

29 A grievance must be signed and dated by the grievant.
30

31 Section 5.2. Procedural Steps

32
33 Step 1. The employee shall meet with his/her supervisor to attempt to resolve the employee's
34 complaint prior to formalizing the grievance. If this meeting fails to resolve the complaint, the
35 grievance must be submitted in writing within four (4) days of such meeting. The immediate
36 supervisor will then schedule a formal meeting. The Supervisor will answer the grievance in
37 writing within four (4) days of that meeting.
38

39 Step 2. If not satisfied with the Supervisor's response, the grievant may submit the grievance to
40 the Superintendent within four (4) days of the Step 1 answer. Within four (4) days of receipt of
41 the written grievance, the Superintendent or his/her designee will arrange a meeting with the
42 grievant. Within ten (10) days of that meeting, the Superintendent or his/her designee will render
43 a written decision. The Superintendent's or his/her designee's answer will be final and binding.
44

45 **ARTICLE VI – WAGES**

46 Section 6.1. Payment

- 47
48
49 A. Employees will be paid in equal monthly payments based upon the length of the
50 regular season or activity.
51

1 B. Post-season payments will be paid within sixty (60) days from the end of the
2 season/activity.
3

4 Section 6.2. Wages (See Attached Appendix A)
5

6 **ARTICLE VII – WORKING CONDITIONS**
7

8 Section 7.1. Transporting Students
9

10 Employees shall not be required to drive students to authorized activities which take place away
11 from the School District or which require a Type II License. With prior approval of the
12 employee’s principal or immediate supervisor, the employee may voluntarily drive students to
13 such authorized activities following district procedures. While driving students to such
14 authorized activities using private vehicles, employees shall be reimbursed for mileage consistent
15 with Board policy.
16

17 Section 7.2. The District will make available job descriptions when such job descriptions are
18 completed.
19

20 Section 7.3. Evaluations
21

22 All employees will be evaluated the first year in a position. Subsequently, employee’s filling
23 head positions will be evaluated every other year. All employees may be evaluated more
24 frequently upon the request of the employee or if the administrator determines it to be necessary.
25 Evaluations will be completed within thirty (30) school days after the close of the season for the
26 athletic activity.
27

28 Section 7.3.1. Head coach concerns regarding an assistant coach may be provided in
29 writing to the Athletic Director in a timely manner. Upon receipt of the written concerns,
30 the Athletic Director will schedule a meeting with the head coach and the assistant to
31 discuss the written concerns. The Athletic Director will provide a written summary of
32 the meeting; such summary will address the concerns submitted by the head coach.
33

34 Section 7.4. Program Effectiveness and Student Safety
35

36 An employee having concerns regarding the number and/or skill level of students turning out for
37 his/her assigned extracurricular activity may submit a written request to the Athletic Director to
38 review said concern. Within three (3) days of receipt of the written request, the Athletic Director
39 will meet with the employee and review options to address the concern. Options may include, but
40 not be limited to, no remedy, additional staffing, program reduction, and/or additional equipment.
41 “No remedy” is an option if agreed to by the Athletic Director and the employee; however, if “no
42 remedy” is unacceptable to the employee and the stated concern involves the safety and
43 supervision of students, the employee may request the principal review the concern.
44

45 Section 7.5. Specialty Events (e.g. Pole Vault)
46

47 When no employee is qualified to coach a specialty event, the District may offer appropriate
48 training for an employee expressing interest in said specialty. The District will reimburse the
49 employee the cost of registration for an approved training course and District-approved meal and
50 mileage expenses. The employee will provide receipts as required by the District for

1 reimbursement. The District will not approve student participation in a specialty event unless a
2 qualified coach is assigned.

3
4 Section 7.6. Professional Development

5
6 Each athletic coach, per sport, per season and advisors as identified on Appendix A is eligible for
7 a maximum of \$100 each year for professional development. Said amount must be professional
8 development directly related to the current job assignment such as professional associations,
9 clinics, training, dues, and be sponsored by a college, a school district, or a professional
10 organization. All expenditures must have prior approval by the supervisor. The method for
11 payment will be through the District reimbursement process and any requests for reimbursement
12 must be submitted no later than May 1 of the current school year.

13
14
15 **ARTICLE VIII – DURATION AND EXECUTION**

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17 Section 8.1. Length of Agreement

18
19 This Agreement shall become effective September 1, 2017, and will remain in effect through
20 August 31, 2020. This Agreement may, however, be amended at any time by mutual agreement
21 of the Riverview School District and the Riverview Extracurricular Activities and Coaches
22 Association.

23
24 Section 8.2. Execution

25
26 
27 _____
For the Association

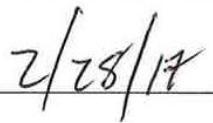
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For the District

February 27, 2017
Dated

February 27, 2017
Dated

28
29
30
31 APPROVED BY THE RIVERVIEW SCHOOL DISTRICT BOARD OF DIRECTORS:

32 
33 _____
34 President

35 
36 _____
Date

****Revised 10/09/2017**

**APPENDIX A
REACA PAY SCHEDULE
2017 – 2020**

Position	Yrs 1-3	Yrs 4-6	Yrs 7-9	Longevity 10+ yrs	Post Season *per week
HIGH SCHOOL ATHLETICS – LEVEL I					
Head Basketball Coach	4992	5441	5931	500	300
Head Football Coach	4992	5441	5931	500	300
Head Track Coach	4992	5441	5931	500	300
Head Volleyball Coach ++	4992	5441	5931	500	300
Head Wrestling Coach	4992	5441	5931	500	300
HIGH SCHOOL ATHLETICS – LEVEL II					
Head Baseball Coach	4160	4534	4942	500	300
Head Cross Country Coach	4160	4534	4942	500	300
Head Golf Coach	4160	4534	4942	500	300
Head Soccer Coach	4160	4534	4942	500	300
Head Softball Coach	4160	4534	4942	500	300
Cheerleader Advisor	4160	4534	4942	500	N/A
Drill Team Advisor	4160	4534	4942	500	N/A
Cheerleader Asst. Advisor	2496	2720	2965	250	N/A
HIGH SCHOOL ATHLETICS – LEVEL III					
Asst. Basketball Coach	3744	4081	4448	500	150
Asst. Football Coach	3744	4081	4448	500	150
Asst. Track Coach	3744	4081	4448	500	150
Asst. Wrestling Coach	3744	4081	4448	500	150
HIGH SCHOOL ATHLETICS – LEVEL IV					
Asst. Baseball Coach	3120	3401	3707	500	150
Asst. Cross Country Coach	3120	3401	3707	500	150
Asst. Soccer Coach	3120	3401	3707	500	150
Asst. Softball Coach	3120	3401	3707	500	150
Asst. Volleyball Coach	3210	3401	3707	500	150
HIGH SCHOOL ATHLETICS - OTHER					
Baseball Base Coach	1560	1700	1853	N/A	100
Pole Vault Coach	1560	1700	1853	N/A	100
Softball Base Coach	1560	1700	1853	N/A	100
Weight Room Supervisor 60 hours per Season (3 total)	1248/Season				
C SQUAD/FRESH: Same as Assistant Coach pay, all sports, all levels.					
++The position of Head Volleyball Coach and Asst. Volleyball Coach shall be Level II and Level IV respectively when the incumbent coaches vacate their position.					

Position	Yrs 1-3	Yrs 4-6	Yrs 7-9	Longevity 10+ yrs
MIDDLE SCHOOL ATHLETICS – LEVEL V				
Head Basketball Coach	3214	3503	3818	250
Head Cross Country Coach	3214	3503	3818	250
Head Soccer Coach	3214	3503	3818	250
Head Track Coach	3214	3503	3818	250
Head Volleyball Coach	3214	3503	3818	250
Head Wrestling Coach	3214	3503	3818	250
MIDDLE SCHOOL ATHLETICS – LEVEL VI				
JV Basketball, Boys Coach	2571	2802	3054	250
JV Basketball, Girls Coach	2571	2802	3054	250
Asst. Cross Country Coach	2571	2802	3054	250
Asst. Soccer Coach	2571	2802	3054	250
Asst. Track Coach	2571	2802	3054	250
JV Volleyball, Girls Coach	2571	2802	3054	250
Asst. Wrestling Coach	2571	2802	3054	250

Additional qualifiers for experience placement in Athletics:

1. Out-of-district experience must be in the same sport, in the same position, and at the same or higher school level.
2. In-district experience:
 - a. 2 years MS = 1 year HS Assistant experience
 - b. 2 years HS Assistant = 1 year HS Head experience
 - c. 1 year HS Assistant = 2 years MS experience
 - d. 1 year HS Head = 2 years HS Assistant
 - e. 2 years MS Assistant = 1 year MS Head for MS placement only

*Post Season week shall be defined as three (3) or more coaching days per week to qualify. Football begin three days prior to other fall sports thus, the coaches will receive an additional week commensurate with the rate of pay on the “Post Season Per Week” schedule.

Longevity shall be defined as “ten (10) consecutive years within the sport in the Riverview School District.” Consecutive years shall not be lost or accumulated because of time on authorized leave or time spent in layoff status.

Subject to application to and approval of the District, position salaries may be split on a percentage basis and upon mutual consent of the employees intending to perform duties of the position.

POSITION	
HIGH SCHOOL NON-ATHLETIC ACTIVITIES	
Honor Society Advisor	2231
Senior Class Advisor	1400 per person, up to two
Junior Class Advisor	1000 per person, up to two
Sophomore Class Advisor	700 per person, up to two
Freshman Class Advisor	500 per person, up to two
ASB Advisor	3000
Activities Supervisor	2760
Site Technology Representative	1350
Building Webmaster	600
MIDDLE SCHOOL NON-ATHLETIC ACTIVITIES	
ASB Advisor	2368
Honor Society Advisor	1449
Interest Clubs	926
Golf Club	926
Activities Supervisor	1449
Site Technology Representative	1350
Building Webmaster	600
Intramurals/Discretionary	3000
ELEMENTARY NON-ATHLETIC ACTIVITIES	
ASB Advisor	1184
Intramurals	1708
Site Technology Representative	1350
Building Webmaster	600

Subject to application to and approval of the District, position salaries may be split on a percentage basis and upon mutual consent of the employees intending to perform duties of the position.

<p>**Pay Schedule is revised based on Memorandum of Understanding, dated 10/9/17, and replaces the schedule dated 2/28/17.</p>
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